CITY OF HUBBARD
CITY COUNCIL MEETING MINUTES
MAY 12, 2020

CALL TO ORDER: The Hubbard City Council meeting was called to order by City Council President James Audritsh at 7:00 p.m. virtually through ZOOM because of COVID-19.

FLAG SALUTE: City Council President James Audritsh led the group in reciting the Pledge of Allegiance.

CITY COUNCIL PRESENT: City Councilor Michelle Dodge, City Councilor Robert Prinslow, City Councilor Tyler Thomas, City Councilor James Audritsh.

EXCUSED: Mayor Charles Rostocil.

STAFF PRESENT: Director of Administration/City Recorder Vickie Nogle, Finance Director Judy Smith, Public Works Superintendent Michael Krebs, Police Chief Dave Rash, Public Works Administrative Manager Melinda Olinger, Administrative Assistant / Court Clerk Julie Hedden.

PUBLIC HEARING.

A) **Review proposed adoption of the 2019 Hubbard Water Master Plan (WMP), as an addendum to the Hubbard Comprehensive Plan (LA #2020-01) – Continued to June 9, 2020.**

City Council President James Audritsh opened the Public Hearing at 7:03 p.m.

City Council President James Audritsh read the legislative hearing statement.

Director of Administration/City Recorder Vickie Nogle read a summary of the Memo dated May 4, 2020, that is a recommendation by Staff to continue the Public Hearing by motion on the Water Master Plan to the June 9, 2020, City Council Meeting.

MSA\City Councilor Robert Prinslow\City Councilor Tyler Thomas moved to continue the public hearing of the 2019 Hubbard Water Master Plan to the June 9, 2020 City Council Meeting. City Councilor Michelle Dodge, City Councilor Robert Prinslow, City Councilor Tyler Thomas, and City Councilor James Audritsh were in favor. Motion carried unanimously.

COMMUNITY REPORTS.

A) Farmers Market – Bethany Zito

Bethany Zito said they had their meeting a couple of weeks ago and talked about way to get the Farmers Market going without physical contact. She said one of the Commission Members had an idea to use the Facebook page to organize the vendors and buyers through the Facebook page. She stated they are working on a questionnaire for Vendors to see if that would work for them. B. Zito said this would be in place of the market until the Park is open.

Director of Administration/City Recorder Vickie Nogle said she would like to verify that it is ok to use the Facebook page in the way as describe, because everything the Farmers Market does has to be held for Public Record and retention purposes.

City Council President James Audritsh asked Bethany if she could email an outline of what the Farmers Market Commission would be doing on the Facebook page to the Director of Administration/City Recorder Vickie Nogle so she in turn could check with the City Attorney to make sure it is ok to utilize Facewbook it in that way.

Bethany Zito said Amy is compiling a list of past vendors to keep them informed of the status of the Farmers Market. She stated the Garden is going strong. She asked when the Park is planning to open.

City Councilor Tyler Thomas said the City needs to follow the Governor's order. He stated it looks like it will come in Phase 1 of the reopening based on what he has read.

Public Works Superintendent Mike Krebs stated the Parks are open, but no more than 10 people, 6 ft apart. He stated Phase 1 allows 25 people at 6 ft apart, and Phase 2 will allow 100 people at 6ft apart, it looks like it will have to wait until Phase 2.

MAYOR'S AND/OR COUNCIL'S PRESENTATIONS. Councilor Michelle Dodge said the Hop Festival is cancelled this year because of the Governor's guidelines and the allowance of people that would be able to be in the park.

STAFF REPORTS:

POLICE DEPARTMENT- Police Chief Dave Rash. Police Chief Dave Rash said he received some information recently that the Municipal Code for peddling and solicitation is out of date because of recent court rulings. He stated he will have a presentation on the June City Council Meeting. Police Chief Dave Rash said door to door sales-people cannot be asked to register unless everyone is asked to register, which would include boy scouts, girl scouts, politicians, non-profits, etc.

Police Chief Dave Rash reported they did some Community Outreach by working with the Fire Department to do a parade for a 10 year old boy that could not have a conventional birthday. He said there was a young boy with some disabilities that is really into cars and trucks so Officer Bentley took him some vehicles and met with the family. Both were very well received, and the families were very happy.

City Councilor Michelle Dodge asked if there was any information regarding the car break-ins.

Police Chief Dave Rash said the break-ins seem to be coming more frequently, and they are trying to take a more proactive approach but does not want to get into any specifics. He stated the surrounding communities are also dealing with the issue. He said it seems to be the same motive, they are looking for cars to be unlocked and citizens need to lock their cars and take their valuables inside.

City Council President James Audritsh said that now is a good time to really push that on Social Media and asked City Councilor Michelle Dodge to help share that information.

Police Chief Dave Rash said he will post something on the Hubbard Police Page that she can share.

City Council President James Audritsh and City Councilor Robert Prinslow thanked the Police Department for their hard work.

HUBBARD FIRE DISTRICT – Chief Joseph Budge. Chief Joseph Budge said the Hubbard Volunteers continue to be available to serve through this crisis, there is still a good supply of PPE and none of the members have had any positive contact with the COVID virus. He also said the Volunteers got a chance to participate in a fire training this weekend so they could hone their skills and they all did a great job.

Chief Joseph Budge said there was a serious trauma at a Hemp Extraction facility on Industrial. A newer system that involved CO2 was being installed and a pipe burst, a technician was struck in the head and he was life flighted in Serious Condition.

ADMINISTRATION DEPARTMENT – Director of Administration/City Recorder Vickie Nogle. Director of Administration/City Recorder Vickie Nogle said the Strategic Goal Planning Session is scheduled for June 17, 2020, at 3:00 p.m. She reminded the Council the first day to file for the 2020 Election is June 3, 2020.

City Councilor Robert Prinslow congratulated Director of Administration/City Recorder Vickie Nogle on getting her HR Certificate. He asked her what the City Rules are regarding how many Certificates a City Employee can get, and if there was a limit to the number of certificates and pay increases an employee can receive.

Director of Administration/City Recorder Vickie Nogle state an employee receives 2% for each certificate and there is a cap of 10%.

City Councilor Michelle Dodge asked if the Strategic Goal Planning Session will be in person or if it will be virtual.

Director of Administration/City Recorder Vickie Nogle said originally the City Council wanted to do it in person so it was scheduled for June 17, 2020. She said with the social distancing still in place the City Council may want to do it via Zoom.

There was a consensus of the City Council they would still like to do it in person if they can with social distancing.

FINANCE DEPARTMENT – Finance Director Judy Smith. Finance Director Judy Smith said the North Marion County Team Services contacted her and told her that 2 Familia was contacting Hispanic residents in the City and there is 1 resident that will be receiving help with their utility payment, but their maybe more residents that will be helped by this nonprofit group.

She stated Pastor Craig, who heads the organization; his wife came down with COVID-19. Furthermore, stated the Auditors are tentatively scheduled for August 26th & 27th and will be confirming with them soon.

City Council President James Audritsh asked what church Pastor Craig works out of.

Scott Stierle said he works out of the Lutheran Church in Aurora. [*Christ Lutheran Church of Auora*]

City Council President James Audritsh said donations can be made at that church on behalf of North Marion County Team Services.

PUBLIC WORKS DEPARTMENT-Public Works Superintendent Michael Krebs. Public Works Superintendent Mike Krebs said he talked with the Engineer and the UP Representative regarding the G Street sidewalk project and they are going to have an on-site meeting the end of June or first part of July.

City Council President James Audritsh said he is still working on seeing if we can get any financial assistance for the project.

Public Works Superintendent Mike Krebs said the plan is to push them until they get a permit from the State and UP, which is good for 1 year, and then get the funding.

City Council President James Audritsh asked if there is any update on the possible frisbee golf course.

Public Works Administrative Manager Melinda Olinger said the person that is interested on doing this is still working on getting all the information together. She said he will make a presentation at the City Council Meeting in June. M. Olinger said both her and Public Works Superintendent Mike Krebs feel that it could fit in very well at the Memorial Park and the gentleman is very excited about doing his presentation.

City Councilor Robert Prinslow thanked the Public Works Department for continuing to do a great job and keeping the park facilities open.

City Councilor Tyler Thomas thanked Tim from the Public Works Department for patching the pothole on 10th Street by his house.

Public Works Superintendent Mike Krebs said when the paving on 5th Street is being done, they hope to talk to the pavers and have them go out and do a professional once over on all the low spots in town. He stated the hope is to have them done after the first part of July.

CONSENT AGENDA.

A) Approval of April 14, 2020 City Council meeting minutes.

B) Approval for a 2% Incentive Pay Increase to Vickie Nogle (Director of Administration/City Recorder) for obtaining a Human Resource Certification, effective May 1, 2020

C) Approval of the March 2020 Check Register.

MSA/City Councilor Robert Prinslow/City Councilor Michelle Dodge motioned to approve the Consent Agenda as written. City Councilor Robert Prinslow, City Councilor Michelle Dodge, City Councilor Tyler Thomas, City Council President James Audritsh were in favor. Motion passed unanimously.

APPERANCE OF INTERESTED CITIZENS. None.

OTHER CITY BUSINESS. City Council President James Audritsh wants the parks opened up as soon as possible and appreciates that the park restrooms facilities have stayed opened.

ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS JUNE 9, 2020, AT 7:00 P.M). MSA/City Councilor Tyler Thomas/City Councilor Michelle Dodge motioned to adjourn the meeting. City Councilor Robert Prinslow, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Council President James Audritsh were in favor. Meeting adjourned at 7:39 p.m.

ATTEST:

James M Audritsh

Charles Rostocil, Mayor and/or
James Audritsh, City Council President

Vickie L Nogle

Vickie L. Nogle MMC
Director of Administration / City Recorder
Recording

Julie Hedden

Julie Hedden
Administrative Assistant / Court Clerk
Transcribing