

**MEETING NOTICE FOR THE
CITY OF HUBBARD**

TUESDAY

MAY 3, 2016

.....
ELECTED MEMBERS: YONALLY, KENNEDY, WHEATCROFT, RUIZ, SCHMIDT
APPOINTED MEMBERS: ESTES, HOLMES, MCCAIN, PRINSLOW, VIERS
.....

The Hubbard City Council & Budget Committee will meet at the Hubbard City Hall at 6:30 p.m.

The City will, upon request, endeavor to arrange for the following services to be provided. Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 4:00 p.m. on the Wednesday preceding the meeting date.

- X Qualified sign language interpreters for persons with speech or hearing impairments; and

- X Qualified bilingual interpreters; and

- X Assisting listening devices for persons with impaired hearing.

Additional agenda items may be accepted until 4:00 p.m. on the Wednesday prior to the meeting. Please contact the City Recorder, Vickie L. Nogle at 981-9633. (TTY / Voice 1-800-735-2900)

SEE ATTACHED AGENDA

Posted 4/27/2016
4:00 p.m.

Vickie L. Nogle, MMC
Director of Administration/Recorder

**CITY OF HUBBARD
BUDGET COMMITTEE MEETING AGENDA
MAY 3, 2016 - 6:30 PM
LOCATION: CITY HALL
3720 2ND STREET**

1. **CALL TO ORDER.**
2. **ELECT BUDGET COMMITTEE CHAIR.**
3. **RECEIVE BUDGET MESSAGE.**
4. **PUBLIC HEARINGS.**
 - A. **STATE SHARED REVENUES.**
 - B. **2016-17 BUDGET.**
5. **COMMITTEE APPROVES THE TAX LEVY AMOUNT.**
6. **COMMITTEE APPROVES THE BUDGET FOR FY 2016-17.**
7. **ADJOURNMENT.**

City of Hubbard Proposed Budget

Fiscal Year 2016-2017



City of Hubbard Annual Budget

For the Fiscal Year

July 1, 2016 – June 30, 2017

ELECTED MEMBERS:

Jim Yonally, Mayor

Matt Kennedy, Council President

Angie Wheatcroft, Council Member

Barbara Ruiz, Council Member

Shannon Schmidt, Council Member

APPOINTED MEMBERS:

Thia Estes - 2014-2016

Nathan Holmes – 2015-2017

Robert Prinslow – 2015-2017

Tom McCain – 2016-2018

Joan Viers – 2106-2018

Fiscal Year 2016/17 Budget Message

Date: April 25, 2016

To: Honorable Mayor and City Councilors
Members of the Budget Committee
Citizens of Hubbard

The proposed budget for the Fiscal Year of July 1, 2016 to June 30, 2017 is respectfully submitted for your review and consideration. This budget has been prepared with a decrease of 1.5 full time staff. Unfortunately the General Fund was on a downhill trend which led to a decision by Council to leave one Police Officer position vacant and to reduce one vacant Utility Worker position to part time.

The gross proposed tax levy for Fiscal Year 2016-2017 is \$763,248.33, reflecting the City's permanent tax rate of \$3.9772 per \$1,000 applied against the estimated assessed value of \$191,905,947 and which includes a 3 percent estimated growth increase. The property tax revenue estimate of \$717,453, included in the budget, is approximately 6% less than the levy amount in order to accommodate the effect of delinquent payments and discounts.

The proposed cost of living increase adjustment (COLA) for the 2016-2017 salary schedules is 1.2% applied to all full time positions. Estimated salaries and wages are approximately 4% less than last year due to the reduction in staff. Overtime pay continues to be budgeted in the Police Department for the Annual Hops Festival security and work related to Traffic Safety Grants. Additional overtime pay is budgeted to reduce the accumulation of compensator, holiday and vacation time in excess of the maximum allowed. In the Public Works Departments salaries include 'stand by pay', which is equivalent to 8 hours of straight pay per week, and overtime pay to help offset the accumulation of compensation, holiday and vacation time in excess of the maximum allowed. With lower staffing levels it becomes more difficult for staff to schedule time off and keep service levels static as best they can.

The City of Hubbard obtains group medical insurance through City County Insurance Services (CIS). CIS advised members to budget about a 2.5% increase in premiums for the Fiscal Year 2016-2017, which is lower than in the past. CIS has notified the City that in order to help the members mitigate the impact of the Cadillac Tax (imposes a 40% excise tax on high cost health benefit plans), the current plan employees are on will terminate on December 31, 2017. CIS is currently working on a replacement plan(s). PERS rates remain the same this year and include the 6% employer "pick up". Workers Compensation is budgeted with an estimated 7.2% increase. It should be noted that PERS has estimated an increase for FY2017/18. This has potential of increasing Personnel Services by an estimated \$27,000; hence the City will need to be cognizant of that as we move forward.

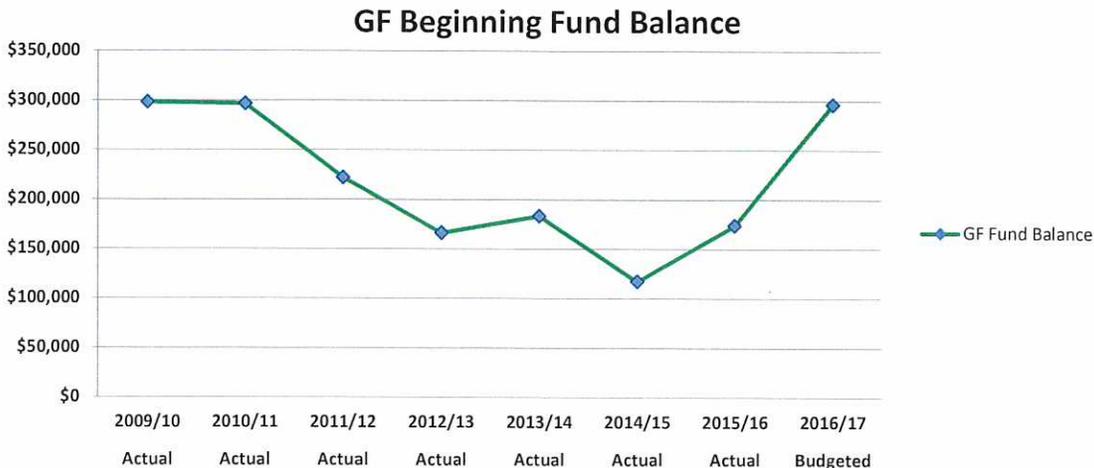
The City of Hubbard is experiencing slight growth with the ongoing development in the Greens at Mill Creek subdivision. The subdivision includes a total of 37 lots. Approximately 22 permits were issued in 2015/16 and the remaining 15 are included in the 2016/17 Budget. Over the next few years the City will see increased revenues in Property Taxes, Franchise Fees, SDC's and Utility Revenue.

All operating funds will reflect an increase in expenses for Professional Services and Contracted Support. The server was updated in 2015/16 and the previous software system was not compatible with the upgrade. The City implemented a new software system and with that came increased expenses. The new software allows the City to accept credit/debit cards and E-checks online or at the front counter through Xpress Bill Pay. In addition utility customers are able to create an account on the Xpress Bill Pay website to view/pay their bill and view their history. Customers are also able to "Opt-In" to go paperless and receive electronic notification when a new utility bill is available. Both the ability to pay by credit/debit card and enroll in paperless billing has been a request by residents. The City will offset the costs by reducing the expense of printing bills, envelopes, postage and staff time.

The following are highlights in the proposed budget as they relate to individual funds;

General Fund

Early in 2015/16 it was brought to the Council and Budget Committees' attention that the General Fund's ending fund balance was not sufficient to cover requirements for the start of the next fiscal year. Per direction of the Council vacant positions were not filled and a temporary loan was issued from the Reserve Fund. In addition staff ceased spending on any discretionary expenses. The changes allowed enough funds to carry the City through until November when Property Tax revenue was received. That being said, some necessary changes needed to be addressed to ensure a sufficient ending fund balance for future years. I am pleased to say with the staffing changes, careful spending and additional revenues the City received in 2015/16, I anticipate the estimated beginning fund balance for 2016/17 to be sufficient and meet the requirements.



The General Fund has benefited due to the ongoing development of the Greens at Mill Creek subdivision. City will see increases in License and Permits and Transfers In (from the construction funds for SDC's) with the ongoing development of the subdivision. As the buildings are completed and Certificates of Occupancy are issued the City will begin seeing increased revenue in Property Taxes, Franchise Fees and General Service Fees. A slight decrease in revenue is estimated for Fines in Fees due to the staffing changes in the Police Department.

Expenditures are estimated to increase overall approximately 1.5%. Personnel Services have decreased due to the above mentioned change in staffing. Professional Services across all departments reflect an increase associated with the cost of the new software and a change in contract with the City's IT service provider. Intergovernmental Services expenses are increased due to the ongoing construction at the Green at Mills Creek subdivision.

Due to the increase in revenues and decrease in expenditures the General Fund is able to transfer monies to the Reserve Fund to save for future needs/projects. Some of the planned future expenditures include repairing the rotted siding on City Hall, replacing the carpet in City Hall and the purchase of a new Police vehicle per schedule.

Street, Sewer, Water and Park Improvement Funds

Per Council's direction, the 2016/17 budget reflects the reduction of one vacant full time Utility Worker position to part time. Staff anticipates service levels will remain static throughout the departments.

All construction funds, including streets, sewer, water and parks, have benefited from substantial SDC revenues due to the ongoing development in the Greens at Mill Creek subdivision, plus several individual development projects. A preliminary evaluation of both the sewer and water construction funds indicate a strong possibility the City may be able to partially buy-down both the sewer and water debt service loans. Public Works will work closely with Finance in 2016/17 to provide a recommendation to Council.

Marion County Emergency Management is working on behalf of all cities in Marion County to obtain grant funding for City and County Emergency Operations Plan (EOP) 5-year updates. If funded, this update will take place between November, 2016 and September, 2017. This is not reflected in the 2016/17 budget as, if funded, the grant will be administered by Marion County.

To assist with long-range planning, budgeting and department goal achievement, Public Works will develop a 3-5 year Capital Improvement Plan (CIP) to forecast cost and timing of future projects.

A grant was submitted for a replacement restroom at Rivenes Park on April 1, 2016. Funds are included in the 2016/17 budget as capital outlay to complete this project and revenues to reflect the receipt of the local government grant funds.

The 2016/17 budget reflects a change in the gas tax revenue split to a 70/30 split (Streets/Street Construction). This is a change from the 2015/16 budget which reflected an 80/20 split. This will increase the Street Construction fund balance for future construction projects.

In the 2015/16 year the 2016 "G" Street Project bids were rejected. This project will be scaled down and put back out to bid in the 2017 construction season. The receipt of the grant for the 2016 SCA Grant is reflected in revenue and the capital outlay reflects the completion of the "G" street project.

Per the 2012 Water & Wastewater Rate Study recommendations a sewer rate increase of \$1.76 per billing cycle and a water rate increase of \$0.78 per billing cycle are included in the 2016/17 budget.

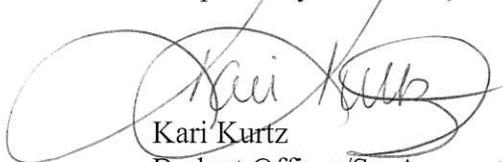
As recommended by the City's insurance agent, a risk management project has been included in the budget. This project is for trimming and/or removal of several trees behind the WWTP and open space which have the potential to damage property.

The Sewer Construction budget reflects the beginning of the engineering phase of the water re-use project. Staff is waiting for official direction from the DEQ before beginning the project.

Staff plans to obtain official cost estimates for both static water pressure options, including the booster pump system and elevated tank modifications. Public Works will present the information to Council for direction. As of April 2016 The City currently has received approximately \$122,500 specifically for the static water project.

Our challenge remains the same – keep our priorities balanced in the face of rising costs and uncertain revenues. I would like to acknowledge and thank all involved for their efforts in contributing to the process in developing this budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kari Kurtz", is written over a circular stamp or seal. The signature is fluid and cursive.

Kari Kurtz
Budget Officer/Sr. Accounting Specialist

City of Hubbard
Proposed Budget
Summary of Resources and Requirements - All Funds
FY 2016-2017

2014 Actual	2015 Actual	2016 Adopted	All Funds	2017 Proposed	2017 Approved	2017 Adopted
1,451,583	1,472,421	1,647,810	Beginning Fund Balance	2,537,190	-	-
661,433	701,531	705,000	Property Taxes	742,453	-	-
162,971	170,492	156,300	Franchise Fees	164,400	-	-
26,270	50,461	62,074	License and Permits	107,980	-	-
893,075	1,018,909	1,316,795	Charges for Services	1,327,495	-	-
267,124	261,765	264,409	Intergovernmental Revenue	275,925	-	-
152,872	1,260	219,024	Grants	178,486	-	-
248,449	276,719	246,050	Fines and Fees	233,700	-	-
101,247	92,431	45,680	Miscellaneous	44,865	-	-
303,906	264,223	283,653	Transfers from other Funds	339,234	-	-
4,268,929	4,310,213	4,946,795	Total	5,951,728	-	-

1,353,261	1,337,481	1,393,069	Personnel Services	1,341,745	-	-
642,080	656,826	772,155	Materials and Services	862,934	-	-
150,213	150,213	151,061	Debt Service	150,213	-	-
347,048	181,237	884,123	Capital Outlay	959,129	-	-
303,906	264,223	285,669	Transfers	339,234	-	-
-	-	1,340,143	Contingency	2,177,759	-	-
1,472,421	1,720,233	120,575	Unappropriated EFB	120,715	-	-
4,268,929	4,310,213	4,946,795	Total	5,951,728	-	-

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
1,451,583	1,472,421	1,647,810	Beginning Fund Balance	2,537,190	-	-
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2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
<u>General Fund</u>						
183,345	117,057	71,310	Beginning Fund Balance	295,745	-	-
661,433	701,531	705,000	Property Taxes	742,453	-	-
162,971	170,492	156,300	Franchise Fees	164,400	-	-
25,675	49,471	61,624	License and Permits	105,980	-	-
68,096	62,796	63,744	Intergovernmental Revenue	73,692	-	-
7,021	1,260	22,000	Grants	7,200	-	-
248,449	276,719	246,050	Fines and Fees	233,700	-	-
13,286	15,046	10,250	Miscellaneous	8,400	-	-
68,267	109,871	119,091	Transfers from other Funds	129,076	-	-
1,438,542	1,504,244	1,455,369	Total	1,760,646	-	-

<u>Street Fund</u>						
75,904	109,267	85,008	Beginning Fund Balance	108,997	-	-
595	990	450	License and Permits	2,000	-	-
68,660	75,698	75,636	Charges for Services	78,275	-	-
146,713	127,786	148,532	Intergovernmental Revenue	129,739	-	-
43,922	1,013	480	Miscellaneous	600	-	-
335,794	314,754	310,106	Total	319,611	-	-

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
<u>Street Construction Fund</u>						
198,964	152,578	86,941	Beginning Fund Balance	151,554	-	-
7,510	2,754	41,784	Charges for Services	42,308	-	-
36,678	54,765	37,133	Intergovernmental Revenue	55,602	-	-
50,000	-	50,000	Grants	50,000	-	-
19,749	459	500	Miscellaneous	500	-	-
<u>312,901</u>	<u>210,556</u>	<u>216,358</u>	<u>Total</u>	<u>299,964</u>	-	-
<u>Reserve Fund</u>						
66,332	107,848	130,286	Beginning Fund Balance	144,681	-	-
-	167	150	Miscellaneous	100	-	-
45,916	62,029	39,687	Transfers from other Funds	59,945	-	-
<u>112,248</u>	<u>170,044</u>	<u>170,123</u>	<u>Total</u>	<u>204,726</u>	-	-
<u>Park Improvement Fund</u>						
222,622	166,646	181,914	Beginning Fund Balance	293,054	-	-
6,680	-	44,244	Charges for Services	44,280	-	-
15,637	16,418	15,000	Intergovernmental Revenue	16,892	-	-
95,851	-	147,024	Grants	121,286	-	-
3,181	964	1,900	Miscellaneous	2,425	-	-
<u>343,971</u>	<u>184,028</u>	<u>390,082</u>	<u>Total</u>	<u>477,937</u>	-	-
<u>Sewer Fund</u>						
122,129	79,286	125,153	Beginning Fund Balance	113,894	-	-
364,070	403,921	417,535	Charges for Services	412,776	-	-
320	7	200	Miscellaneous	200	-	-
<u>486,519</u>	<u>483,215</u>	<u>542,888</u>	<u>Total</u>	<u>526,870</u>	-	-
<u>Sewer Construction Fund</u>						
161,409	220,792	377,617	Beginning Fund Balance	645,898	-	-
59,554	114,755	198,648	Charges for Services	199,230	-	-
-	-	-	Transfers from other Funds	-	-	-
333	43,167	-	Miscellaneous	400	-	-
<u>221,296</u>	<u>378,714</u>	<u>576,265</u>	<u>Total</u>	<u>845,528</u>	-	-

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
<u>Sewer Bond Fund</u>						
40,078	64,160	64,161	Beginning Fund Balance	38,075	-	-
-	25	100	Miscellaneous	100	-	-
78,569	29,048	29,148	Transfers from other Funds	54,486	-	-
<u>118,647</u>	<u>93,233</u>	<u>93,409</u>	<u>Total</u>	<u>92,661</u>	<u>-</u>	<u>-</u>
<u>Water Fund</u>						
35,784	83,046	142,715	Beginning Fund Balance	203,697	-	-
375,017	377,533	397,792	Charges for Services	409,177	-	-
19,992	31,145	31,700	Miscellaneous	31,700	-	-
<u>430,793</u>	<u>491,725</u>	<u>572,207</u>	<u>Total</u>	<u>644,574</u>	<u>-</u>	<u>-</u>
<u>Water Construction Fund</u>						
245,641	256,939	300,205	Beginning Fund Balance	459,095	-	-
11,584	44,247	141,156	Charges for Services	141,449	-	-
464	395	400	Miscellaneous	400	-	-
-	-	-	Transfers from other Funds	-	-	-
<u>257,689</u>	<u>301,581</u>	<u>441,761</u>	<u>Total</u>	<u>600,944</u>	<u>-</u>	<u>-</u>
<u>Water Bond Fund</u>						
99,375	114,802	82,500	Beginning Fund Balance	82,500	-	-
-	41	-	Miscellaneous	40	-	-
111,154	63,275	95,727	Transfers from other Funds	95,727	-	-
<u>210,529</u>	<u>178,118</u>	<u>178,227</u>	<u>Total</u>	<u>178,267</u>	<u>-</u>	<u>-</u>

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
1,438,542	1,504,244	1,455,369	General Fund	1,760,646	-	-
335,794	314,754	310,106	Street Fund	319,611	-	-
312,901	210,556	216,358	Street Construction Fund	299,964	-	-
112,248	170,044	170,123	Reserve Fund	204,726	-	-
343,971	184,028	390,082	Park Improvement Fund	477,937	-	-
486,519	483,215	542,888	Sewer Fund	526,870	-	-
221,296	378,714	576,265	Sewer Construction Fund	845,528	-	-
118,647	93,233	93,409	Sewer Bond Fund	92,661	-	-
430,793	491,725	572,207	Water Fund	644,574	-	-
257,689	301,581	441,761	Water Construction Fund	600,944	-	-
210,529	178,118	178,227	Water Bond Fund	178,267	-	-
4,268,929	4,310,213	4,946,795	Total	5,951,728	-	-

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
<u>General Fund</u>						
183,345	117,057	71,310	Beginning Fund Balance	295,745	-	-
661,433	701,531	705,000	Property Taxes	742,453	-	-
162,971	170,492	156,300	Franchise Fees	164,400	-	-
25,675	49,471	61,624	License and Permits	105,980	-	-
68,096	62,796	63,744	Intergovernmental Revenue	73,692	-	-
7,021	1,260	22,000	Grants	7,200	-	-
248,449	276,719	246,050	Fines and Fees	233,700	-	-
13,286	15,046	10,250	Miscellaneous	8,400	-	-
68,267	109,871	119,091	Transfers from other Funds	129,076	-	-
1,438,542	1,504,244	1,455,369	Total	1,760,646	-	-

<u>Street Fund</u>						
75,904	109,267	85,008	Beginning Fund Balance	108,997	-	-
595	990	450	License and Permits	2,000	-	-
68,660	75,698	75,636	Charges for Services	78,275	-	-
146,713	127,786	148,532	Intergovernmental Revenue	129,739	-	-
43,922	1,013	480	Miscellaneous	600	-	-
335,794	314,754	310,106	Total	319,611	-	-

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Resources	2017 Proposed	2017 Approved	2017 Adopted
<u>Street Construction Fund</u>						
198,964	152,578	86,941	Beginning Fund Balance	151,554	-	-
7,510	2,754	41,784	Charges for Services	42,308	-	-
36,678	54,765	37,133	Intergovernmental Revenue	55,602	-	-
50,000	-	50,000	Grants	50,000	-	-
19,749	459	500	Miscellaneous	500	-	-
<u>312,901</u>	<u>210,556</u>	<u>216,358</u>	<u>Total</u>	<u>299,964</u>	-	-
<u>Reserve Fund</u>						
66,332	107,848	130,286	Beginning Fund Balance	144,681	-	-
-	167	150	Miscellaneous	100	-	-
45,916	62,029	39,687	Transfers from other Funds	59,945	-	-
<u>112,248</u>	<u>170,044</u>	<u>170,123</u>	<u>Total</u>	<u>204,726</u>	-	-
<u>Park Improvement Fund</u>						
222,622	166,646	181,914	Beginning Fund Balance	293,054	-	-
6,680	-	44,244	Charges for Services	44,280	-	-
15,637	16,418	15,000	Intergovernmental Revenue	16,892	-	-
95,851	-	147,024	Grants	121,286	-	-
3,181	964	1,900	Miscellaneous	2,425	-	-
<u>343,971</u>	<u>184,028</u>	<u>390,082</u>	<u>Total</u>	<u>477,937</u>	-	-
<u>Sewer Fund</u>						
122,129	79,286	125,153	Beginning Fund Balance	113,894	-	-
364,070	403,921	417,535	Charges for Services	412,776	-	-
320	7	200	Miscellaneous	200	-	-
<u>486,519</u>	<u>483,215</u>	<u>542,888</u>	<u>Total</u>	<u>526,870</u>	-	-
<u>Sewer Construction Fund</u>						
161,409	220,792	377,617	Beginning Fund Balance	645,898	-	-
59,554	114,755	198,648	Charges for Services	199,230	-	-
-	-	-	Transfers from other Funds	-	-	-
333	43,167	-	Miscellaneous	400	-	-
<u>221,296</u>	<u>378,714</u>	<u>576,265</u>	<u>Total</u>	<u>845,528</u>	-	-

**City of Hubbard
Proposed Budget
Resources
FY 2016-2017**

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78,569	29,048	29,148	Transfers from other Funds	54,486	-	-
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<u>Water Fund</u>						
35,784	83,046	142,715	Beginning Fund Balance	203,697	-	-
375,017	377,533	397,792	Charges for Services	409,177	-	-
19,992	31,145	31,700	Miscellaneous	31,700	-	-
<u>430,793</u>	<u>491,725</u>	<u>572,207</u>	<u>Total</u>	<u>644,574</u>	<u>-</u>	<u>-</u>
<u>Water Construction Fund</u>						
245,641	256,939	300,205	Beginning Fund Balance	459,095	-	-
11,584	44,247	141,156	Charges for Services	141,449	-	-
464	395	400	Miscellaneous	400	-	-
-	-	-	Transfers from other Funds	-	-	-
<u>257,689</u>	<u>301,581</u>	<u>441,761</u>	<u>Total</u>	<u>600,944</u>	<u>-</u>	<u>-</u>
<u>Water Bond Fund</u>						
99,375	114,802	82,500	Beginning Fund Balance	82,500	-	-
-	41	-	Miscellaneous	40	-	-
111,154	63,275	95,727	Transfers from other Funds	95,727	-	-
<u>210,529</u>	<u>178,118</u>	<u>178,227</u>	<u>Total</u>	<u>178,267</u>	<u>-</u>	<u>-</u>

City of Hubbard
Proposed Budget
Requirements
FY 2016-2017

2014 Actual	2015 Actual	2016 Adopted	All Funds Requirements	2017 Proposed	2017 Approved	2017 Adopted
1,353,261	1,337,481	1,393,069	Personnel Services	1,341,745	-	-
642,080	656,826	772,155	Materials and Services	862,934	-	-
150,213	150,213	151,061	Debt Service	150,213	-	-
347,048	181,237	884,123	Capital Outlay	959,129	-	-
303,906	264,223	285,669	Transfers	339,234	-	-
-	-	1,340,143	Contingency	2,177,759	-	-
1,472,421	1,720,233	120,575	Unappropriated EFB	120,715	-	-
4,268,929	4,310,213	4,946,795	Total	5,951,728	-	-

2014 Actual	2015 Actual	2016 Adopted	All Funds Requirements	2017 Proposed	2017 Approved	2017 Adopted
<u>General Fund</u>						
941,877	921,982	957,129	Personnel Services	901,921	-	-
340,427	368,089	415,583	Materials and Services	460,814	-	-
6,500	-	-	Capital Outlay	6,500	-	-
32,681	40,294	9,907	Transfers	35,408	-	-
-	-	72,750	Contingency	356,005	-	-
117,057	173,879	-	Unappropriated EFB	-	-	-
1,438,542	1,504,244	1,455,369	Total	1,760,647	-	-

<u>Street Fund</u>						
124,531	126,367	124,158	Personnel Services	113,920	-	-
77,968	73,342	91,223	Materials and Services	98,060	-	-
24,028	26,038	26,846	Transfers	27,170	-	-
-	-	67,879	Contingency	80,461	-	-
109,267	89,007	-	Unappropriated EFB	-	-	-
335,794	314,754	310,106	Total	319,611	-	-

<u>Street Construction Fund</u>						
350	-	3,900	Materials and Services	-	-	-
159,973	135,483	200,000	Capital Outlay	162,948	-	-
-	-	2,016	Transfers	2,016	-	-
-	-	10,442	Contingency	135,000	-	-
152,578	75,073	-	Unappropriated EFB	-	-	-
312,901	210,556	216,358	Total	299,964	-	-

City of Hubbard
Proposed Budget
Requirements
FY 2016-2017

2014 Actual	2015 Actual	2016 Adopted	All Funds Requirements	2017 Proposed	2017 Approved	2017 Adopted
<u>Reserve Fund</u>						
4,400	45,741	170,123	Capital Outlay	204,726	-	-
107,848	124,304	-	Unappropriated EFB	-	-	-
<u>112,248</u>	<u>170,045</u>	<u>170,123</u>	<u>Total</u>	<u>204,726</u>	<u>-</u>	<u>-</u>
<u>Park Improvement Fund</u>						
882	-	-	Materials and Services	-	-	-
176,175	13	350,000	Capital Outlay	424,955	-	-
268	-	1,776	Transfers	1,776	-	-
-	-	38,306	Contingency	51,206	-	-
166,646	184,015	-	Unappropriated EFB	-	-	-
<u>343,971</u>	<u>184,028</u>	<u>390,082</u>	<u>Total</u>	<u>477,937</u>	<u>-</u>	<u>-</u>
<u>Sewer Fund</u>						
163,005	164,269	172,093	Personnel Services	188,983	-	-
114,639	113,884	131,956	Materials and Services	147,100	-	-
129,589	81,664	87,970	Transfers	114,469	-	-
-	-	150,869	Contingency	76,318	-	-
79,286	123,397	-	Unappropriated EFB	-	-	-
<u>486,519</u>	<u>483,215</u>	<u>542,888</u>	<u>Total</u>	<u>526,870</u>	<u>-</u>	<u>-</u>
<u>Sewer Construction Fund</u>						
-	-	-	Materials and Services	-	-	-
-	-	130,000	Capital Outlay	130,000	-	-
504	271	3,336	Transfers	3,336	-	-
-	-	442,929	Contingency	712,192	-	-
220,792	378,443	-	Unappropriated EFB	-	-	-
<u>221,296</u>	<u>378,714</u>	<u>576,265</u>	<u>Total</u>	<u>845,528</u>	<u>-</u>	<u>-</u>
<u>Sewer Bond Fund</u>						
54,486	54,486	55,334	Debt Service	54,486	-	-
64,161	38,747	38,075	Unappropriated EFB	38,175	-	-
<u>118,647</u>	<u>93,233</u>	<u>93,409</u>	<u>Total</u>	<u>92,661</u>	<u>-</u>	<u>-</u>

**City of Hubbard
Proposed Budget
Requirements
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	All Funds Requirements	2017 Proposed	2017 Approved	2017 Adopted
<u>Water Fund</u>						
123,847	124,862	139,689	Personnel Services	136,922	-	-
107,814	101,511	129,493	Materials and Services	156,960	-	-
116,086	115,410	150,458	Transfers	151,687	-	-
-	-	152,567	Contingency	199,005	-	-
83,046	149,941	-	Unappropriated EFB	-	-	-
430,793	491,725	572,207	Total	644,574	-	-
<u>Water Construction Fund</u>						
-	-	-	Materials and Services	-	-	-
-	-	34,000	Capital Outlay	30,000	-	-
750	546	3,360	Transfers	3,372	-	-
-	-	404,401	Contingency	567,572	-	-
256,939	301,035	-	Unappropriated EFB	-	-	-
257,689	301,581	441,761	Total	600,944	-	-
<u>Water Bond Fund</u>						
95,727	95,727	95,727	Debt Service	95,727	-	-
114,802	82,391	82,500	Unappropriated EFB	82,540	-	-
210,529	178,118	178,227	Total	178,267	-	-

**City of Hubbard
Proposed Budget
Requirements By Fund
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	Requirements By Fund	2017 Proposed	2017 Approved	2017 Adopted
1,438,542	1,504,244	1,455,369	General Fund	1,760,647	-	-
335,794	314,754	310,106	Street Fund	319,611	-	-
312,901	210,556	216,358	Street Construction Fund	299,964	-	-
112,248	170,045	170,123	Reserve Fund	204,726	-	-
343,971	184,028	390,082	Park Improvement Fund	477,937	-	-
486,519	483,215	542,888	Sewer Fund	526,870	-	-
221,296	378,714	576,265	Sewer Construction Fund	845,528	-	-
118,647	93,233	93,409	Sewer Bond Fund	92,661	-	-
430,793	491,725	572,207	Water Fund	644,574	-	-
257,689	301,581	441,761	Water Construction Fund	600,944	-	-
210,529	178,118	178,227	Water Bond Fund	178,267	-	-
4,268,929	4,310,213	4,946,795	Total	5,951,728	-	-

2014 Actual	2015 Actual	2016 Adopted	Requirements By Fund	2017 Proposed	2017 Approved	2017 Adopted
<u>General Fund</u>						
167,199	180,203	191,264	Admin	195,307	-	-
44,289	51,065	57,211	Court	60,012	-	-
4,284	5,088	7,000	Council	7,500	-	-
47,107	61,213	71,512	Community Development	119,010	-	-
887,808	847,259	900,526	Police	839,495	-	-
138,117	145,243	145,199	Parks	147,909	-	-
32,681	40,294	9,907	Transfers	35,408	-	-
-	-	72,750	Contingency	356,005	-	-
117,057	173,879	-	Unappropriated EFB	-	-	-
1,438,542	1,504,244	1,455,369	Total	1,760,647	-	-
<u>Street Fund</u>						
202,499	199,709	215,381	Street Department	211,980	-	-
24,028	26,038	26,846	Transfers	27,170	-	-
-	-	67,879	Contingency	80,461	-	-
109,267	89,007	-	Unappropriated EFB	-	-	-
335,794	314,754	310,106	Total	319,611	-	-

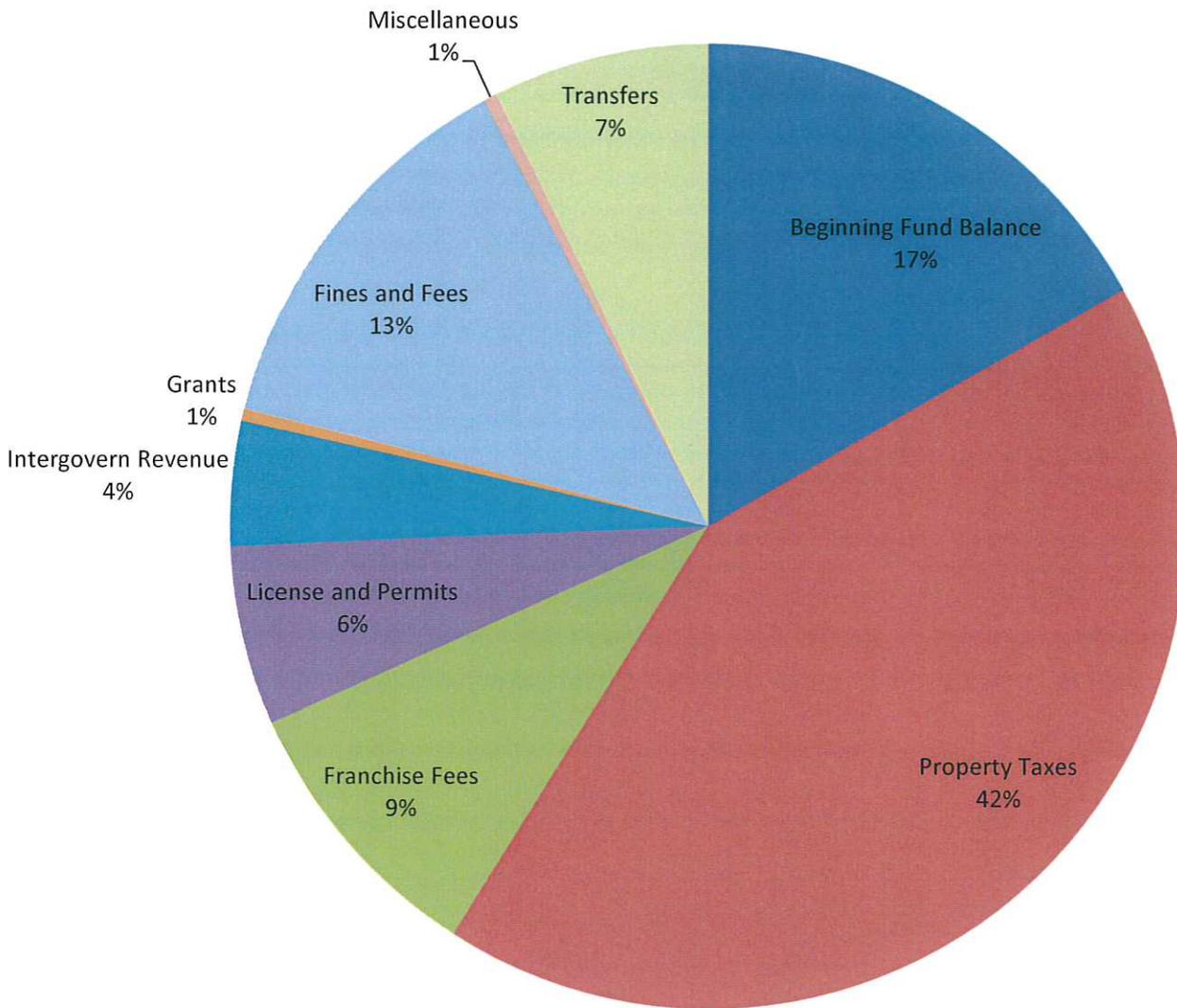
**City of Hubbard
Proposed Budget
Requirements By Fund
FY 2016-2017**

2014 Actual	2015 Actual	2016 Adopted	Requirements By Fund	2017 Proposed	2017 Approved	2017 Adopted
<u>Street Construction Fund</u>						
160,323	135,483	203,900	Street Const. Department	162,948	-	-
-	-	2,016	Transfers	2,016	-	-
-	-	10,442	Contingency	135,000	-	-
152,578	75,073	-	Unappropriated EFB			
<u>312,901</u>	<u>210,556</u>	<u>216,358</u>	<u>Total</u>	<u>299,964</u>	<u>-</u>	<u>-</u>
<u>Reserve Fund</u>						
4,400	45,741	170,123	Capital Outlay	204,726	-	-
107,848	124,304	-	Unappropriated EFB	-	-	-
<u>112,248</u>	<u>170,045</u>	<u>170,123</u>	<u>Total</u>	<u>204,726</u>	<u>-</u>	<u>-</u>
<u>Park Improvement Fund</u>						
177,057	13	350,000	Park Improv Department	424,955	-	-
268	-	1,776	Transfers	1,776	-	-
-	-	38,306	Contingency	51,206	-	-
166,646	184,015	-	Unappropriated EFB	-	-	-
<u>343,971</u>	<u>184,028</u>	<u>390,082</u>	<u>Total</u>	<u>477,937</u>	<u>-</u>	<u>-</u>
<u>Sewer Fund</u>						
277,644	278,153	304,049	Sewer Department	336,083	-	-
129,589	81,664	87,970	Transfers	114,469	-	-
-	-	150,869	Contingency	76,318	-	-
79,286	123,397	-	Unappropriated EFB	-	-	-
<u>486,519</u>	<u>483,215</u>	<u>542,888</u>	<u>Total</u>	<u>526,870</u>	<u>-</u>	<u>-</u>
<u>Sewer Construction Fund</u>						
-	-	130,000	Sewer Const. Department	130,000	-	-
504	271	3,336	Transfers	3,336	-	-
-	-	442,929	Contingency	712,192	-	-
220,792	378,443	-	Unappropriated EFB	-	-	-
<u>221,296</u>	<u>378,714</u>	<u>576,265</u>	<u>Total</u>	<u>845,528</u>	<u>-</u>	<u>-</u>
<u>Sewer Bond Fund</u>						
54,486	54,486	55,334	Debt Service	54,486	-	-
64,161	38,747	38,075	Unappropriated EFB	38,175	-	-
<u>118,647</u>	<u>93,233</u>	<u>93,409</u>	<u>Total</u>	<u>92,661</u>	<u>-</u>	<u>-</u>

**City of Hubbard
Proposed Budget
Requirements By Fund
FY 2016-2017**

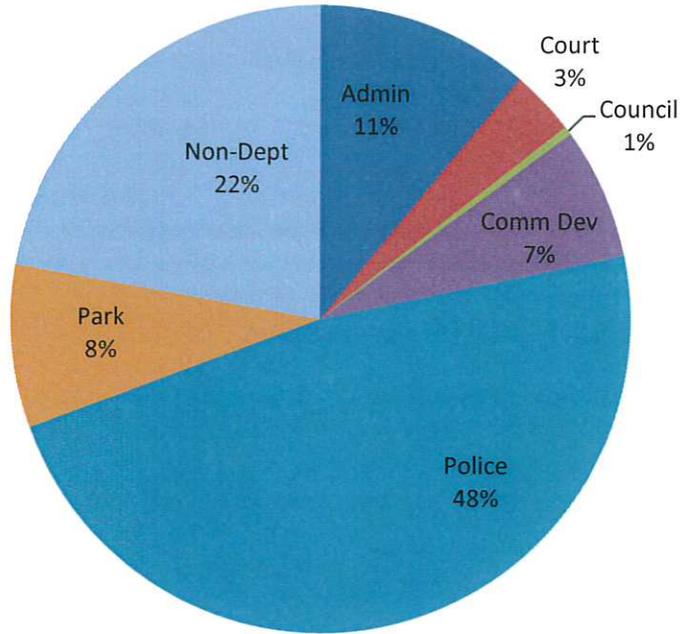
2014 Actual	2015 Actual	2016 Adopted	Requirements By Fund	2017 Proposed	2017 Approved	2017 Adopted
<u>Water Fund</u>						
231,662	226,374	269,182	Water Department	293,882	-	-
116,086	115,410	150,458	Transfers	151,687	-	-
-	-	152,567	Contingency	199,005	-	-
83,046	149,941	-	Unappropriated EFB	-	-	-
<u>430,793</u>	<u>491,725</u>	<u>572,207</u>	<u>Total</u>	<u>644,574</u>	<u>-</u>	<u>-</u>
<u>Water Construction Fund</u>						
-	-	34,000	Water Const. Department	30,000	-	-
750	546	3,360	Transfers	3,372	-	-
-	-	404,401	Contingency	567,572	-	-
256,939	301,035	-	Unappropriated EFB	-	-	-
<u>257,689</u>	<u>301,581</u>	<u>441,761</u>	<u>Total</u>	<u>600,944</u>	<u>-</u>	<u>-</u>
<u>Water Bond Fund</u>						
95,727	95,727	95,727	Debt Service	95,727	-	-
114,802	82,391	82,500	Unappropriated EFB	82,540	-	-
<u>210,529</u>	<u>178,118</u>	<u>178,227</u>	<u>Total</u>	<u>178,267</u>	<u>-</u>	<u>-</u>

**General Fund Resources
Budget 2016-2017**

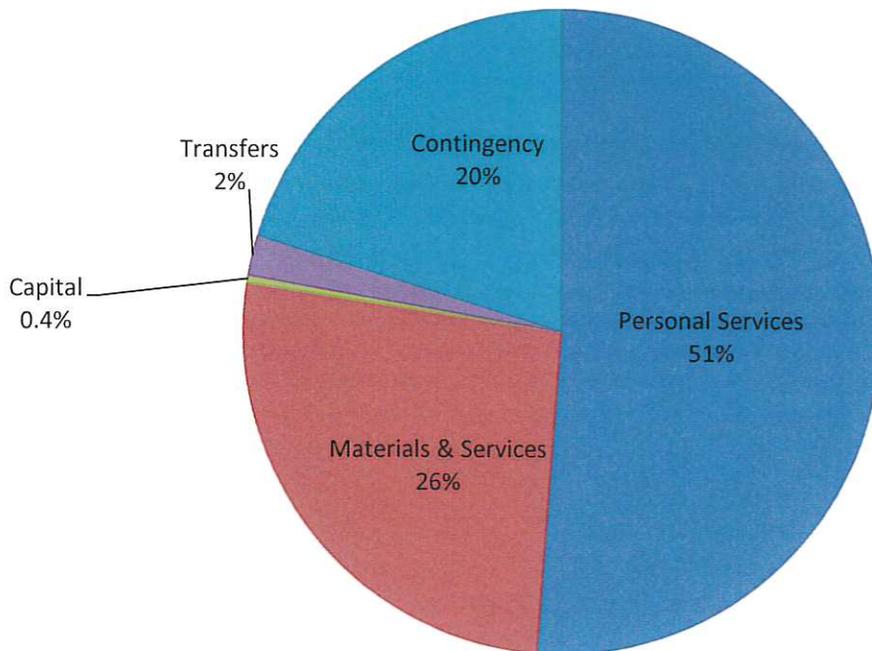


2014 Actual	2015 Actual	2016 Adopted	General Fund Resource Summary	2017 Proposed	2017 Approved	2017 Adopted
183,345	117,057	71,310	Beginning Fund Balance	295,745	-	-
661,433	701,531	705,000	Property Taxes	742,453	-	-
162,971	170,492	156,300	Franchise Fees	164,400	-	-
25,675	49,471	61,624	License and Permits	105,980	-	-
68,096	62,796	63,744	Intergovernmental Revenue	73,692	-	-
7,021	1,260	22,000	Grants	7,200	-	-
248,449	276,719	246,050	Fines and Fees	233,700	-	-
13,286	15,046	10,250	Miscellaneous Revenue	8,400	-	-
68,267	109,871	119,091	Transfers	129,076	-	-
1,438,542	1,504,244	1,455,369	TOTAL RESOURCES	1,760,646	-	-

GF Exp by Department



GF Exp by Category



2014 Actual	2015 Actual	2016 Adopted	General Fund Expense Summary	2017 Proposed	2017 Approved	2017 Adopted
Summary						
941,877	921,982	957,129	Personnel Services	901,921	-	-
340,427	368,089	415,583	Materials and Services	460,814	-	-
6,500	-	-	Capital	6,500	-	-
32,681	40,294	9,907	Transfers	35,408	-	-
-	-	72,750	Contingency	356,005	-	-
117,057	173,879	-	Unappropriated EFB	-	-	-
<u>1,438,542</u>	<u>1,504,244</u>	<u>1,455,369</u>		<u>1,760,647</u>	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Expenses by Dept	2017 Proposed	2017 Approved	2017 Adopted
Admin Expenses						
104,243	93,405	111,538	Personnel Services Total	119,297	-	-
62,956	86,798	79,726	Materials & Services Total	76,010	-	-
	-	-	Capital Outlay Total	-	-	-
<u>167,199</u>	<u>180,203</u>	<u>191,264</u>		<u>195,307</u>	-	-
1.15	1.15	1.15	FTE	1.15		
Court Expenses						
35,721	37,934	41,029	Personnel Services Total	42,632	-	-
8,568	13,131	16,182	Materials & Services Total	17,380	-	-
-	-	-	Capital Outlay Total	-	-	-
<u>44,289</u>	<u>51,065</u>	<u>57,211</u>		<u>60,012</u>	-	-
0.47	0.47	0.47	FTE	0.47		
Council Expenses						
4,284	5,088	7,000	Materials & Services Total	7,500	-	-
-	-	-	Capital Outlay Total	-	-	-
<u>4,284</u>	<u>5,088</u>	<u>7,000</u>		<u>7,500</u>	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Expenses by Dept	2017 Proposed	2017 Approved	2017 Adopted
Comm. Dev. Expenses						
20,242	18,807	21,063	Personnel Services Total	26,410	-	-
26,865	42,406	50,449	Materials & Services Total	92,600	-	-
-	-	-	Capital Outlay Total	-	-	-
<hr/>						
47,107	61,213	71,512		119,010	-	-
0.20	0.20	0.20	FTE	0.20		
Police Expenses						
677,625	664,612	668,426	Personnel Services Total	601,092	-	-
203,683	182,648	232,100	Materials & Services Total	231,904	-	-
6,500	-	-	Capital Outlay Total	6,500	-	-
<hr/>						
887,808	847,259	900,526		839,495	-	-
7.04	7.04	7.04	FTE	6.07		
Park Expenses						
104,046	107,224	115,073	Personnel Services Total	112,489	-	-
34,071	38,019	30,126	Materials & Services Total	35,420	-	-
-	-	-	Capital Outlay Total	-	-	-
<hr/>						
138,117	145,243	145,199		147,909	-	-
1.26	1.26	1.33	FTE	1.34		
Transfers						
32,681	40,294	9,907	Transfers Total	35,408	-	-
<hr/>						
32,681	40,294	9,907		35,408	-	-
<hr/>						
-	-	72750	Contingency	356,005	-	-
117057	173879	-	Unappropriated EFB	-	-	-
<hr/>						

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
632,797	673,898	680,000	Property Taxes	717,453	-	-
28,636	27,634	25,000	Delinq Prop Taxes	25,000	-	-
661,433	701,531	705,000	Property Taxes	742,453	-	-
33	70	-	FF-Pref L D	100	-	-
94,896	102,699	97,000	FF-PGE	100,000	-	-
5,348	4,654	4,600	FF-Qwest	4,600	-	-
26,804	24,928	20,000	FF-NW Natural	23,000	-	-
13,567	13,670	13,000	FF-Cable TV	13,000	-	-
21,823	23,665	21,000	FF-Allied Waste	23,000	-	-
501	806	700	FF-Gervais Telephone	700	-	-
162,971	170,492	156,300	Franchise Fees	164,400	-	-
1,260	1,560	1,300	Fingerprints	1,300	-	-
2,190	3,630	3,000	Lien Search	2,700	-	-
-	364	544	School Excise Revenue	2,400	-	-
4,925	4,860	4,600	Business Registration	4,600	-	-
210	210	180	Business OLCC Fee	180	-	-
11,024	29,193	26,000	Land Use Fees	34,800	-	-
6,066	9,654	26,000	Building Permits	60,000	-	-
25,675	49,471	61,624	License and Permits	105,980	-	-
15,637	16,418	15,000	Revenue Sharing	16,892	-	-
4,344	4,300	3,744	CIG Tax	3,800	-	-
48,115	42,077	45,000	OLCC Tax	53,000	-	-
-	-	-	911 Tax	-	-	-
68,096	62,796	63,744	Intergovernmental Revenue	73,692	-	-
-	-	5,000	Three Flag Grant	-	-	-
-	-	-	Eco Dev Community Grant ¹	700	-	-
-	-	5,000	ODOT Speed Grant	-	-	-
1,225	1,260	5,000	ODOT Grant Duii	2,000	-	-
1,796	-	2,000	BVP Reimb Grant	2,000	-	-
4,000	-	5,000	Ped. Enf. Grant	2,500	-	-
7,021	1,260	22,000	Grants	7,200	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
75,576	93,597	70,000	Municipal Court	60,000	-	-
26,252	25,929	23,000	Marion County Court	18,000	-	-
124,213	131,248	130,000	General Service Fee	132,000	-	-
3,615	5,683	2,100	Collections Interest	3,000	-	-
1,098	626	450	Temp Offense Surcharge	400	-	-
14,850	16,500	17,000	Vehicle Impound	17,000	-	-
740	570	800	Police Reports	800	-	-
2,105	2,566	2,700	PD Training Rev	2,500	-	-
248,449	276,719	246,050	Fines and Fees	233,700	-	-
2,884	1,139	1,100	Miscellaneous Revenue Admin	1,000	-	-
4,885	6,038	5,400	Interest Income	6,000	-	-
-	5,635	1,200	Sale Of Surp Prop	-	-	-
5,367	2,137	2,100	Miscellaneous Revenue Police	1,000	-	-
151	97	450	K9 Program Revenues	400	-	-
13,286	15,046	10,250	Miscellaneous Revenue	8,400	-	-
-	21,250	19,890	Transfer In Water FFees	20,460	-	-
18,500	20,750	20,877	Transfer In Sewer FFees	20,639	-	-
1,522	817	8,472	Transfer In SDC Admin	10,500	-	-
48,245	67,054	69,852	Trans In OP OH	77,477	-	-
68,267	109,871	119,091	Transfers	129,076	-	-
183,345	117,057	71,310	Beginning Fund Balance	295,745	-	-
1,438,542	1,504,244	1,455,369	Total Resources	1,760,646	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Requirements						
Administration						
Personnel Services						
-	-	70,535	SALARIES AND WAGES	72,403	-	-
39,786	40,377	-	Director of Admin/Recorder	-	-	-
17,052	12,031	-	Senior Accounting Specialist	-	-	-
5,594	6,457	-	Administrative Assistant	-	-	-
-	-	41,003	EMPLOYEE BENEFITS	46,894	-	-
21,475	19,854	-	EB-Medical & Dental	-	-	-
213	227	-	EB-Insurance (life & disab)	-	-	-
4,832	4,592	-	EB-Employer Taxes	-	-	-
12,487	10,735	-	EB-PERS	-	-	-
2,805	(868)	-	EB-Workers Comp	-	-	-
104,243	93,405	111,538	Total Personnel Services	119,297	-	-
Materials and Services						
29,336	36,985	41,019	PROFESSIONAL SERVICES	40,360	-	-
	44	200	CONTRACTED SUPPORT	200	-	-
55	207	375	OPERATIONAL SUPPLIES	300	-	-
	16,250	-	FEASIBILITLY STUDY (CITY HALL) GRANT	-	-	-
3,572	2,846	3,100	BUILDING MAINT & SUPPLIES	3,100	-	-
1,612	1,895	2,562	RENTALS AND LEASES	1,500	-	-
6,664	7,201	2,605	INSURANCE	3,500	-	-
2,439	553	2,000	ADVERTISING & RECRUITMENT	1,000	-	-
6,645	7,202	11,765	LEARNING, DUES & MEMBERSHIPS	9,000	-	-
4,762	6,050	7,650	OFFICE SUPPLIES & MISC EXPENSE	7,650	-	-
2,232	2,035	2,600	EQUIP MAINT & SUPPLIES	2,600	-	-
-	-	200	UNIFORMS	200	-	-
5,639	5,530	5,650	UTILITIES	6,600	-	-
62,956	86,798	79,726	Total Materials and Service	76,010	-	-
167,199	180,203	191,264	Total Admin	195,307	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Court						
Personnel Services						
-	-	24,707	SALARIES AND WAGES	24,386	-	-
3,979	4,038	-	Director of Admin/Recorder	-	-	-
2,558	1,805	-	Senior Accounting Specialist	-	-	-
13,053	15,067	-	Administrative Assistant	-	-	-
834	937	-	Interpreter	-	-	-
-	240	-	Bailiff	-	-	-
-	-	16,322	EMPLOYEE BENEFITS	18,246	-	-
8,887	10,177	-	EB-Medical & Dental	-	-	-
71	80	-	EB-Insurance (life & disab)	-	-	-
1,578	1,711	-	EB-Employer Taxes	-	-	-
3,847	3,995	-	EB-PERS	-	-	-
915	(114)	-	EB-Workers Comp	-	-	-
35,721	37,934	41,029	Total Personnel Services	42,632	-	-
Materials and Services						
5,012	8,807	10,008	PROFESSIONAL SERVICES	11,055	-	-
-	-	50	OPERATIONAL SUPPLIES	50	-	-
342	330	500	BUILDING MAINT & SUPPLIES	450	-	-
359	410	520	RENTALS AND LEASES	400	-	-
334	409	754	INSURANCE	825	-	-
19	-	100	ADVERTISING & RECRUITMENT	100	-	-
474	594	1,100	LEARNING, DUES & MEMBERSHIPS	1,350	-	-
409	796	1,050	OFFICE SUPPLIES & MISC EXPENSE	1,050	-	-
-	7	200	EQUIP MAINT & SUPPLIES	200	-	-
1,619	1,778	1,900	UTILITIES	1,900	-	-
8,568	13,131	16,182	Total Material and Services	17,380	-	-
44,289	51,065	57,211	Total Court	60,012	-	-
Council						
Materials and Services						
1,878	2,904	3,000	PROFESSIONAL SERVICES	3,500	-	-
2,303	2,089	3,000	OPERATIONAL SUPPLIES	3,000	-	-
103	95	1,000	LEARNING, DUES & MEMBERSHIPS	1,000	-	-
4,284	5,088	7,000	Total Materials and Services	7,500	-	-
4,284	5,088	7,000	Total Council	7,500	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Community Development						
Personnel Services						
-	-	13,156	SALARIES AND WAGES	15,734	-	-
9,946	10,095	-	Director of Admin/Recorder	-	-	-
2,131	1,504	-	Senior Accounting Specialist	-	-	-
-	-	7,907	EMPLOYEE BENEFITS	10,676	-	-
4,064	3,843	-	EB-Medical & Dental	-	-	-
43	47	-	EB-Insurance (life & disab)	-	-	-
940	909	-	EB-Employer Taxes	-	-	-
2,593	2,370	-	EB-PERS	-	-	-
524	40	-	EB-Workers Comp	-	-	-
20,242	18,807	21,063	Total Personnel Services	26,410	-	-
Material Services						
10,708	13,890	18,000	PROFESSIONAL SERVICES	19,800	-	-
16,035	28,516	30,400	INTERGOVNMENTAL SERVICES	70,200	-	-
			PROGRAM & GRANT EXPENSES	700		
17	-	-	BUILDING MAINT & SUPPLIES	-	-	-
50	-	2,049	LEARNING, DUES & MEMBERSHIPS	1,900	-	-
56	-	-	UTILITIES	-	-	-
26,865	42,406	50,449	Total Materials and Services	92,600	-	-
47,107	61,213	71,512	Total Community Development	119,010	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Police						
Personnel Services						
-	-	404,132	SALARIES AND WAGES	360,449	-	-
1,326	1,346	-	Director of Admin/Recorder	-	-	-
853	601	-	Senior Accounting Specialist	-	-	-
70,470	71,900	-	Chief Of Police	-	-	-
41,376	42,204	-	Administrative Assistant	-	-	-
272,834	269,945	-	Police Officers	-	-	-
6,588	4,848	-	Reserve Officers	-	-	-
6,829	8,338	-	Overtime Holiday	-	-	-
5,724	2,486	-	Overtime	-	-	-
-	-	-	Overtime	-	-	-
-	-	264,294	EMPLOYEE BENEFITS	240,643	-	-
150,335	149,972	-	EB-Medical & Dental	-	-	-
1,455	1,575	-	EB-Insurance (life & disab)	-	-	-
31,430	31,256	-	EB-Employer Taxes	-	-	-
72,219	71,677	-	EB-PERS	-	-	-
16,186	8,463	-	EB-Workers Comp	-	-	-
677,625	664,612	668,426	Total Personnel Services	601,092	-	-
Material and Services						
8,938	19,382	13,450	PROFESSIONAL SERVICES	10,294	-	-
3,005	2,829	5,670	CONTRACTED SUPPORT	6,170	-	-
11,656	2,910	6,750	OPERATIONAL SUPPLIES	9,350	-	-
62,899	63,042	86,050	INTERGOVERNMENTAL SERVICES	86,100	-	-
6,448	173	15,000	PROGRAM & GRANT EXPENSES	4,000	-	-
-	-	-	911 TAX - PROGRAM EXPENSE	-	-	-
4,813	3,624	2,190	BUILDING MAINT & SUPPLIES	2,700	-	-
1,686	1,808	2,640	RENTALS AND LEASES	1,940	-	-
13,688	16,897	16,000	INSURANCE	18,300	-	-
190	6	1,000	ADVERTISING & RECRUITMENT	1,000	-	-
17,510	9,659	13,600	LEARNING, DUES & MEMBERSHIPS	15,700	-	-
3,933	4,149	7,250	OFFICE SUPPLIES & MISC EXPENSE	6,250	-	-
53,177	44,768	46,200	EQUIP MAINT & SUPPLIES	54,200	-	-
4,702	4,370	5,000	UNIFORMS	5,000	-	-
11,039	9,031	11,300	UTILITIES	10,900	-	-
203,683	182,648	232,100	Total Materials and Services	231,904	-	-
6,500	-	-	CAPITAL OUTLAY	6,500	-	-
887,808	847,259	900,526	Total Police	839,495	-	-

2014 Actual	2015 Actual	2016 Adopted	General Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Parks						
Personnel Services						
-	-	63,324	SALARIES AND WAGES	65,225	-	-
1,326	1,346	-	Director of Admin/Recorder	-	-	-
853	602	-	Senior Accounting Specialist	-	-	-
12,255	12,781	-	Public Works Super	-	-	-
10,448	10,868	-	Administrative Assistant	-	-	-
18,398	19,586	-	Utility Worker 1	-	-	-
12,717	13,522	-	PW Maintenance PT	-	-	-
-	-	51,749	EMPLOYEE BENEFITS	47,265	-	-
29,064	30,089	-	EB-Medical & Dental	-	-	-
225	245	-	EB-Insurance (life & disab)	-	-	-
4,324	4,544	-	EB-Employer Taxes	-	-	-
12,069	12,595	-	EB-PERS	-	-	-
2,368	1,048	-	EB-Workers Comp	-	-	-
104,046	107,224	115,073	Total Personnel Services	112,489	-	-
Material and Services						
2,245	3,147	2,600	PROFESSIONAL SERVICES	3,700	-	-
17	14	100	CONTRACTED SUPPORT	300	-	-
13,093	6,750	7,000	OPERATIONAL SUPPLIES	8,800	-	-
2,954	5,693	3,400	BUILDING MAINT & SUPPLIES	1,500	-	-
250	328	700	RENTALS AND LEASES	700	-	-
2,337	2,861	3,426	INSURANCE	3,620	-	-
12	-	100	ADVERTISING & RECRUITMENT	100	-	-
1,065	2,307	1,200	LEARNING, DUES & MEMBERSHIPS	1,200	-	-
388	549	800	OFFICE SUPPLIES & MISC EXPENSE	800	-	-
8,103	11,593	6,300	EQUIP MAINT & SUPPLIES	7,000	-	-
142	440	100	UNIFORMS	400	-	-
3,462	4,335	4,400	UTILITIES	7,300	-	-
34,071	38,019	30,126	Total Material and Services	35,420	-	-
138,117	145,243	145,199	Total Parks	147,909	-	-
Non-Departmental						
Transfers						
32,681	40,294	9,907	Trans To Reserve	35,408	-	-
-	-	72,750	Contingency	356,005	-	-
117,057	173,879	-	Unappropriated EFB	-	-	-
1,438,542	1,504,244	1,455,369	Total General Fund Requirements	1,760,647	-	-
-	-	-				

2014 Actual	2015 Actual	2016 Adopted	Street Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
75,904	109,267	85,008	Beginning Fund Balance	108,997	-	-
595	990	450	License and Permits	2,000	-	-
68,660	75,698	75,636	Charges for Services	78,275	-	-
146,713	127,786	148,532	Intergovernmental Revenue	129,739	-	-
43,922	1,013	480	Miscellaneous	600	-	-
335,794	314,754	310,106	Total	319,611	-	-
124,531	126,367	124,158	Personnel Services	113,920	-	-
77,968	73,342	91,223	Materials and Services	98,060	-	-
24,028	26,038	26,846	Transfers	27,170	-	-
-	-	67,879	Contingency	80,461	-	-
109,267	89,007	-	Unappropriated EFB	-	-	-
335,794	314,754	310,106	Total	319,611	-	-

2014 Actual	2015 Actual	2016 Adopted	Street Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
146,713	127,786	148,532	Gas Tax	129,739	-	-
68,660	75,698	75,636	Transportation Utility	78,275	-	-
595	990	450	Row Permits	2,000	-	-
43	296	280	Interest Income	500	-	-
43,879	718	200	Miscellaneous Revenue	100	-	-
43,922	1,013	480	Miscellaneous Revenue	600	-	-
75,904	109,267	85,008	Beginning Fund Balance	108,997	-	-
335,794	314,754	310,106	Total Resources	319,611	-	-
Requirements						
Personnel Services						
-	-	70,392	SALARIES AND WAGES	64,918	-	-
3,315	3,365	-	Director of Admin/Recorder	-	-	-
6,394	4,512	-	Sr. Accounting Specialist	-	-	-
12,255	12,781	-	Public Works Super	-	-	-
14,177	15,172	-	Administrative Assistant	-	-	-
17,410	18,544	-	Utility Worker 1	-	-	-
14,534	15,453	-	PW Maintenance PT	-	-	-
-	-	53,766	EMPLOYEE BENEFITS	49,002	-	-
33,900	34,515	-	EB-Medical & Dental	-	-	-
264	289	-	EB-Insurance (life & disab)	-	-	-
5,281	5,437	-	EB-Employer Taxes	-	-	-
14,049	14,035	-	EB-PERS	-	-	-
2,951	2,265	-	EB-Workers Comp	-	-	-
124,531	126,367	124,158	Total Personnel Services	113,920	-	-
2	1.55		FTE	1.26		

2014 Actual	2015 Actual	2016 Adopted	Street Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
			Materials and Services			
8,938	8,132	10,600	PROFESSIONAL SERVICES	11,300	-	-
12,040	12,914	13,200	CONTRACTED SUPPORT	16,800	-	-
227	50	100	OPERATIONAL SUPPLIES	100	-	-
14,381	9,409	15,000	PROGRAM & GRANT EXPENSES	17,000	-	-
646	574	1,100	BUILDING MAINT & SUPPLIES	900	-	-
206	259	800	RENTALS AND LEASES	800	-	-
1,669	2,044	2,723	INSURANCE	2,960	-	-
50	-	100	ADVERTISING & RECRUITMENT	100	-	-
583	1,896	1,300	LEARNING, DUES & MEMBERSHIPS	1,300	-	-
1,021	1,388	2,200	OFFICE SUPPLIES & MISC EXPENSE	2,300	-	-
4,507	2,900	6,700	EQUIP MAINT & SUPPLIES	6,800	-	-
192	91	300	UNIFORMS	300	-	-
33,507	33,685	37,100	UTILITIES	37,400	-	-
77,968	73,342	91,223	Total Materials and Service	98,060	-	-
			Transfers Out			
3,371	6,939	7,820	Trans To Reserve Fund	6,857	-	-
20,657	19,099	19,026	Operational Overhead	20,313	-	-
24,028	26,038	26,846	Total Transfers Out	27,170	-	-
-	-	67,879	Contingency	80,461	-	-
109,267	89,007	0	Unappropriated EFB	-	-	-
335,794	314,754	310,106	Total Requirements	319,611	-	-
-						

2014 Actual	2015 Actual	2016 Adopted	Street Construction Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
198,964	152,578	86,941	Beginning Fund Balance	151,554	-	-
7,510	2,754	41,784	Charges for Services	42,308	-	-
36,678	54,765	37,133	Intergovernmental Revenue	55,602	-	-
50,000	-	50,000	Grants	50,000	-	-
19,749	459	500	Miscellaneous	500	-	-
312,901	210,556	216,358	Total	299,964	-	-
350	-	3,900	Materials and Services	-	-	-
159,973	135,483	200,000	Capital Outlay	162,948	-	-
-	-	2,016	Transfers	2,016	-	-
-	-	10,442	Contingency	135,000	-	-
152,578	75,073	-	Unappropriated EFB	-	-	-
312,901	210,556	216,358	Total	299,964	-	-

2014 Actual	2015 Actual	2016 Adopted	Street Construction Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
36,678	54,765	37,133	Gas Tax	55,602	-	-
50,000	-	50,000	Special Allotment Grant	50,000	-	-
6,002	1,520	32,724	SDC-Improvement	39,792	-	-
1,204	1,157	7,044	Assessment Principal	500	-	-
304	77	2,016	SDC Administration	2,016	-	-
7,510	2,754	41,784	Charges for Services	42,308	-	-
19,749	459	500	Interest Income	500	-	-
19,749	459	500	Miscellaneous Revenue	500	-	-
198,964	152,578	86,941	Beginning Fund Balance	151,554	-	-
312,901	210,556	216,358	Total Resources	299,964	-	-
Requirements						
Materials and Service						
350	-	-	PROFESSIONAL SERVICES	-	-	-
-	-	3,900	PROGRAM & GRANT EXPENSES	-	-	-
-	-	-	ADVERTISING & RECRUITMENT	-	-	-
350	-	3,900	Total Materials and Services	-	-	-
159,973	135,483	200,000	CAPITAL OUTLAY	162,948	-	-
-	-	2,016	TRANSFER OUT	2,016	-	-
-	-	10,442	Contingency	135,000	-	-
152,578	75,073	0	Unappropriated EFB	-	-	-
312,901	210,556	216,358	Total Requirements	299,964	-	-

2014 Actual	2015 Actual	2016 Adopted	Reserve Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
66,332	107,848	130,286	Beginning Fund Balance	144,681	-	-
-	167	150	Miscellaneous	100	-	-
45,916	62,029	39,687	Transfers from other Funds	59,945	-	-
112,248	170,044	170,123	Total	204,726	-	-
4,400	45,741	170,123	Capital Outlay	23,297	-	-
107,848	124,304	-	Unappropriated EFB	204,726	-	-
112,248	170,045	170,123	Total	204,726	-	-

2014 Actual	2015 Actual	2016 Adopted	Reserve Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
-	-	-	Donations			
-	167	150	Interest	100	-	-
-	167	150	Miscellaneous Revenue	100	-	-
32,681	40,294	9,907	Trans From-General	35,408	-	-
3,371	6,939	7,820	Trans From-Streets	6,857	-	-
4,932	5,898	10,980	Trans From-Sewer	8,840	-	-
4,932	8,898	10,980	Trans From-Water	8,840	-	-
45,916	62,029	39,687	Transfers	59,945	-	-
66,332	107,848	130,286	Beginning Fund Balance	144,681	-	-
112,248	170,044	170,123	Total Resources	204,726	-	-
Requirements						
-	-	799	Capital Outlay			
-	-	24,900	Dump Truck	30,255	-	-
-	-	35,180	Backhoe	40,398	-	-
4,400	-	10,450	Pub Wrks Trac/Mower	19,518	-	-
-	-	6,800	Plotter	6,842	-	-
-	-	44,644	Pub Wrks Pick Up	50,921	-	-
-	6,000	21,000	Software	6,718	-	-
-	-	10,387	Server	5,970	-	-
-	-	11,460	City Hall Siding	18,794	-	-
-	-	1,235	City Hall Carpet	2,013	-	-
-	-	-	Court Software	-	-	-
-	39,741	3,268	Police Vehicle	23,297	-	-
4,400	45,741	170,123	Total Capital Outlay	204,726	-	-
-	-	-	Contingency	-	-	-
107,848	124,304	-	Unappropriated EFB	-	-	-
112,248	170,045	170,123	Total Requirements	204,726	-	-

2014 Actual	2015 Actual	2016 Adopted	Parks Improvement Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
222,622	166,646	181,914	Beginning Fund Balance	293,054	-	-
6,680	-	44,244	Charges for Services	44,280	-	-
15,637	16,418	15,000	Intergovernmental Revenue	16,892	-	-
95,851	-	147,024	Grants	121,286	-	-
3,181	964	1,900	Miscellaneous	2,425	-	-
343,971	184,028	390,082	Total	477,937	-	-
882	-	-	Materials and Services	-	-	-
176,175	13	350,000	Capital Outlay	424,955	-	-
268	-	1,776	Transfers	1,776	-	-
-	-	38,306	Contingency	51,206	-	-
166,646	184,015	-	Unappropriated EFB	-	-	-
343,971	184,028	390,082	Total	477,937	-	-

2014 Actual	2015 Actual	2016 Adopted	Park Improvement Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
15,637	16,418	15,000	State Shared Revenue	16,892	-	-
95,851	-	147,024	State Parks Dept. Grant	121,286	-	-
5,546	-	36,732	SDC-Improvement	36,768	-	-
866	-	5,736	SDC-Reimbursement	5,736	-	-
268	-	1,776	SDC-Administration	1,776	-	-
6,680	-	44,244	Charges for Services	44,280	-	-
473	464	400	Interest Income	500	-	-
2,700	-	1,500	Donations	1,500	-	-
8	500	-	Miscellaneous Revenue	425	-	-
3,181	964	1,900	Miscellaneous Revenue	2,425	-	-
222,622	166,646	181,914	Beginning Fund Balance	293,054	-	-
343,971	184,028	390,082	Total Resources	477,937	-	-
Requirements						
Materials and Services						
882	-	-	PROFESSIONAL SERVICES	-	-	-
Total Materials and Services						
176,175	13	350,000	CAPITAL OUTLAY	424,955	-	-
268	-	1,776	TRANSFERS OUT	1,776	-	-
-	-	38,306	Contingency	51,206	-	-
166,646	184,015	-	Unappropriated EFB	-	-	-
343,971	184,028	390,082	Total Requirements	477,937	-	-

2014 Actual	2015 Actual	2016 Adopted	Sewer Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
122,129	79,286	125,153	Beginning Fund Balance	113,894	-	-
364,070	403,921	417,535	Charges for Services	412,776	-	-
320	7	200	Miscellaneous	200	-	-
486,519	483,215	542,888	Total	526,870	-	-
163,005	164,269	172,093	Personnel Services	188,983	-	-
114,639	113,884	131,956	Materials and Services	147,100	-	-
129,589	81,664	87,970	Transfers	114,469	-	-
-	-	150,869	Contingency	76,318	-	-
79,286	123,397	-	Unappropriated EFB	-	-	-
486,519	483,215	542,888	Total	526,870	-	-

2014 Actual	2015 Actual	2016 Adopted	Sewer Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
364,070	403,921	417,535	Service Charges Sewer	412,776	-	-
320	6	100	Interest Income	100	-	-
	2	100	Miscellaneous Revenue	100	-	-
320	7	200	Miscellaneous Revenue	200	-	-
122,129	79,286	125,153	Beginning Fund Balance	113,894	-	-
486,519	483,215	542,888	Total Resources	526,870	-	-
Requirements						
Personnel Services						
-	-	98,936	SALARIES AND WAGES	107,190	-	-
3,315	3,365	-	Director of Admin/Recorder	-	-	-
6,394	4,512	-	Sr. Accounting Specialist	-	-	-
23,149	24,143	-	Public Works Super	-	-	-
16,041	17,325	-	Administrative Assistant	-	-	-
36,383	38,464	-	Utility Worker 1	-	-	-
5,450	5,795	-	PW Maintenance PT	-	-	-
-	-	73,157	EMPLOYEE BENEFITS	81,792	-	-
40,917	42,016	-	EB-Medical & Dental	-	-	-
353	382	-	EB-Insurance (life & disab)	-	-	-
7,070	7,330	-	EB-Employer Taxes	-	-	-
19,893	20,172	-	EB-PERS	-	-	-
4,040	767	-	EB-Workers Comp	-	-	-
163,005	164,269	172,093	Total Personnel Services	188,983	-	-
2	1.86		FTE	1.75		
Materials and Services						
7,943	11,483	16,500	PROFESSIONAL SERVICES	20,500	-	-
19,547	20,267	24,300	CONTRACTED SUPPORT	32,100	-	-
5,497	6,870	5,000	OPERATIONAL SUPPLIES	5,000	-	-
2,020	3,312	2,500	BUILDING MAINT & SUPPLIES	1,300	-	-
1,040	1,236	1,800	RENTALS AND LEASES	1,800	-	-
1,669	2,044	6,856	INSURANCE	7,200	-	-
75	-	100	ADVERTISING & RECRUITMENT	100	-	-
4,147	5,119	6,100	LEARNING, DUES & MEMBERSHIPS	6,200	-	-
3,003	5,414	7,100	OFFICE SUPPLIES & MISC EXPENSE	7,300	-	-
27,718	16,499	20,000	EQUIP MAINT & SUPPLIES	22,000	-	-
449	181	600	UNIFORMS	600	-	-
41,532	41,459	41,100	UTILITIES	43,000	-	-
114,639	113,884	131,956	Total Materials and Service	147,100	-	-

2014 Actual	2015 Actual	2016 Adopted	Sewer Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
			Transfers Out			
18,500	20,750	20,877	Franchise Fee	20,639	-	-
4,932	5,898	10,980	Trans To Reserve Fund	8,840	-	-
78,569	29,048	29,148	Trans To Sewer Bond	54,486	-	-
27,588	25,968	26,965	Operational Overhead	30,504	-	-
129,589	81,664	87,970	Total Transfers Out	114,469	-	-
-	-	150,869	Contingency	76,318	-	-
79,286	123,397	-	Unappropriated EFB	-	-	-
486,519	483,215	542,888	Total Requirements	526,870	-	-
-						

2014 Actual	2015 Actual	2016 Adopted	Sewer Construction Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
161,409	220,792	377,617	Beginning Fund Balance	645,898	-	-
59,554	114,755	198,648	Charges for Services	199,230	-	-
-	-	-	Transfers from other Funds	-	-	-
333	43,167	-	Miscellaneous	400	-	-
221,296	378,714	576,265	Total	845,528	-	-
-	-	-	Materials and Services	-	-	-
-	-	130,000	Capital Outlay	130,000	-	-
504	271	3,336	Transfers	3,336	-	-
-	-	442,929	Contingency	712,192	-	-
-	378,443	-	Unappropriated EFB	-	-	-
504	378,714	576,265	Total	845,528	-	-

2014 Actual	2015 Actual	2016 Adopted	Sewer Construction Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
51,744	110,549	146,916	Sewer Fee Revenue	147,450	-	-
1,920	1,034	12,720	SDC-Improvement	12,732	-	-
5,386	2,900	35,676	SDC-Reimbursement	35,712	-	-
504	272	3,336	SDC-Administration	3,336	-	-
7,810	4,206	51,732	Charges for Services	51,780	-	-
-	42,883	-	Misc Revenue (Sewer Line)	-	-	-
333	284	-	Interest Income	400	-	-
333	43,167	-	Miscellaneous Revenue	400	-	-
161,409	220,792	377,617	Beginning Fund Balance	645,898	-	-
221,296	378,714	576,265	Total Resources	845,528	-	-
Requirements						
Materials and Services						
-	-	-	PROFESSIONAL SERVICES	-	-	-
-	-	-	Total Materials and Services	-	-	-
-	-	130,000	Capital Outlay	130,000	-	-
504	271	3,336	TRANSFERS OUT	3,336	-	-
-	-	442,929	CONTINGENCY	712,192	-	-
220,792	378,443	-	Unappropriated EFB	0	-	-
221,296	378,714	576,265	Total Requirements	845,528	-	-
-	-	-				

2014 Actual	2015 Actual	2016 Adopted	Sewer Bond Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
40,078	64,160	64,161	Beginning Fund Balance	38,075	-	-
-	25	100	Miscellaneous	100	-	-
78,569	29,048	29,148	Transfers from other Funds	54,486	-	-
118,647	93,233	93,409	Total	92,661	-	-
54,486	54,486	55,334	Debt Service	54,486	-	-
64,161	38,747	38,075	Unappropriated EFB	38,175	-	-
118,647	93,233	93,409	Total	92,661	-	-

2014 Actual	2015 Actual	2016 Adopted	Sewer Bond Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
-	25	100	Interest Income	100	-	-
-	-	-	Miscellaneous Revenue	-	-	-
-	25	100	Miscellaneous Revenue	100	-	-
78569	29,048	29,148	Transfer From-Sewer	54,486	-	-
40078	64,160	64,161	Beginning fund Balance	38,075	-	-
118647	93,233	93,409	Total Resources	92,661	-	-
Requirements						
	-	-	Total Material and Services	-	-	-
Debt Service						
16527	15,341	14,337	LOAN INTEREST	12,857	-	-
37959	39,145	40,997	LOAN PRINCIPAL	41,629	-	-
54486	54,486	55,334	Total Debt Service	54,486	-	-
64161	38,747	38,075	UNAPPROPRIATED EFB	38,175	-	-
118647	93,233	93,409	Total Requirements	92,661	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Summary	2017 Proposed	2017 Approved	2017 Adopted
35,784	83,046	142,715	Beginning Fund Balance	203,697	-	-
375,017	377,533	397,792	Charges for Services	409,177	-	-
19,992	31,145	31,700	Miscellaneous	31,700	-	-
430,793	491,725	572,207	Total	644,574	-	-
123,847	124,862	139,689	Personnel Services	136,922	-	-
107,814	101,511	129,493	Materials and Services	156,960	-	-
116,086	115,410	150,458	Transfers	151,687	-	-
-	-	152,567	Contingency	199,005	-	-
83,046	149,941	-	Unappropriated EFB	-	-	-
430,793	491,725	572,207	Total	644,574	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
364,204	370,433	388,692	Service Charges Water	400,677	-	-
3,809	817	3,600	Connection Chgs Water	4,500	-	-
7,004	6,283	5,500	Reconnection Fee	4,000	-	-
375,017	377,533	397,792	Charges For Services	409,177	-	-
334	46	100	Interest Income	100	-	-
7,786	6,588	7,200	Lease-Water Tower	7,200	-	-
-	11,461	14,400	Verizon Lease	14,400	-	-
11,872	13,050	10,000	Miscellaneous Revenue	10,000	-	-
19,992	31,145	31,700	Miscellaneous Revenue	31,700	-	-
35,784	83,046	142,715	Beginning Fund Balance	203,697	-	-
430,793	491,725	572,207	Total Resources	644,574	-	-
Requirements						
Personnel Services						
-	-	80,122	SALARIES AND WAGES	78,351	-	-
3,315	3,365	-	Director of Admin/Recorder	-	-	-
6,394	4,512	-	Sr. Accounting Specialist	-	-	-
20,425	21,302	-	Public Works Super	-	-	-
19,771	21,630	-	Administrative Assistant	-	-	-
15,497	16,496	-	Utility Worker 1	-	-	-
3,633	3,863	-	PW Maintenance PT	-	-	-
-	-	-	Comp Time	-	-	-
-	-	59,567	EMPLOYEE BENEFITS	58,571	-	-
31,467	32,579	-	EB-Medical & Dental	-	-	-
264	290	-	EB-Insurance (life & disab)	-	-	-
5,353	5,540	-	EB-Employer Taxes	-	-	-
14,567	14,642	-	EB-PERS	-	-	-
3,160	643	-	EB-Workers Comp	-	-	-
123,847	124,862	139,689	Total Personnel Services	136,922	-	-
1.47	1.47		FTE	1.31		

2014 Actual	2015 Actual	2016 Adopted	Water Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
			Materials and Services			
13,242	17,567	18,100	PROFESSIONAL SERVICES	38,100	-	-
7,090	6,453	12,000	CONTRACTED SUPPORT	12,700	-	-
17,823	14,645	16,000	OPERATIONAL SUPPLIES	18,000	-	-
1,148	2,016	2,000	BUILDING MAINT & SUPPLIES	1,900	-	-
1,040	1,273	2,300	RENTALS AND LEASES	2,300	-	-
8,346	10,219	9,793	INSURANCE	10,160	-	-
75	-	100	ADVERTISING & RECRUITMENT	100	-	-
4,039	4,458	5,500	LEARNING, DUES & MEMBERSHIPS	6,800	-	-
9,177	3,021	8,500	OFFICE SUPPLIES & MISC EXPENSE	8,600	-	-
9,069	6,711	16,300	EQUIP MAINT & SUPPLIES	19,300	-	-
293	181	600	UNIFORMS	600	-	-
36,471	34,967	38,300	UTILITIES	38,400	-	-
107,814	101,511	129,493	Total Materials and Services	156,960	-	-
			Transfers Out			
4,932	8,898	10,980	Trans To Reserve Fund	8,840	-	-
111,154	63,275	95,727	Trans To Water Bond	95,727	-	-
-	-	-	Trans To Water Const	-	-	-
-	21,250	19,890	Trans Out - Franchise Fees	20,460	-	-
-	21,987	23,861	Trans Out OP OH	26,660	-	-
116,086	115,410	150,458	Total Transfers Out	151,687	-	-
-	-	152,567	Contingency	199,005	-	-
83,046	149,941	-	Unappropriated EFB	-	-	-
430,793	491,725	572,207	Total Requirements	644,574	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Construction Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
245,641	256,939	300,205	Beginning Fund Balance	459,095	-	-
11,584	44,247	141,156	Charges for Service	141,449	-	-
464	395	400	Miscellaneous	400	-	-
-	-	-	Transfers from other Funds	-	-	-
257,689	301,581	441,761	Total	600,944	-	-
-	-	-	Materials and Services	-	-	-
-	-	34,000	Capital Outlay	30,000	-	-
750	546	3,360	Transfers	3,372	-	-
-	-	404,401	Contingency	567,572	-	-
256,939	301,035	-	Unappropriated EFB	-	-	-
257,689	301,581	441,761	Total	600,944	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Construction Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
-	38,703	107,052	Water Fee Revenue	107,309	-	-
1,409	674	4,152	SDC-Improvement	4,152	-	-
9,033	4,324	26,592	SDC-Reimbursement	26,616	-	-
1,142	546	3,360	SDC-Administration	3,372	-	-
11,584	5,544	34,104	Charges for Services	34,140	-	-
464	395	400	Interest Income	400	-	-
464	395	400	Miscellaneous Revenue	400	-	-
245,641	256,939	300,205	Beginning Fund Balance	459,095	-	-
257,689	301,581	441,761	Total Resources	600,944	-	-
Requirements						
-	-	-	PROFESSIONAL SERVICES	-	-	-
-	-	-	Total Materials and Services	-	-	-
-	-	34,000	Capital Outlay	30,000	-	-
750	546	3,360	TRANSFERS OUT	3,372	-	-
-	-	404,401	CONTINGENCY	567,572	-	-
256,939	301,035	-	Unappropriated EFB	-	-	-
257,689	301,581	441,761	Total Requirements	600,944	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Bond Fund Summary	2017 Proposed	2017 Approved	2017 Adopted
99,375	114,802	82,500	Beginning Fund Balance	82,500	-	-
-	41	-	Miscellaneous	40	-	-
111,154	63,275	95,727	Transfers from other Funds	95,727	-	-
210,529	178,118	178,227	Total	178,267	-	-
95,727	95,727	95,727	Debt Service	95,727	-	-
114,802	82,391	82,500	Unappropriated EFB	82,540	-	-
210,529	178,118	178,227	Total	178,267	-	-

2014 Actual	2015 Actual	2016 Adopted	Water Bond Fund Detail	2017 Proposed	2017 Approved	2017 Adopted
Resources						
-	-	-	Debt Service Revenue	-	-	-
-	41	-	Interest Income	40	-	-
-	-	-	Miscellaneous Revenue	-	-	-
-	41	-	Miscellaneous Revenue	40	-	-
111,154.00	63,275	95,727	Transfers From-Water	95,727	-	-
99,375.00	114,802	82,500	Beginning Fund Balance	82,500	-	-
210,529.00	178,118	178,227	Total Resources	178,267	-	-
Requirements						
Debt Service						
23,576.00	21,445	19,260	BOND INTEREST	17,011	-	-
72,151.00	74,282	76,467	BOND PRINCIPAL	78,716	-	-
95,727.00	95,727	95,727	Total Debt Service	95,727	-	-
114,802.00	82,391	82,500	UNAPPROPRIATED EFB	82,540	-	-
210,529.00	178,118	178,227	Total Requirements	178,267	-	-

CITY OF HUBBARD
Adopted
Transfer Summary
FY 2016-2017

	Out	In
General Fund	35,408	129,076
Street Fund	27,170	-
Street Construction Fund	2,016	-
Reserve Fund	-	59,945
Parks Improvement Fund	1,776	-
Sewer Fund	114,469	-
Sewer Construction Fund	3,336	-
Sewer Bond Fund	-	54,486
Water Fund	151,687	-
Water Construction Fund	3,372	-
Water Bond Fund	-	95,727
Total Transfer Out and In	339,234	339,234

PERSONNEL EXPENSES BY FUND

GENERAL FUND

DEPT	WAGES	BENEFITS
Admin	117,700	78,892
PW	62,636	45,727
Police	357,861	239,105

Fund Total = 901,921

STREET FUND

DEPT	WAGES	BENEFITS
Admin	16,908	10,260
PW	48,010	38,742
Police	0	0

Fund Total = 113,920

SEWER FUND

DEPT	WAGES	BENEFITS
Admin	19,139	12,197
PW	88,051	69,596
Police	0	0

Fund Total = 188,983

WATER FUND

DEPT	WAGES	BENEFITS
Admin	23,602	16,070
PW	54,748	42,501
Police	0	0

Fund Total = 136,922

788,656 553,090

GRAND TOTAL = 1,341,745

Personnel Expenses Summary

	Budget Annual Compensation	Budget Annual Benefits	Budget Total
<u>Admin Dept</u>			
City Recorder	69,690	51,452	121,142
Sr. Accountant	59,736	25,426	85,162
Admin Asst.	44,630	38,735	83,365
Interpreter	1,000	77	1,077
Volunteer Boards	-	42	42
	175,056	115,732	290,788
<u>Public Works Dept</u>			
Superintendent	76,456	56,219	132,676
Foreman	53,278	47,888	101,165
Part time	17,438	3,818	21,256
Admin Asst.	46,818	43,370	90,188
Utility Worker I	43,936	40,772	84,708
Vacation Pay Out	8,907	3,093	12,000
Comp Pay Out	8,907	3,093	12,000
	255,740	198,252	453,992
<u>Police Dept</u>			
Police Chief	74,019	35,393	109,412
Police Sergeant	59,218	42,487	101,705
Police Officer	52,475	27,354	79,829
Police Officer	53,447	47,505	100,952
Police Officer	53,447	47,483	100,930
Police Officer (Vacant)	-	-	-
Admin Asst.	43,755	31,292	75,047
Reserves	1,000	573	1,573
Overtime	14,500	5,748	20,248
Overtime Holiday	6,000	1,271	7,271
	357,861	239,105	596,966
TOTALS	788,656	553,090	1,341,745