RESOLUTION NO. 686-2020

A RESOLUTIION AMENDING THE LAND USE FEE SCHEDULE ACKNOWLEDGEMENT AND REPEALING RESOLUTION 470-2008.

A. The City of Hubbard Development Code authorizes the City Council to establish by resolution land use fees which will reimburse the city for costs incurred for land use application;

B. Resolution No. 685-2020 establishes the land use fees for reimbursement for costs incurred for land use applications;

C. The City Council of the City of Hubbard finds it necessary to update the Land Use Fee Schedule Acknowledgement;

NOW, THEREFORE, THE CITY OF HUBBARD RESOLVES AS FOLLOWS:

Section 1: The City of Hubbard Land Use Fee Schedule Acknowledgement is set forth in the attached document marked "Exhibit A" attached hereto and by this reference incorporated herein and entitled "Land Use Fee Schedule Acknowledgement."

Section 2: Resolution No. 470-2008 is hereby repealed.

INTRODUCED AND ADOPTED this 11th day of February 2020.

CITY OF HUBBARD, OREGON

BY: _____
MAYOR

ATTEST:

BY: _____
RECORDER

APPROVED AS TO FORM:

BY: _____
CITY ATTORNEY

EXHIBIT A

LAND USE FEE SCHEDULE ACKNOWLEDGMENT

as of 2/11/2020 (attachment to Resolution No. 686-2020)

Resolution No. 685-2020 requires land use applications to reimburse the City for the actual costs associated with their applications. The City requires a deposit for land use application as required in section 3.206.03 in the Hubbard Development Code. Staff collects the deposit at the time of application.

Costs and time are paid out of the deposit. If it appears the costs exceed the initial deposit, the Director of Administration/City Recorder may require an additional deposit for costs that may be incurred to complete the project. At the end of the project a final bill will be prepared, and the City will either request additional funds or issue a refund check.

The following are examples of the most common types of charges and amounts per hour that will be incurred for land use projects in the City. These rates are provided for example purposes only, and you will be charged the actual costs incurred by the City as required by Resolution 685-2020. These example rates will therefore be reviewed annually and updated as necessary. You may request a copy of the most recent example rates at any time by contacting the Director of Administration/City Recorder.

City Planner **$85.00**
(The City Planner prepares staff reports, final actions, and makes presentations at Planning Commission and Council meetings.)

City Engineer **$165.00**
(The City Engineer may be requested to investigate or review plans submitted by the applicant, and may make presentations at required meetings)

Director of Admin/Recorder **$90.00**
Admin Assistant **$45.00**
(The Planning Secretary prepares applicants files, prepares comments for other departments, prepares public hearing notices, posts and mails notices, answers applicants questions and attends all meetings)

Public Works Director/Superintendent **$84.00**
Public Works Admin Manager **$68.00**
Utility Worker II **$58.00**
Utility Worker I **$37.00**
Admin Assistant **$20.00**
(The Public Works personnel reviews applications and comments regarding water, sewer, streets, backflow devices, and storm drain issues)

Police Chief **$83.00**
(The Police Chief reviews plans and looks into safety concerns such as lighting and addressing issues)

City Attorney **$235.00**
(Review of documents, negotiation of conflicts, litigation and enforcement issues)

Office Copies **(Black & White 8 ½ X 11)** **.25 per page**
Color .35 per page
(Black & White 11X 17) **.50 per page**
Color .70 per page

Long Distance Phone Calls **$3.00 per call**
Fax **$2.00 per fax + .50 per page**

<u>I have read this information and understand that the land use fee is a deposit and the application may cost more or less.</u>

_____

Applicants Signature **Date**