

**CITY OF HUBBARD**  
**POLICE OFFICER (Lateral & Recruit)**  
**Opened Until Filled. (First Screening February 9, 2023 at 4:00 p.m.)**

Police Officer Salary - \$54,816 – \$66,684. Annually (Ability to earn 10% incentive pay). Excellent benefits - City paid PERS, medical, dental, vision. The Hubbard Police Department is currently recruiting for full-time Police Officers.

The City of Hubbard Police Department is responsible for the maintenance of public order, responding to incidents of criminal activity, traffic control, criminal investigations, crime prevention, and other related public safety services. The City of Hubbard operating Budget for FY 2022-2023 is \$10.3 million with a population of 3,500.

**General Statement of Duties**

Police Officer is a sworn, professional position that performs law enforcement and crime prevention work including the protection of life and property, the enforcement of federal, state and local laws, and works with the community on public safety issues. Work activity and conduct is guided by laws, policies, specific assignments, or direct orders of higher-ranking law enforcement position.

**Examples of Essential Work**

Assignment area of this class may include but is not limited to patrol, community policing, traffic, training, investigations, ordinance enforcement, and bailiff. See attached job duties for more detailed list of essential work duties.

The person in this position must be able to work day and/or night shifts which are normally ten (10) hours in length. Person must be willing to change shifts, work extra hours, work on typical holidays, be on call and work alone. The work contains an element of personal risk involving the exercise of sound judgment in assessing human behavior, for the handling of emergency situations, confidentially, and in the resolution of day-to-day law enforcement problems. Supervision is received by first line supervisors and higher-ranking police personnel.

**Required Experience and Training**

(This list is not exclusive)

- High school diploma or equivalent;
- Be at least 21 years of age by the date of appointment;
- Possess or be able to obtain a valid State of Oregon Driver's License;
- Have a safe driving record;
- Be a United States citizen within 18 months of appointment;
- Be able to possess a Basic certificate from the Department of Public Safety Standards and Training (DPSST) within 18 months of employment;
- Be in good physical and mental health as determined by a medical and psychological examination;
- Must pass an extensive background investigation and be free of felony conviction;
- Must be at or above the twelfth grade reading and writing level; and
- Must have the ability to handle a firearm and qualify with the firearm on the range.

An application form and detailed job description is available at the City of Hubbard, 3720 2<sup>nd</sup> Street, Hubbard, OR 97032; on the City's website at [www.cityofhubbard.org](http://www.cityofhubbard.org); or call (503) 981-9633. The City is an EOE. Closes December 8, 2022 at 4:00 p.m.