# Start a Business in Hubbard



START A BUSINESS IN HUBBARD

Have questions about starting a business in Hubbard or relocating here? Contact the vlnogle [at] cityofhubbard.org (subject: Vickie%20Nogle, body: Vickie%20Nogle) (**Director of Administration/City Recorder**) at (503) 981-9633.

### **Step 1: Before You Start**

The State of Oregon's Corporation Division provides information on which business structure is right for your business, and also handles registration.

### **Step 2: Name Your Business**

Check the State of Oregon Business Registry database for name availability. The Oregon Business Registry assists with registering your business in Oregon.

### **Step 3: Select Your Location**

The vlnogle [at] cityofhubbard.org (subject: Vickie%20Nogle, body: Vickie%20Nogle) (Director of Administration / City Recorder) can help with zoning questions.

#### **Step 4: Obtain Registrations and Associated Permits**

Business Registration is required for any business within the city or transact any business specified in the Hubbard Municipal Code Chapter 5.01, without registering in Hubbard. Other licenses and permits may be required, depending on your business type. (Business Registration Application)

Beginning January 1, 2024, many companies in the United States will have to report information about their beneficial owners (i.e., the individuals who ultimately own or control the company). Companies will have to report the information to the Financial Crimes Enforcement Network (FinCEN), a bureau of the U.S. Department of the Treasury.

On its website (BOI), FinCEN has provided guidance about the Beneficial Ownership Information (BOI) reporting requirements. There's a section that includes Small Business Resources.

- FAQs
- Small Entity Compliance Guide
- Introductory Brochure
- Beneficial Ownership Information Reporting Key Questions

More information about the Corporate Transparency Act will soon be available at the International Association of Commercial Administrators (IACA) website.

## **Step 5: Understand Your Tax Obligations**

The Department of Revenue provides information about Oregon and federal income taxes for businesses.

### **Step 6: Obtain City Permits**

Contact the vlnogle [at] cityofhubbard.org (subject: Vickie%20Nogle, body: Vickie%20Nogle) (Director of Administration / City Recorder Vickie Nogle) to find out which permits your small business may need.

#### **Step 7: Open Your Doors**

See our Business Resources page to find information on how to make your business successful.

Enterprise Zone Program
Explore North Marion Business
North Marion Tourism
Business Resources