

# PUBLIC WORKS MONTHLY PROJECT DASHBOARD

Revised: October 1, 2023

## Project Summary Status

Status Key	
On Track	Delayed
Ongoing	At Risk
Pending	Completed Projects Hidden

**BLUE FONT = RECENTLY ADDED**

Status	Project	Phase	Owner	Projected Completion	Status Summary
	2023 SCA Grant Application	1 of 2	P.W. Administrative Manager	TBD if project is funded.	P.W. Administrative Manager has submitted the grant application for the SCA 2023 funding cycle, for improvements on "G" Street between Pacific Hwy 99E and "J" Street as in included in her July, 2023 council report.
	2023 Mandatory City- Wide Backflow Testing	1 of 3	P.W. Administrative Manager	12/31/2023	Courtesy reminder calls have begun. Second notices have been mailed. Initial notices mailed. Initial test notices scheduled to be mailed in June, 2023
	2021 Wastewater Facilities Plan Update	2 of 2	P.W. Superintendent	2/28/2023	DEQ has provided comments, and P.W. Administrative Manager is reviewing an additional scope of services addendum request in the amount of \$9,475 based on DEQ's comments. The final draft has been sent to DEQ and the funding agency for review and comments. Staff has received the final draft, and P.W. Administrative Manager and P.W. Superintendent are in the process of a final review and approval of the plan. This project is in the final stages. Treatment System evaluation continues. Inflow and infiltration study continues. City Engineers tying in the pending new NPDES permit requirements.
	2022 City Shop Yard Access Improvements	1 of 2	P.W. Superintendent	6/30/2023	Work at the Shop continues. The shop yard clean-up has begun. Utility Worker Juan Hernandez has initiated the procurement of materials for this project. Project design stage.

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	"G" Street Sidewalk Improvements (R.R. Crossing ROW)	2 of 3	P.W. Superintendent	Pending U.P. Schedule	The Agreement has been fully-executed, and an initial quote has been received. Two additional quotes will be requested. Agreement is on the September 12, 2023 Consent Agenda. P.W. Administrative Manager contacted U.P. the week of July 17, 2023, and was told the final agreement will be forwarded for execution. Staff is waiting for the final agreement from Union Pacific, after which it will be presented to Council for acceptance and authorization for the Mayor to sign. P.W. Administrative Manager Melinda Olinger and P.W. Superintendent Mike Krebs will meet regarding legal comments/suggestions, after which will be forwarded to U.P. Pending.
	2022 Water System Emergency Response Plan update	1 of 1	P.W. Administrative Manager	6/30/2022	Draft Plan 65% complete.
	2022 Water System Improvements Project	1 of 3	Phase 1: P.W. Administrative Manager; Phases 2-3 P.W. Superintendent	12/31/2026	Work continues to move forward. Preliminary engineering is close to completion, and the initial request for fund reimbursement will be submitted in the coming weeks. P.W. Administrative Manager submitted requested project update information to Marion County. Our project team is scheduled to meet on July 13, 2023. Following this meeting P.W. Administrative Manager anticipates a push of updated project information to go out to the community. Our annual MCARPA project site visit has been scheduled with Marion County representatives for Monday, July 31, 2023. Preliminary design in development. Final review in progress. RFP for Integrator of Record in progress. Funding meeting preparation. 10/11/2022 Council Consent Agenda request for Council authorization to procure an Integrator of Record to provide water and wastewater control system and instrumentation integration services as an independent contractor to the City.

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	2023 Water System Improvements Project Phase 1B	1 of 3	P.W. Administrative Manager	TBD	Request for Council authorization to assign this project to City Engineer Matt Wadlington, Civil West as allowed in the personal services agreement. P.W. Administrative Manager has included Resolution No. 764-2023 on the August 8, 2023 consent agenda. Loan documents have been received and are being processed. Loan approved. Agreement is being drafted. Loan application submitted. Public Works Administrative Manager is working with our project team to complete and submit the official SDWRLF application.
	2022 Biosolid Management Plan Update	2 of 2	P.W. Superintendent	12/31/2022	P.W. Superintendent is working with the City's Engineer to complete the initial DEQ monitoring requirement. The public notice phase has begun. Documents have been submitted to DEQ. Project is 70% complete. DEQ notified City will need to obtain an updated land application site approval (Oregon Turf). Additional options will also be re-explored.
	2022 City Shop Roof Replacement	1 of 2	P.W. Superintendent	6/30/2023	Budgeted for 2023/24. Project pending.
	2022 Fuel Storage System Plan	1 of 2	P.W. Administrative Manager	6/30/2023	Budgeted for 2023/24. Research/partnership in progress.
	2022 Emergency Operations Plan Update	1 of 2	P.W. Administrative Manager	12/31/2023	Redline begun.
	2022 Safety Manual Plan Update	1 of 2	P.W. Administrative Manager	6/30/2023	P.W. Administrative Manager completing final draft review. Draft 60% complete on new OSHA-required heat safety program requirements.
	2024/25 P.W. Budget	1 of 3	P.W. Administrative Manager	6/30/2024	Planning for the 2024/25 budget is currently on-going.

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[Green]	2022/23 Sidewalk Repair Project	1 of 1	P.W. Administrative Manager	TBD	<p>As weather permits, additional sidewalk improvements will be completed. P.W. Administrative Manager Melinda Olinger continues to work with property owners working towards project completion. To date five property owners have completed their projects and received reimbursement through the sidewalk program. Working with property owners. Additional notices sent out with repair options. In contact with and working with the property owner of 3269 3rd Street.</p>
[Yellow]	8th Street Pathway Clean-up	1 of 2	P.W. Administrative Manager	TBD	<p>P.W. Administrative Manager Melinda Olinger is coordinating a meeting with both Marion County and the developer to get project buy-in. Working through new project development. This area is not within the city limits so will coordinate with Marion County, the developer and adjacent property owners to keep the project moving forward. General cleanup of the existing pathway was completed. Project scoping complete. Informational letters mailed to adjacent property owners.</p>
[Green]	2022 T-Mobile Water Tower Lease Audit & Potential Amendment Project	1 of 2	P.W. Administrative Manager	TBD	<p>The addendum is pending final approval from legal. P.W. Administrative Manager continues to work with T-Mobile reps regarding the new equipment requested to be located at the Water Tower site. Negotiations have begun. This project has been re-opened due to T-Mobile's request for additional equipment to be located on-site (generator). The amendment will go back into negotiations for additional fees for the requested equipment. This project is complete and has been included in the April 11, 2023 Council Consent Agenda for adoption. P.W. Administrative Manager Melinda Olinger continues work with legal and T-Mobile representatives. Comments and revisions forwarded to T-Mobile representatives December 27, 2022. 11/08/2022 notified by T-Mobile that in response to a recent merger they are auditing all lease agreements to ensure there is not duplication of coverage.</p>

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	2022	1 of 2	P.W.		
	Water/Wastewater Rate Study		Administrative Manager		Budgeted for 2023/24 completion. Project pending water/wastewater improvements project funding forecast completion.
	2022 SDC	1 of 2	P.W.		Budgeted for 2023/24 completion. Project pending for wastewater plan completion to include recommended CIP.
	Methodology Update Project		Administrative Manager		
	Tennis Court Rehab	1 of 2	P.W.		A change in project scope to add a pickle ball court, is being considered. This option would open the door for additional recreational users, while still providing an area for tennis recreational users. An RFP is being drafted and will be forwarded to contractors, with a planned project completion in the spring, 2024. Project budgeted for 2023/24. Project pending.
	2022 COOP Plan Update	1 of 1	P.W.		Living document. Project pending.
	Cross Connection Ordinance and Program Update	1 of 1	P.W.		Program update has begun. Project scheduled for 2023/24.
	Drinking Water Protection Plan Update	1 of 1	P.W.		Living document - project pending.
	Parks Master Plan Update	1 of 1	P.W.		Living document - project pending.
	GIS Mapping Updates to include precise meter locations	1 of 3	P.W.		The Zone map is complete, and the Comp map is in progress through the COG. Project schedule pending.

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	WWTP Mandatory NPDES Permit Requirement Actions		P.W. Superintendent		Permit approved and issued. Staff has begun mandatory actions. Schedule pending final NPDES permit approval.
	City Hall Toilet Replacement	1 of 2	P.W. Superintendent	TBD	A contractor is assisting in locating a usable replacement. Pending.
	City Hall Window Replacement Project	1 of 2	P.W. Superintendent	TBD	Proposals have been requested, and City Administrator Shawn Waite is researching a potential grant to assist with the cost. Pending.
	P.W. Annual reports and testing.	Multiple	P.W. Administrative Manager	Ongoing	Ongoing. Additional detail to follow.
	P.W. Annual events.	Multiple	P.W. Administrative Manager	Ongoing	Specific event information will be included in the P.W. Administrative Manager's monthly update report. Additional detail to follow.
	DEQ Monthly Discharge Monitoring Report.		P.W. Superintendent	Ongoing	Ongoing. Additional detail to follow.
	Bi-annual Biosolids Disposal	1 of 1	P.W. Superintendent	Ongoing	Ongoing. Schedule is dependent on weather and disposal site's need. Additional detail to follow.