

**MEETING NOTICE FOR THE
CITY OF HUBBARD**

TUESDAY

SEPTEMBER 13, 2016

.....
CITY COUNCIL: YONALLY, KENNEDY, WHEATCROFT, RUIZ, SCHMIDT
.....

The Hubbard City Council will meet for its regular council meeting at the Hubbard City Hall at 7:00 p.m.

The City will, upon request, endeavor to arrange for the following services to be provided. Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 4:00 p.m. on the Monday the week preceding the meeting date.

- X Qualified sign language interpreters for persons with speech or hearing impairments; and**
- X Qualified bilingual interpreters; and**
- X Assisting listening devices for persons with impaired hearing.**

Additional agenda items may be accepted until 4:00 p.m. on the Monday prior to the meeting. Please contact the Director of Administration/City Recorder Vickie Nogle at 503-981-9633 ext 201. (TTY / Voice 1-800-735-2900) If you would also like to purchase an Agenda packet, please contact the number mentioned above or you may view it online @ www.cityofhubbard.org.

SEE ATTACHED AGENDA

**Posted 9/8/2016
4:00 p.m.**

**Vickie L. Nogle, MMC
Director of Administration/City Recorder**

**HUBBARD CITY COUNCIL
MEETING AGENDA
SEPTEMBER 13, 2016 – 7:00 PM
LOCATION: CITY HALL
3720 2ND STREET**

- 1) **CALL TO ORDER.**
 - A) **Flag Salute.**

- 2) **DISCUSSION ON THE PROCESS FOR ADDRESSING CODE VIOLATIONS – Ashley Driscoll.**

- 3) **MARION COUNTY DISPOSAL INCREASE – Matthew Cofer, Republic Services.**

- 4) **PROCLAMATION – IMAGINE A DAY WITHOUT WATER.**

- 5) **COMMUNITY REPORTS.**
 - A) **Marion E. Carl Veterans Memorial.**

- 6) **APPEARANCE OF INTERESTED CITIZENS.**

(This additional time is provided by the Council for questions or statements by persons in the audience on ANY item of city business, except those items which appear on this agenda or refer to zone changes or land use requests. Comments may be limited at the Mayor’s discretion.)

- 7) **MAYOR’S PRESENTATIONS, AND/OR COUNCIL’S PRESENTATIONS.**

- 8) **STAFF REPORTS.**
 - A) **Public Works Department**—Public Works Superintendent Jaime Estrada.
 - B) **Administrative Department**—Dirctr of Admin/Recorder Vickie Nogle; Sr. Acntng Spcilst Kari Kurtz.
 - C) **Police Department**—Police Chief Dryden.

- 9) **APPROVAL OF JULY 12, 2016, CITY COUNCIL MEETING MINUTES.**

- 10) **DISCUSSION REGARDING CITY HALL SIDING**

- 11) **APPROVAL OF THE JULY AND AUGUST 2016 CHECK REGISTER REPORTS.**

- 12) **OTHER CITY BUSINESS.**

- 13) **ADJOURNMENT.** (Next City Council Meeting October 11, 2016, at 7:00 p.m.)

MEMORANDUM

TO: Mayor and Members of the Hubbard City Council

FROM: Ashley Driscoll, City Attorney's Office *(AD)*

SUBJECT: Process for Addressing City Code Violations

DATE: September 7, 2016

At the July Council meeting you discussed how to address situations where a business repeatedly violates the Hubbard Municipal Code ("HMC"), but not any other law or regulation. The Council originally discussed amending HMC chapter 5.01 Business Registration to become more of a "Business License and Regulation" chapter. Because of the legal issues associated with regulating businesses through a "Business License and Regulation" code provision, the City Attorney's Office advised the City to keep Chapter 5.01 Business Registration as strictly revenue generating, and instead address such concerns through other ordinances. The purpose of this memorandum is to outline for you those other alternatives.

To address the City's concerns, the City Attorney's Office suggests the City consider one or more of the following options:

- (1) **Employ the current civil infractions procedures to impose monetary fines.** The HMC includes chapter 1.20 Civil Infraction Procedures. A "civil infraction" is a violation of the HMC. (see 1.20.010(1) the "[c]ommission of an act or omission to act in a manner prescribed by this chapter or by any other city ordinance, constituting breach or infringement of a section of a city ordinance or of this chapter constitutes a civil infraction"). Under the current code language, the penalty for a civil infraction is a monetary penalty.

As the code is currently drafted, if an individual disagrees with his or her penalty, he or she may request a hearing in front of the municipal judge to determine if the code was violated and if the monetary penalty was appropriate.

Employing chapter 1.20 to address these issues does not require any code amendments.

- (2) **Amend the code to allow injunctive relief.** If the Council desires to have a remedy in addition to a monetary penalty, the Council may amend HMC chapter 1.20 to provide that the Council and/or the code enforcement officer may seek injunctive relief through

the municipal court or any other court of competent jurisdiction. In this case, “injunctive relief” would be a court order mandating that the offender cease violating the HMC. Presumably, injunctive relief would be issued after a hearing similar to the hearing described above for dispute regarding monetary penalties. This potential avenue would give a judge, including the municipal court judge, the authority make the final decision on whether the offender violated the HMC.

Providing a method to seek injunctive relief will require an amendment to chapter 1.20.

- (3) **Amend the code to allow the Council to issue “cease and desist” orders.** The Council may also amend HMC chapter 1.20 to authorize the City Council to issue a “cease and desist” order for repeated violations. The Council would issue such an order after holding a hearing similar to the hearing process described for disputing monetary penalties – with the exception that the Council would be hearing body and not the municipal court. The “cease and desist” order would be appealable as a writ of review to Marion County Circuit Court. This avenue provides the City Council—and not the municipal judge—the final authority. (However, the City can decide to grant the municipal court the authority as well).

Providing the authority to issue “cease and desist” orders will require an amendment to chapter 1.20.

- (4) **Employ the nuisance abatement procedures.** HMC 8.15 provides an abatement procedure for “nuisances.” The code contains a list of activities and conditions that constitute a “nuisance,” and additionally provides for “unenumerated nuisances,” which are “every other thing, substance or act which is determined by the council to be injurious or detrimental to the public health, safety or welfare of the city.” Once an activity or condition is declared a “nuisance,” the City may follow the procedure to “abate” such a nuisance under chapter 8.15. Such procedures include notice to the property owner and then the ability to enter the property, abate the nuisance, and assess the costs to the property owner. Currently the municipal court holds a hearing to address disputes regarding the existence of a “nuisance” and the City’s ability to abate.

The Council could declare certain violations of the code as a “nuisance” on a case by case basis, which would not require a code amendment. Conversely, the Council could amend the Code to state that any violation of the Code is a nuisance. Amending the Code in this manner, however, could create issues with the application of the abatement procedures to certain code violations. For example, it is unclear how the City would “abate” a violation of Chapter 13.11, which requires utility customers to pay a general service fee.

The City Attorney’s office seeks direction from Council regarding which, if any, steps the Council would like to take. Once the Council provides direction, the City Attorney’s office can draft any necessary code amendments.

September 7, 2016
Page 2

A.O.D



Environmental Services

funding a safe and responsible solid-waste system

What Environmental Services Does

Environmental Services oversees a nationally recognized integrated solid waste system that promotes waste reduction and recycling activities in the county, as well as ensures the safe and sanitary disposal of solid waste.

Environmental Services owns two active disposal sites in the county, the North Marion County Disposal Facility located northwest of Woodburn and the Brown's Island Demolition Landfill in southwest Salem. The county staffs the scale house at these facilities as well as two contracted facilities, the Covanta Energy-from-Waste Facility in Brooks and the Salem-Keizer Recycling and Transfer Station. The Household Hazardous Waste Facility located at the Salem-Keizer Recycling and Transfer Station is also owned by Marion County.

The county maintains one of the highest recycling rates in the state, and our communities recycled 59.7% of all waste generated in 2014. The division sponsors many programs to reduce, waste which helps satisfy the educational and promotional requirements for cities set by the State of Oregon. Some of the more notable programs include: the Master Recycler/Composter training program, which trains citizens how to be better stewards of the environment; the Paint Recycling program, which recycles latex paint for use by anyone in the community; and the Save the Food campaign that promotes food waste reduction.

Environmental Services Funding

The solid waste portion of the division is funded primarily from disposal fees that are charged to customers who dispose of their waste at county-owned and contracted facilities. Revenue is also generated from garbage hauler franchise fees, the sale of electrical power produced at the Covanta Energy-from-Waste Facility, and metal recovered at Covanta.

Funding Changes

Economic impacts to Environmental Services programs include declining revenues and increased expenses. It has been more than 20 years since the last tipping fee increase in 1992. There has been a recent change in the way electrical markets are valued, and metal prices have also dropped sharply in the last two years.



Energy From Waste

75% of Marion County's garbage is processed at the Energy-from-Waste Facility in Brooks, which creates enough electricity to power a city the size of Woodburn.

59.7%

RECOVERY RATE

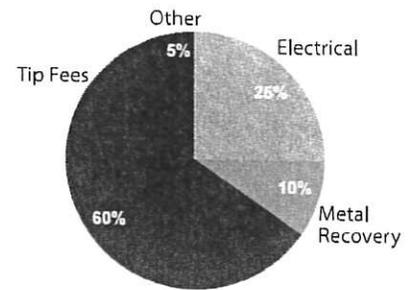
Marion County continues to lead the way nationally in recovery and recycling.



Marion County's Cost Reduction Efforts

Marion County has reacted to these economic changes by reducing non-essential services. Some projects and programs that were suspended include: a metal recovery project, the school coordinator position, waste reduction community grants, a summer intern/scholarship program, and reducing the advertising budget by more than half.

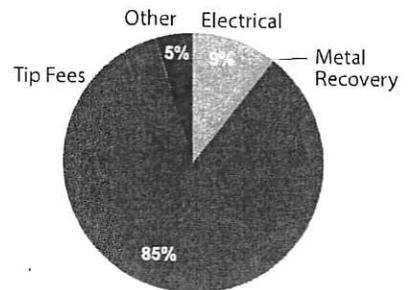
Marion County has reduced operational and program costs, however there are mandatory reserves required for the two active disposal sites in the county. There are also fixed costs to manage solid waste that are essential to the safety and sanitation of the county.



Revenue by Source
FY 13-14

Proposed Rate Increase

Under consideration are proposed increases in solid waste disposal fees including a \$20 increase in the per ton tip fee for franchised garbage haulers at the Energy-from-Waste Facility and transfer stations. The proposal would increase the fee for the garbage haulers from \$67.45 per ton to \$87.45 per ton and for the transfer stations from \$87.45 per ton to \$107.45 per ton, effective October 1, 2016.



Revenue by Source
FY 15-16

Proposed Tip Fees:

Salem-Keizer Recycling & Transfer Station and North Marion Transfer Station

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Solid Waste	\$87.45/ton	\$107.45/ton
Yard Waste	\$47.00/ton	\$47.00/ton
Wood Waste*	\$47.00/ton	\$47.00/ton
Appliances with Freon	\$5.50 each	\$20.00 each
Appliances w/out Freon	\$5.50 each	\$5.50 each
Tire (small)	\$1.25 each	\$2.00 each
Tire on Rim (small)	\$2.75 each	\$4.00 each
Tire (Medium)	\$10.00 each	\$10.00 each
Tire on Rim (Medium)	\$11.50 each	\$20.00 each
Licensed Contractor Waste	\$75.45/ton	\$95.45/ton

* Wood waste is accepted at the Salem-Keizer Recycling & Transfer Station only.

Browns Island Demolition Landfill

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Asbestos (non-friable)	\$30.00/yard	\$75.00/yard
Asbestos (friable)	\$75.00/yard	\$75.00/yard
Demolition Material	\$10.15/yard	\$13.00/yard
Sheetrock	\$5.00/yard	\$7.00/yard
Government Yard Debris	\$3.00/yard	\$5.00/yard

Covanta Energy-from-Waste Facility

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Franchised Compacted	\$67.45/ton	\$87.45/ton
Cannery Waste	\$10.12/yard	\$13.00/yard
Drop Box Loose	\$10.12/yard	\$13.00/yard
Medical Waste (In County)	\$67.45/ton	\$87.45/ton
Medical Waste (Out-of-County)	\$300.00/ton	\$400.00/ton

City of Hubbard

Tons Collected - 2015

3,013

Covanta Per Ton Increase

\$ 20.00

Increase in Disposal Cost (required PI)

\$ 60,261

Total Revenue - 2015

511,934

Percentage Increase to Cover Disposal Increase

11.8%



HUBBARD RATE SHEET

COMMERCIAL RATES

Proposed rates

SIZE	COMM. CART	EXTRA TRIP(EXT)	EACH ADDITIONAL
35 gallon	\$ 20.90	\$ 23.25	
65 gallon			
90 gallon	\$ 41.10	\$ 28.30	
CBB	\$ 6.00		

Extra Trip (EXT) - OFF ROUTE: 1/4 MONTHLY RATE + \$18 (round to nearest \$.05)

Container re-delivery/re-start for non-pmt:\$25.00
 Request to change or switch container:\$35.00
 90g RC CART available with weekly service - no glass pick up

*Cardboard available w/weekly service for NO CHARGE

SIZE (loose)	ONE X/WEEK	TWO X/ WEEK	EXTRA TRIP
1 yard	\$ 120.60	\$ 223.20	\$ 42.30
1.5 yard	\$ 160.00	\$ 296.00	\$ 56.00
2 yard	\$ 207.20	\$ 383.40	\$ 72.60
3 yard	\$ 311.20	\$ 575.80	\$ 109.00
4 yard	\$ 414.60	\$ 767.10	\$ 145.20
5 yard	\$ 484.90	\$ 897.10	\$ 169.80
6 yard	\$ 621.40	\$ 1,149.60	\$ 217.50
8 yard	\$ 828.60	\$ 1,533.00	\$ 290.10

*Compacted containers charged @ 3 X's loose rate

Pull Out Charge: per month per container
 \$17.00

EXY (extra yardage):
 \$27.95 / yard

TEMPORARY CONTAINERS

SIZE	TOTAL*	DELIVERY	DISPOSAL	*EXTRA YARDAGE (EXY):
*3 yard	\$145.15	\$50.00	\$95.15	\$27.95

Attachment: A

RENT: \$9.00 / DAY, \$95.00 MONTH (charged after 7 days)



HUBBARD RATE SHEET

Proposed rates

INDUSTRIAL-DROP BOX RATES

Rent charge (*apply 4 days from delivery date):

Temporary:	Permanent: (more than two hauls/month)
Day:\$10.00	Day:\$6.00
Month: \$125.00	Month: \$85.00

Screen box, per haul: \$35.00
Relocate, per box: \$40.00
Liner, per box: \$40.00
Dry run, per box: \$40.00
Overweight, per box: \$125.00

SIZE *weight limit is 10 tons/ 20,00 pounds	TOTAL	DELIVERY	HAUL	DISPOSAL
GARBAGE				
10 yard	\$305.10	\$35.00	\$140.10	\$130.00
20 yard	\$453.60	\$35.00	\$158.60	\$260.00
30 yard	\$604.20	\$35.00	\$179.20	\$390.00
40 yard	\$753.80	\$35.00	\$198.80	\$520.00

Compactors(customer supplies box):

Haul = \$6.20/yard minimum 25 yards plus disposal @ 111%

Concrete/brick/dirt only in 10 yards - must be clean, can have rebar inside concrete - concrete/brick/dirt must be placed in box, not dropped.

HUBBARD RATE SHEET

Proposed rates

RESIDENTIAL RATES

Line of business: 30

Pick-up dates: Thursday
 Included with service weekly: Trash
 Bi-Weekly: 90g RC cart/bin, 90g yard debris

SIZE	PKG PRICE	OPT OUT NO RECYCLE OR YARD CART	ADD. YARD CART
20 gallon			
REGULAR	\$ 23.60	\$ 14.75	\$ 7.00
NON-CURB			
HARDSHIP			
OWN CAN			
35 gallon			
REGULAR	\$ 26.50		\$ 7.00
NON-CURB			
HARDSHIP			
OWN CAN			
65 gallon			
REGULAR	\$ 30.80		\$ 7.00
NON-CURB			
HARDSHIP			
OWN CAN			
90 gallon			
REGULAR	\$ 35.00		\$ 7.00
NON-CURB			
HARDSHIP			
OWN CAN			

Return fee: \$10.50
 On-call pick-up: \$10.00
 Sharps: \$14.45
 Recycle only: \$6.00-cart/bin, bi-weekly
 Extra can/bag/box: \$6.00
 Request to change or switch container: \$15.00
 (after allowed one change @ n/c)
 Premium drive-in service (per cart): N/A
 Yard or RC Contaminated: \$10.00
 Senior discount upon approval-age 65 and up: \$1.00
 (obtain copy of ODL for proof of age & address)

MFC Apts & Mobile Home Parks (trash only)
 (4 or more adjoining units)

SIZE	PRICE
20 gallon	
35 gallon	\$ 21.20
65 gallon	
90 gallon	\$ 34.80

A late fee of 18% per annum with a \$5.00 monthly minimum will be charged for non-payment after 45 days from invoice date.

BEFORE THE HUBBARD CITY COUNCIL

In the Matter of Proclaiming)
Thursday, September 15, 2016 a Day to)
“*Imagine a Day without Water*”)
And to Share your Stories with the Community)

PROCLAMATION

This matter came before the Hubbard City Council at its regularly scheduled meeting on September 13, 2016, to proclaim Thursday, September 15, 2016 a day to “Imagine a Day Without Water” and to share your stories with the Community

WHEREAS, The “Imagine a Day without Water” campaign is an organized effort to highlight the critical importance of reliable access to clean water in our lives and the investment in infrastructure that is necessary to protect this valuable resource.

WHEREAS, The infrastructure that brings water to and from homes and businesses is essential to the quality of life and economic vitality of the City of Hubbard.

WHEREAS, The crisis in Flint, Michigan shows the severe impacts of what can happen to the health and well-being of a community without access to clean drinking water.

WHEREAS, Changes in weather patterns are causing epic drought and widespread flooding in regions throughout the United States putting pressure on water systems that are ill-equipped and ill-prepared to manage such extreme events.

WHEREAS, Utilities nationwide are grappling with aging infrastructure and lack reliable revenue and funding to maintain systems let alone upgrade their systems.

WHEREAS, One-fifth of the U.S. economy would grind to a halt without a reliable and clean source of water.

WHEREAS, Managing water responsibly is critical to our nation’s environmental health and to a high quality of life through economic commerce, power generation, and recreation.

WHEREAS, Investing in our drinking water and wastewater systems will help secure a bright and prosperous future for generations to come.

WHEREAS, Innovation in water conservation and water reuse will drive job growth, **economic** development and establish a 21st century paradigm of water management in the United States.

WHEREAS, Green storm water infrastructure will not only ease the burden on our sewers but will provide a maximum return in benefits to the public, the economy and the environment.

WHEREAS, For every one job created in the water sector, another 3.68 jobs are added in the national economy, and for every \$1.00 spent on infrastructure improvements, the U.S. generates \$6.00 in returns.

WHEREAS, Different regions face different water challenges, so the solutions to strengthen our drinking water and wastewater systems must be locally driven, but reinvestment in our water must be a national priority, now.

NOW THEREFORE, the Hubbard City Council:

1. Recognizes that water is essential to the quality of life and economic competitiveness and acknowledges the importance of educating the public about the value of water through the “Imagine a Day without Water” campaign.
2. Is dedicated to investing in water and wastewater infrastructure and calls on our federal partners to bring much-needed funding and innovation to protect and restore our critical water infrastructure.
3. Requests our community to join together in using September 15, 2016 as a day to “**Imagine a Day Without Water**” and to share your imagined story with our community on the City Facebook page or email to molinger@cityofhubbard.org.

DATED at Hubbard, Oregon this this 13th day of September 2016.

Jim Yonally, Mayor

ATTEST:

Vickie Nogle, MMC
Director of Administration/City Recorder

- MONTHLY REPORT -

DATE: September 13, 2016
TO: City Council
FROM: Public Works Department

ITEM #1 Hubbard Fire has been working on a hydrant re-painting project throughout the City. A new hydrant numbering system is being initiated, and each hydrant number will be stenciled directly on the hydrant. Hubbard Fire is providing staff for the painting field-work, and Public Works is providing the paint and other miscellaneous supplies. Once the numbering system is complete, Public Works will create a new shapefile and add it to the City's hydrant maps for both Hubbard Fire and Public Works.

ITEM #2 On the Consent Agenda is a Proclamation to declare Thursday, September 15, 2016, a day to "Imagine a Day without Water" – to help increase awareness of the value of water in our lives, and asks our community to share a brief story on the City's Facebook page on what their day would look like with no water, i.e. no coffee, no shower, no flushing, etc. This is a national education campaign.

Staff encourages Council to consider also taking a moment on September 15th to share a short story – a paragraph or so on the City's Facebook page – on what a day without water would mean for you.

Just Imagine: No water to drink, or even to make coffee with. No water to shower, flush the toilet or do laundry. Hospitals would close. Firefighters couldn't put out fires. Farmers couldn't water their crops.

PENDING Grant Applications:

1. Multimodal Transportation Program: OR99E: "D" Street to North City Limits Center Turn Lane and OR99E/"A" Street Intersection Crosswalk project – PENDING

<p>The Public Works Department completed 28 requests for locates for the month of August.</p>
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DIRECTOR OF ADMINISTRATION/CITY RECORDER MONTHLY REPORT

To: CITY COUNCIL
From: VICKIE NOGLE, MMC
Date: SEPTEMBER 7, 2016
RE: REPORT FOR SEPTEMBER 13, 2016, CITY COUNCIL MEETING

ELECTIONS

The following will be placed on the ballot to fill certain positions on the City Council before the voters at the November 8, 2016 General Election:

Mayor (one) two-year term effective January 2017

Thia Estes - Mayor

City Councilor (two) four-year term effective January 2017

Dan Estes – City Council
Anthony San Filippo - City Council
Barbara Ruiz – City Council
Bradley Williams – City Council

ADMINISTRATION

Conference Schedules

September 21 - 23, 2016 - Director of Administration/City Recorder
October 16 – 18, 2016 – Administrative Assistant/Court Clerk
October 24 – 27, 2016 – Senior Accounting Specialist

I will periodically be checking my emails; however, City Staff has my personal cell phone if anyone needs to contact me for emergency purposes. During conference scheduling the City Hall may be closed for periods when there is only one person in Administration for lunch periods, mail pick-up/drop-off, and banking deposits. There will be a sign placed on the window in the Administrative office of when the office will re-open.

PLANNING COMMISSION

The September 20, 2016, Planning Commission meeting has been canceled, the next meeting is scheduled for October 18, 2016.

There is a vacant Planning Commission position with the term ending December 31, 2018. There will also be two additional positions open with the term starting January 1, 2017, ending December 31, 2019.

NEWSLETTER

Please submit your information to Lucy Astorga for the Newsletter no later than OCTOBER 13, 2016. You can submit them in writing or e-mail at lastorga@cityofubbard.org.

BUILDING PERMITS

34 building permit applications have been submitted from January – August 2016.

BUILDING PERMITS page 2

	Type of permit	Permit Amount	Receipt #	ROW	Receipt #	City Fee	SDC	Receipt #	EXCISE TAX	Valuation
1	SFR	\$ 19,099.03	1.003151	\$ 225.00	1.003151	\$ 197.70	\$ 14,334.00	1.003151	\$ 1,786.00	\$ 248,235.46
2	Cancelled/resubmitted PD 6/16/16	\$ 872.40	1.002314	N/A	N/A	\$ 145.41	N/A	N/A	N/A	N/A
3	SFR	\$ 1,723.26	1.001425	N/A	N/A	\$ 212.00	\$ 5,063.50	1.002043	\$ 2,039.00	\$ 259,819.23
4	ADDITIONAL PAYMENT 05/12/2016	\$ 8,316.68	1.002043							
5	SFR	\$ 19,299.96	1.001964	\$ 225.00	1.001964	\$ 200.30	\$ 14,334.00	1.001964	\$ 1,907.00	\$ 250,528.58
6	PAYMENT 5/9/2016									
7	Detached Garage	\$ 401.88	1.001792	N/A	N/A	\$ 53.80	N/A	N/A		\$ 28,926.72
8	ADDITIONAL PAYMENT 5/5/2016	\$ 128.05	1.001942							
9	SFR	\$ 18,822.00	1.002266	\$ 225.00	1.002266	\$ 169.10	\$ 14,334.00	1.002266	\$ 1,754.00	\$ 221,934.92
10	PAYMENT 6/6/2016									
11	SFR	\$ 19,288.48	1.002279	\$ 225.00	1.002279	\$ 200.30	\$ 14,334.00	1.002279	\$ 1,907.00	250,216.10
12	PAYMENT 6/9/2016									
13	SFR	\$ 19,288.48	1.002266	\$ 225.00	1.002266	\$ 200.30	\$ 14,334.00	1.002266	\$ 1,907.00	\$ 250,216.10
14	PAYMENT 6/16/2016									
15	SFR	\$ 18,800.00	1.002279	\$ 225.00	1.002279	\$ 169.10	\$ 14,334.00	1.002279	\$ 1,732.00	\$ 226,998.36
16	PAYMENT 6/9/2016									
17	SFR	\$ 19,277.00	1.002266	\$ 225.00	1.002266	\$ 200.30	\$ 14,334.00	1.002266	\$ 1,907.00	\$ 250,216.10
18	PAYMENT 6/16/2016									
19	SFR	\$ 19,622.85	1.002266	\$ 225.00	1.002266	\$ 209.40	\$ 14,334.00	1.002266	\$ 1,984.00	\$ 257,461.53
20	PAYMENT 6/16/2016									
21	SFR	\$ 18,898.83	1.002279	\$ 225.00	1.002279	\$ 176.90	\$ 14,334.00	1.002279	\$ 1,754.00	\$ 232,646.12
22	PAYMENT 6/9/2016									
23	SFR	\$ 18,748.18	1.002348	\$ 225.00	1.002348	\$ 163.90	\$ 14,334.00	1.002348	\$ 1,751.00	\$ 222,445.21
24	PAYMENT 6/26/2016									
25	SFR	\$ 19,228.20	1.002348	\$ 225.00	1.002348	\$ 191.20	\$ 14,334.00	1.002348	\$ 1,933.00	\$ 243,549.86
26	PAYMENT 6/26/2016									
27	SFR	\$ 19,226.69	1.002348	\$ 225.00	1.002348	\$ 193.80	\$ 14,334.00	1.002348	\$ 1,935.00	\$ 245,203.65
28	PAYMENT 6/26/2016									
29	SFR	\$ 19,960.22	1.002863	\$ 225.00	1.002863	\$ 227.60	\$ 14,334.00	1.002863	\$ 2,211.00	\$ 271,563.51
30	PAYMENT 07/14/2016									
31	SFR	\$ 21,696.22	1.002863	\$ 225.00	1.002863	\$ 322.43	\$ 14,334.00	1.002863	\$ 2,862.00	\$ 346,126.26
32	PAYMENT 07/14/2016									
33	Remodel (Master bathroom & closet)	\$ 433.40	4.000065	N/A	N/A	\$ 44.00	N/A	N/A		\$ 21,576.00
34										
35	Storage Shed For Equipment	\$ 228.52	1.002468							
36										
37	SFR									
38										
39	Auto dealership Sales Building	\$ 9,123.07	1.003141							
40										
41										
42										
43										

BUILDING PERMITS

	Date Received & Sent to Co.	Date Received From County	Permit #	Applicant Name	Address	Map & Tax Lot #
1	8/1/2016	8/15/2016	555-16-005606-DWL	Claud Davis	2363 Thomas Court	041433AA13300
2	4/18/2016	5/3/2015	555-16-002760-DWL	Claud Davis	2363 Thomas Court	041433AA13300
3	4/20/2016	5/5/2016	555-16-002838-DWL	Citihomes Group	3501 7th Street	041W33AB04601
4						
5	4/18/2016	5/5/2016	555-16-002997-DWL	Claud Davis	2267 Thomas Way	041W28DD12300
6						
7	4/25/2016	5/5/2016	555-16-003003-STR	Mike Luna	2539 A Street	041WDDAA03200
8						
9	5/9/2016	5/24/2016	555-16-003407-DWL	Chad E. Davis Construction	3971 8th Street	041W28DD11100
10						
11	5/9/2016	5/24/2016	555-16-003406-DWL	Chad E. Davis Construction	2280 A Street	041W33AA12600
12						
13	5/9/2016	5/24/2016	555-16-003398-DWL	Chad E. Davis Construction	2235 A Street	041W28DD11200
14						
15	5/9/2016	5/24/2016	555-16-003408-DWL	Chad E. Davis Construction	2178 Thomas Way	041W28DD11800
16						
17	5/9/2016	5/24/2016	555-16-003383-DWL	Chad E. Davis Construction	2238 Thomas Way	041W28DD11900
18						
19	5/9/2016	5/23/2016	555-16-003380-DWL	Chad E. Davis Construction	2155 A Street	041W28DD11400
20						
21	5/9/2016	5/24/2016	555-16-003419-DWL	Chad E. Davis Construction	4025 10th Street	041W28DD12900
22						
23	5/9/2016	6/24/2016	555-16-003681-DWL	Chad E. Davis Construction	2177 A Street	041W28DD11300
24						
25	5/9/2016	6/24/2016	555-16-003682-DWL	Chad E. Davis Construction	2152 A Street	041W33AA12200
26						
27	5/9/2016	6/24/2016	555-16-003683-DWL	Chad E. Davis Construction	4041 10th Street	041W28DD12800
28						
29	06/09/2016			Chad E. Davis Construction	3951 10th Street	041W28DD13200
30						
31	06/09/2016			Chad E. Davis Construction	3833 10th Street	041W28DD13300
32						
33	6/28/2016	7/18/2016	555-16-004708-STR	Greg & Debby Peery	2922 Walnut Court	041W33AC10400
34						
35	7/18/2016			John I Haas, Inc.	3421 2nd Street	
36						
37	7/25/2016			Claud Davis Construction	2245 Thomas Way	
38						
39	8/11/2016			Lance Berkey, JB & IB, LLC	3080 J Street	
40						
41						
42						
43						

BUILDING PERMITS

	Date Received & Sent to Co.	Date Received From County	Permit #	Applicant Name	Address	Map & Tax Lot #
1	10/19/2015	11/10/2015	555-15-007125-DWL	Chad E. Davis Construction	2145 A Street	041W28DD11500
2						TOTAL PYMNT \$53,891.45
3	10/19/2015	11/10/2015	555-15-007116-DWL	Chad E. Davis Construction	2241 Thomas Way	041W28DD12400
4						
5	10/19/2015	11/24/2015	555-15-007124-DWL	Chad E. Davis Construction	2156 Thomas Way	041W28DD11700
6						TOTAL PYMNT \$73,601.25
7	10/19/2015	11/24/2015	555-15-007123-DWL	Chad E. Davis Construction	3997 8th Street	041W28DD12000
8						TOTAL PYMNT \$73,601.25
9	10/19/2015	12/30/2015	555-15-007121-DWL	Chad E. Davis Construction	3983 8th Street	041W28DD12100
10						TOTAL PYMNT \$35,655.27
11	10/19/2015	11/10/2015	555-15-007109-DWL	Chad E. Davis Construction	3999 10th Street	041W28DD13000
12						TOTAL PYMNT \$53,891.45
13	10/19/2015	11/10/2015	555-15-007105-DWL	Chad E. Davis Construction	3975 10th Street	041W28DD13100
14						TOTAL PYMNT \$53,891.45
15	10/20/2015	12/30/2015	555-15-007112-STR	Mike Holleman	2690 Industrial Avenue	041W33DD00303
16						
17	12/17/2015	2/9/2016	555-15-008419-DWL	Claud Davis	2392 Thomas Court	041W33AA13200
18	1/5/2016	1/19/2016	555-16-000071-DWL	CitiHomes Group	2477 G Street	041W33AC01100
19						
20	2/8/2016			Adan Lomeli Salcedo	3550 Maple Street	
21						
22	2/11/2016	Addendum to	555-15-007112-STR	Mike Holleman	2690 Industrial Avenue	041W33DD00303
23	2/17/2016	8/29/2016	555-106-001361-STR	Joseph & Leonora Bando	4125 Pacific Highway 99E	041W34BB00600
24						
25	2/17/2016	8/29/2016	555-106-001362-STR	Joseph & Leonora Bando	4125 Pacific Highway 99E	041W34BB00600
26	3/14/2016	4/6/2016	555-16-001991-DWL	Chad E. Davis Construction	2366 Thomas Court	041W33AA12900
27						TOTAL PYMNT \$88,710.32
28	3/14/2016	4/6/2016	555-16-001985-DWL	Chad E. Davis Construction	2234 A Street	041W33AA12400
29						TOTAL PYMNT \$88,710.32
30	3/14/2016	4/6/2016	555-16-002006-DWL	Chad E. Davis Construction	2388 Thomas Court	041W33AA13000
31						TOTAL PYMNT \$88,710.32
32	3/14/2016	4/6/2016	555-16-002009-DWL	Chad E. Davis Construction	2342 Thomas Court	041W33AA12800
33						TOTAL PYMNT \$88,710.32
34	3/14/2016	4/6/2016	555-16-001997-DWL	Chad E. Davis Construction	2144 Thomas Way	041W28DD11600
35						TOTAL PYMNT \$88,710.32
36	3/31/2016	4/21/2016	555-16-002470-STR	Steve Laue	2433 Allan Ave	041W33AA01200
37						
38	4/4/2016	4/11/2016	555-16-002486-MD	New Phase Cnstrn/ Hoodview mobile	3257 Rainblow Loop	041W34CB00100
39						
40	4/11/2016	4/20/2016	555-16-002626-STR	Shawn & Jonnie Wachter	2163 Dorsey Drive	04128DD06700
41						
42	4/18/2016	4/25/2016	555-16-002758-STR	New Phase Cnstrn/ Hoodview mobile	3257 Rainblow Loop	041W34CB00100
43						

BUILDING PERMITS page 2

	Type of permit	Permit Amount	Receipt #	ROW	Receipt #	City Fee	SDC	Receipt #	EXCISE TAX	Valuation
1	SFR	\$ 1,264.15	49703	\$ 225.00	3.000087	\$ 98.09	\$ 14,321.00	3.000087	\$ 1,671.00	\$ 212,590.43
2	ADDITIONAL PAYMENT 11/19/15	\$ 17,195.05	3.000087							
3	SFR	\$ 1,295.28	49705	\$ 225.00	1000043	\$ 114.99	\$ 14,321.00	1000043	\$ 1,881.00	\$ 232,910.15
4	ADDITIONAL PAYMENT 11/19/15	\$ 17,620.92	1000043							
5	SFR	\$ 1,388.65	49703	\$ 225.00	1.000177	\$ 189.90	\$ 14,321.00	1.000177	\$ 1,935.00	\$ 241,615.31
6	ADDITIONAL PAYMENT 11/30/15	\$ 17,760.03	1.000177							
7	SFR	\$ 1,497.59	49703	\$ 225.00	1.000173	\$ 225.00	\$ 14,321.00	1.000173	\$ 2,178.00	\$ 269,985.89
8	ADDITIONAL PAYMENT 11/30/15	\$ 18,523.41	1.000173							
9	SFR	\$ 1,505.38	49703	\$ 225.00	1.000841	\$ 236.70	\$ 14,321.00	1.000841	\$ 2,142.00	\$ 272,581.22
10	ADDITIONAL PAYMENT 1/18/16	\$ 17,314.87	1.000841							
11	SFR	\$ 1,598.75	49703	\$ 225.00	3.000087	\$ 201.36	\$ 14,321.00	3.000087	\$ 2,645.00	\$ 330,977.49
12	ADDITIONAL PAYMENT 11/10/15	\$ 19,489.49	3.000087							
13	SFR	\$ 1,264.15	49703	\$ 225.00	3.0000.87	\$ 152.20	\$ 14,321.00	3.0000.87	\$ 1,682.00	\$ 213,417.85
14	ADDITIONAL PAYMENT 11/10/15	\$ 17,206.91	3.0000.87							
15	Cabinet Shop 8/18/2015	\$ 8,541.95	48605	\$ 225.00	49682	\$ 772.98	\$ 11,781.00	1.000452	\$ 3,388.80	\$ 916,332.53
16	ADDITIONAL PAYMENT 1/4/16	\$ 12,398.87	1.000452						#1.000866 1/19/16	
17	SFR	\$ 19,194.49	1.001125	\$ 225.00	1.001125	\$ 183.40	\$ 14,321.00	1.001125	\$ 1,946.00	\$ 237,589.06
18	SFR/Replacement of Manuf Home	\$ 1,692.13	1.000453	N/A	N/A	\$ 153.50	N/APre-Existing	N/APre-Existing	\$ 1,112.14	\$ 214,739.27
19	ADDITIONAL PAYMENT 2/10/16	\$ 1,820.01	1.001128							
20	Addition to MH	\$ 131.00	1.001121	N/A	N/A		N/A	N/A		
21										
22	Fire Line Increase	\$ 44.50	1.00114	N/A	N/A	\$ 44.50	N/A	N/A		N/A
23	RV Storage BLD 1	\$ 7,643.25	1.001152	N/A	N/A	\$ 746.12	\$ 10,787.00	1.002275	\$ 7,650.00	\$ 882,351.00
24	ADDITIONAL PAYMENT FOR BLD 1 & 2 9/6/2016	\$ 8,848.27	1.003235					6/8/2016		
25	RV Storage BLD 2	\$ 32,089.22	1.003235	N/A	N/A	\$1,429.47	SEE BLD 1 ABOVE	SEE BLD 1 ABOVE	\$ 15,150.00	\$ 1,747,401.00
26	SFR	\$1,100	1.001507	\$ 225.00	1.001764	\$ 154.80	\$ 14,334.00	1.001764	\$ 1,726.00	\$ 215,427.91
27	ADDITIONAL PAYMENT 4/14/2016	\$ 17,487.34	1.001764							
28	SFR	\$1,100	1.001507	\$ 225.00	1.001764	\$ 148.30	\$ 14,334.00	1.001764	\$ 1,670.00	\$ 210,787.69
29	ADDITIONAL PAYMENT 4/14/2016	\$ 17,386.92	1.001764							
30	SFR	\$1,100	1.001507	\$ 225.00	1.001764	\$ 225.00	\$ 14,334.00	1.001764	\$ 2,203.00	\$ 269,053.97
31	ADDITIONAL PAYMENT 4/14/2016	\$ 18,803.37	1.001764							
32	SFR	\$1,100	1.001507	\$ 225.00	1.001764	\$ 156.10	\$ 14,334.00	1.001764	\$ 1,732.00	\$ 216,450.45
33	ADDITIONAL PAYMENT 4/14/2016	\$ 17,525.75	1.001764							
34	SFR	\$1,100	1.001507	\$ 225.00	1.01764	\$ 154.80	\$ 14,334.00	1.01764	\$ 1,726.00	\$ 215,427.91
35	ADDITIONAL PAYMENT 4/14/2016	\$ 17,506.94	1.01764							
36	Attached Car Port	\$ 202.00	1.001705	N/A	N/A	\$ 25.00	N/A	N/A		\$ 7,499.52
37	ADDITIONAL PAYMENT 4/21/2016	\$ 14.96	1.001786							
38	ADD MANF HOME TO PARK	\$ 406.20	1.001715	N/A	N/A	\$ 25.00	N/A	N/A	\$ 268.00	\$ -
39	ADDITIONAL PAYMENT 4/12/2016	\$ 236.00	1.001747						#1.001715 4/12/16	
40	Deck	\$ 212.00	1.001743	N/A	N/A	\$ 32.80	N/A	N/A		\$ 14,061.60
41	ADDITIONAL PAYMENT 4/20/2016	\$ 111.08	1.001779							
42	Deck	\$ 131.20	1.001795	N/A	N/A	\$ 25.00	N/A	N/A		\$ -
43										

FINANCE MONTHLY REPORT – SEPT 2016

To: CITY COUNCIL
From: Kari Kurtz
Date: September 1, 2016
Re: September 13, 2016 Council Meeting

Finance Reports & Notes:

1. Included are the following reports for your review:
 - a. Accrual Leave Report – Due to being short staffed this summer, I am over my maximum comp accrual. I am scheduled out of the office September 5th – 8th and on September 19th which will bring my comp hours down below the 60 hours maximum. Employees that are over maximum accruals in Police and Public Works, have time scheduled off in the next few months to lower their accruals.
 - b. Balance Sheet and Rev/Exp Compared to Budget for FY 2015/2016 (unaudited)
 - c. Revenue/Expense Compared to Budget for August will be handed out at the Council Meeting
2. The Auditors will be onsite September 12th -14th.

Consent Agenda Reports:

1. Check listing for the months of July and August are included in your packet.

Comments/Questions:

If you have any questions/comments, please don't hesitate to e-mail me at kkurtz@cityofhubbard.org or call me at 503-981-9633

Report Criteria:

Employee.Employee number = {<>} 104

Employee Number	Name	Rate Desc	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain	Liability Amount
Administration							
102	Astorga, Lucy T M	Vac	18.31	2.69	.00	21.00	450.56
		Sic	.00	2.13	.00	2.13	
		Hol	.00	.00	.00	.00	.00
		Com	31.59	.00	31.59	.00	.00
113	Kurtz, Kari J	Vac	126.62	6.66	.00	133.28	3,733.12
		Sic	61.01	8.00	.00	69.01	
		Hol	.00	.00	.00	.00	.00
		Com	24.14	59.63	15.75-	99.52	2,787.52
117	Nogle, Vickie Lynne	Vac	238.72	15.34	49.50	204.56	6,853.15
		Sic	522.25	8.00	.00	530.25	
		Hol	10.00	.00	10.00	.00	.00
		Com	23.51	16.13	7.25-	46.89	1,570.90
Total Administration:			383.65	24.69	49.50	358.84	11,036.83
			583.26	18.13	.00	601.39	
			10.00	.00	10.00	.00	.00
			79.24	75.76	8.59	146.41	4,358.42
Police Department							
101	Anderson, Chris	Vac	50.00	10.00	20.00	40.00	1,009.14
		Sic	814.00	8.00	.00	822.00	
		Hol	10.00	.00	.00	10.00	252.28
		Com	28.57	1.50	10.00	20.07	506.33
103	Bentley, Glen W	Vac	283.48	10.66	20.00	274.14	7,044.19
		Sic	926.50	8.00	.00	934.50	
		K9	10.00	10.00	20.00	.00	.00
		Hol	.00	.00	.00	.00	.00
		Com	41.50	7.50	40.00	9.00	231.26
105	Dryden, David	Vac	239.36	28.00	35.00	232.36	8,268.04
		Sic	569.00	8.00	.00	577.00	
		Hol	.00	.00	.00	.00	.00
107	Gill, William W	Vac	314.45	17.34	50.00	281.79	8,022.22
		Sic	719.00	8.00	1.00	726.00	
		Hol	.00	.00	.00	.00	.00
123	Griep, Madelynn	Com	50.63	.00	.00	50.63	1,441.38
		Vac	.00	.00	.00	.00	.00
		Sic	16.00	8.00	.00	24.00	
		Hol	.00	.00	.00	.00	.00
116	Nelson, Grady	Com	13.50	13.50	30.00	3.00-	51.87-
		Vac	145.80	10.00	10.00	145.80	3,746.42
		Sic	97.00	8.00	.00	105.00	
		Hol	.00	.00	.00	.00	.00
Com	15.63	15.75	4.00	27.38	703.55		

Employee Number	Name	Rate Desc	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain	Liability Amount
Total Police Department:			1,033.09	76.00	135.00	974.09	28,090.01
			3,141.50	48.00	1.00	3,188.50	
			10.00	10.00	20.00	.00	.00
			10.00	.00	.00	10.00	252.28
			158.71	38.25	84.00	112.96	3,146.62
<hr/>							
Public Works							
106	Estrada, Jaime	Vac	373.66	30.00	72.00	331.66	11,467.94
		Sic	2,347.40	8.00	.00	2,355.40	
		Hol	.00	.00	.00	.00	.00
		Com	56.50	1.13	.00	57.63	1,992.70
109	Hernandez, Juan M	Vac	282.78	10.00	6.00	286.78	5,578.96
		Sic	281.50	8.00	.00	289.50	
		Hol	5.00	.00	.00	5.00	97.27
		Com	3.29	.00	3.00	.29	5.64
112	Krebs, Michael R	Vac	284.73	18.68	.00	303.41	7,289.15
		Sic	1,107.00	8.00	16.00	1,099.00	
		Hol	.00	.00	.00	.00	.00
		Com	59.29	6.75	1.00	65.04	1,562.53
118	Olinger, Melinda L	Vac	312.28	14.68	1.50	325.46	7,119.76
		Sic	763.25	8.00	.00	771.25	
		Hol	.00	.00	.00	.00	.00
		Com	60.00	.00	.00	60.00	1,312.56
124	Steele, Timothy	VPT	.00	.00	.00	.00	.00
		Sic	.00	.00	.00	.00	.00
Total Public Works:			1,253.45	73.36	79.50	1,247.31	31,455.82
			4,499.15	32.00	16.00	4,515.15	
			.00	.00	.00	.00	.00
			5.00	.00	.00	5.00	97.27
			179.08	7.88	4.00	182.96	4,873.42
<hr/>							
Grand Totals:			2,670.19	174.05	264.00	2,580.24	70,582.66
			8,223.91	98.13	17.00	8,305.04	
			10.00	10.00	20.00	.00	.00
			25.00	.00	10.00	15.00	349.55
			417.03	121.89	96.59	442.33	12,378.46

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

GENERAL FUND

ASSETS

100-000-1001	CASH IN COMBINED CASH FUND	(1,337,548.02)	
100-000-1011	LGIP		1,715,859.77	
100-000-1012	PETTY CASH		50.00	
100-000-1013	CASH ON HAND		200.00	
			<u>200.00</u>	
	TOTAL ASSETS			<u><u>378,561.75</u></u>

LIABILITIES AND EQUITY

LIABILITIES

100-000-2032	SCHOOL EXISE TAX	(318.72)	
100-000-2276	STATE ASSESSMENT		1,575.08	
100-000-2277	DEPOSITS - UNITARY		72.32	
100-000-2278	DEPOSITS - LEMLA		3.01	
100-000-2279	DEPOSITS - OJD		9.03	
100-000-2280	DEPOSITS - MARION		342.43	
100-000-2281	DEPOSITS - LAND USE		6,398.46	
			<u>6,398.46</u>	
	TOTAL LIABILITIES			8,081.61

FUND EQUITY

100-000-2520	BEG FUND BALANCE		173,879.10	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>196,601.04</u>	
	BALANCE - CURRENT DATE		<u>196,601.04</u>	
	TOTAL FUND EQUITY			<u><u>370,480.14</u></u>
	TOTAL LIABILITIES AND EQUITY			<u><u>378,561.75</u></u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FRANCHISE FEES</u>					
100-300-3111	701,725.86	701,725.86	680,000.00	(21,725.86)	103.2
100-300-3112	23,043.24	23,043.24	25,000.00	1,956.76	92.2
100-300-3180	238.66	238.66	.00	(238.66)	.0
100-300-3181	103,807.53	103,807.53	97,000.00	(6,807.53)	107.0
100-300-3182	4,456.04	4,456.04	4,600.00	143.96	96.9
100-300-3183	24,877.67	24,877.67	20,000.00	(4,877.67)	124.4
100-300-3184	12,988.47	12,988.47	13,000.00	11.53	99.9
100-300-3185	26,654.95	26,654.95	21,000.00	(5,654.95)	126.9
100-300-3186	841.68	841.68	700.00	(141.68)	120.2
100-300-3301	12,488.11	12,488.11	15,000.00	2,511.89	83.3
100-300-3302	3,946.58	3,946.58	3,744.00	(202.58)	105.4
100-300-3303	46,606.03	46,606.03	45,000.00	(1,606.03)	103.6
100-300-3415	134,888.65	134,888.65	130,000.00	(4,888.65)	103.8
100-300-3601	1,015.21	1,015.21	1,100.00	84.79	92.3
100-300-3611	9,700.85	9,700.85	5,400.00	(4,300.85)	179.7
TOTAL TAXES AND FRANCHISE FEES	1,107,279.53	1,107,279.53	1,061,544.00	(45,735.53)	104.3
<u>MISC REVENUE</u>					
100-301-3211	4,885.00	4,885.00	4,600.00	(285.00)	106.2
100-301-3401	2,730.00	2,730.00	3,000.00	270.00	91.0
100-301-3402	180.00	180.00	180.00	.00	100.0
TOTAL MISC REVENUE	7,795.00	7,795.00	7,780.00	(15.00)	100.2
<u>POLICE REVENUE</u>					
100-302-3341	.00	.00	5,000.00	5,000.00	.0
100-302-3342	960.00	960.00	5,000.00	4,040.00	19.2
100-302-3346	700.00	700.00	2,000.00	1,300.00	35.0
100-302-3351	.00	.00	5,000.00	5,000.00	.0
100-302-3353	.00	.00	5,000.00	5,000.00	.0
100-302-3401	1,430.00	1,430.00	1,300.00	(130.00)	110.0
100-302-3402	15,750.00	15,750.00	17,000.00	1,250.00	92.7
100-302-3403	760.00	760.00	800.00	40.00	95.0
100-302-3404	.00	.00	1,200.00	1,200.00	.0
100-302-3601	251.11	251.11	2,100.00	1,848.89	12.0
100-302-3643	1,036.96	1,036.96	450.00	(586.96)	230.4
100-302-3644	2,832.21	2,832.21	2,700.00	(132.21)	104.9
TOTAL POLICE REVENUE	23,720.28	23,720.28	47,550.00	23,829.72	49.9

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MUNICIPAL COURT REVENUE</u>					
100-303-3401	MUNICIPAL COURT	93,348.70	93,348.70	70,000.00 (23,348.70) 133.4
100-303-3402	MARION COUNTY COUR	24,336.51	24,336.51	23,000.00 (1,336.51) 105.8
100-303-3405	TEMP OFFENSE SURCH	663.55	663.55	450.00 (213.55) 147.5
100-303-3611	COLLECTIONS INTERE	5,246.19	5,246.19	2,100.00 (3,146.19) 249.8
	TOTAL MUNICIPAL COURT REVENUE	123,594.95	123,594.95	95,550.00 (28,044.95) 129.4
<u>COMMUNITY DEV REVENUE</u>					
100-305-3305	SCHOOL EXCISE REVE	2,813.60	2,813.60	544.00 (2,269.60) 517.2
100-305-3350	ECO DEV COMMUNITY PROJECT GRAN	2,800.00	2,800.00	.00 (2,800.00) .0
100-305-3401	LAND USE FEES	38,895.45	38,895.45	26,000.00 (12,895.45) 149.6
100-305-3402	BUILDING PERMITS	116,853.72	116,853.72	88,500.00 (28,353.72) 132.0
	TOTAL COMMUNITY DEV REVENUE	161,362.77	161,362.77	115,044.00 (46,318.77) 140.3
<u>TRANSFERS IN</u>					
100-391-3910	TRANSFER IN -WATER	19,738.67	19,738.67	19,890.00	151.33 99.2
100-391-3912	TRANSFER IN SEWER	20,092.60	20,092.60	20,877.00	784.40 96.2
100-391-3914	TRANSFER IN- SDC A	31,160.70	31,160.70	33,364.00	2,203.30 93.4
100-391-3920	TRANS IN - OP OH	61,926.35	61,926.35	71,932.00	10,005.65 86.1
	TOTAL TRANSFERS IN	132,918.32	132,918.32	146,063.00	13,144.68 91.0
<u>FUND BALANCE</u>					
100-399-9999	BEGINNING FUND BALANCE	.00	.00	71,310.00	71,310.00 .0
	TOTAL FUND BALANCE	.00	.00	71,310.00	71,310.00 .0
	TOTAL FUND REVENUE	1,556,670.85	1,556,670.85	1,544,841.00 (11,829.85) 100.8

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-410-1100 SALARIES AND WAGES	.00	.00	70,535.00	70,535.00	.0
100-410-1101 DIRECTOR OF ADMIN/RECORDER	41,334.82	41,334.82	.00 (41,334.82)	.0
100-410-1102 SENIOR ACCOUNTING SPECIALIST	22,588.80	22,588.80	.00 (22,588.80)	.0
100-410-1105 ADMIN ASSISTANT/COURT CLERK	6,615.06	6,615.06	.00 (6,615.06)	.0
100-410-4100 EMPLOYEE BENEFITS	.00	.00	45,003.00	45,003.00	.0
100-410-4110 EB-MEDICAL & DENTAL	22,835.10	22,835.10	.00 (22,835.10)	.0
100-410-4120 EB-INSURANCE (LIFE & DISAB)	269.51	269.51	.00 (269.51)	.0
100-410-4150 EB-EMPLOYER TAXES	5,467.22	5,467.22	.00 (5,467.22)	.0
100-410-4170 EB-PERS	16,677.29	16,677.29	.00 (16,677.29)	.0
100-410-4190 EB-WORKERS COMP	245.33	245.33	.00 (245.33)	.0
100-410-5100 PROFESSIONAL SERVICES	31,926.31	31,926.31	41,019.00	9,092.69	77.8
100-410-5200 CONTRACTED SUPPORT	41.79	41.79	200.00	158.21	20.9
100-410-5300 OPERATIONAL SUPPLIES	110.50	110.50	375.00	264.50	29.5
100-410-6100 BUILDING MAINT & SUPPLIES	2,945.28	2,945.28	3,100.00	154.72	95.0
100-410-6200 RENTALS AND LEASES	1,308.05	1,308.05	2,562.00	1,253.95	51.1
100-410-6300 INSURANCE	3,132.85	3,132.85	2,605.00 (527.85)	120.3
100-410-6400 ADVERTISING & RECRUITMENT	407.96	407.96	2,000.00	1,592.04	20.4
100-410-6500 LEARNING, DUES & MEMBERSHIPS	7,196.97	7,196.97	11,765.00	4,568.03	61.2
100-410-6600 OFFICE SUPPLIES & MISC EXPENSE	6,623.61	6,623.61	7,650.00	1,026.39	86.6
100-410-6700 EQUIP MAINT & SUPPLIES	1,520.00	1,520.00	2,600.00	1,080.00	58.5
100-410-6800 UNIFORMS	.00	.00	200.00	200.00	.0
100-410-6900 UTILITIES	5,621.71	5,621.71	5,650.00	28.29	99.5
TOTAL ADMINISTRATION	176,868.16	176,868.16	195,264.00	18,395.84	90.6

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>					
100-412-1100 SALARIES AND WAGES	.00	.00	24,707.00	24,707.00	.0
100-412-1101 DIRECTOR OF ADMIN/RECORDER	4,133.53	4,133.53	.00 (4,133.53)	.0
100-412-1102 SENIOR ACCOUNTING SPECIALIST	3,388.33	3,388.33	.00 (3,388.33)	.0
100-412-1105 ADMIN ASSISTANT/COURT CLERK	15,435.36	15,435.36	.00 (15,435.36)	.0
100-412-1111 INTERPRETER	495.52	495.52	.00 (495.52)	.0
100-412-1112 BAILIFF	240.00	240.00	.00 (240.00)	.0
100-412-4100 EMPLOYEE BENEFITS	.00	.00	16,822.00	16,822.00	.0
100-412-4110 EB-MEDICAL & DENTAL	11,072.60	11,072.60	.00 (11,072.60)	.0
100-412-4120 EB-INSURANCE (LIFE & DISAB)	86.87	86.87	.00 (86.87)	.0
100-412-4150 EB-EMPLOYER TAXES	1,814.69	1,814.69	.00 (1,814.69)	.0
100-412-4170 EB-PERS	4,719.56	4,719.56	.00 (4,719.56)	.0
100-412-4190 EB-WORKERS COMP	62.96	62.96	.00 (62.96)	.0
100-412-5100 PROFESSIONAL SERVICES	8,616.24	8,616.24	10,008.00	1,391.76	86.1
100-412-5300 OPERATIONAL SUPPLIES	.00	.00	50.00	50.00	.0
100-412-6100 BUILDING MAINT & SUPPLIES	231.54	231.54	500.00	268.46	46.3
100-412-6200 RENTALS AND LEASES	269.88	269.88	520.00	250.12	51.9
100-412-6300 INSURANCE	785.57	785.57	754.00 (31.57)	104.2
100-412-6400 ADVERTISING & RECRUITMENT	.00	.00	100.00	100.00	.0
100-412-6500 LEARNING, DUES & MEMBERSHIPS	958.00	958.00	1,100.00	142.00	87.1
100-412-6600 OFFICE SUPPLIES & MISC EXPENSE	1,107.35	1,107.35	1,050.00 (57.35)	105.5
100-412-6700 EQUIP MAINT & SUPPLIES	.00	.00	200.00	200.00	.0
100-412-6900 UTILITIES	1,583.56	1,583.56	1,900.00	316.44	83.4
TOTAL COURT	55,001.56	55,001.56	57,711.00	2,709.44	95.3
<u>COUNCIL</u>					
100-413-5100 PROFESSIONAL SERVICES	3,640.89	3,640.89	3,000.00 (640.89)	121.4
100-413-5300 OPERATIONAL SUPPLIES	296.65	296.65	3,000.00	2,703.35	9.9
100-413-6500 DUES, EDUCATION & LEARNING	.00	.00	1,000.00	1,000.00	.0
TOTAL COUNCIL	3,937.54	3,937.54	7,000.00	3,062.46	56.3

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
100-419-1100 SALARIES AND WAGES	.00	.00	13,156.00	13,156.00	.0
100-419-1101 CITY RECORDER	10,333.89	10,333.89	.00 (10,333.89)	.0
100-419-1102 FINANCE DIRECTOR	2,823.60	2,823.60	.00 (2,823.60)	.0
100-419-4100 EMPLOYEE BENEFITS	.00	.00	7,907.00	7,907.00	.0
100-419-4110 EB-MEDICAL & DENTAL	4,300.34	4,300.34	.00 (4,300.34)	.0
100-419-4120 EB-INSURANCE (LIFE & DISAB)	50.10	50.10	.00 (50.10)	.0
100-419-4150 EB-EMPLOYER TAXES	1,026.84	1,026.84	.00 (1,026.84)	.0
100-419-4170 EB-PERS	3,326.44	3,326.44	.00 (3,326.44)	.0
100-419-5100 PROFESSIONAL SERVICES	18,398.35	18,398.35	18,000.00 (398.35)	102.2
100-419-5400 INTERGOVERNMENTAL SE	120,712.55	120,712.55	156,900.00	36,187.45	76.9
100-419-5500 PROGRAM & GRANT EXPENSES	2,388.25	2,388.25	3,500.00	1,111.75	68.2
100-419-6500 LEARNING, DUES & MEMBERSHIPS	149.00	149.00	2,049.00	1,900.00	7.3
TOTAL COMMUNITY DEVELOPMENT	163,509.36	163,509.36	201,512.00	38,002.64	81.1
<u>POLICE</u>					
100-421-1100 SALARIES AND WAGES	.00	.00	404,132.00	404,132.00	.0
100-421-1101 DIRECTOR OF ADMIN/RECORDER	1,377.83	1,377.83	.00 (1,377.83)	.0
100-421-1102 SENIOR ACCOUNTING SPECIALIST	1,129.42	1,129.42	.00 (1,129.42)	.0
100-421-1103 CHIEF OF POLICE	73,668.60	73,668.60	.00 (73,668.60)	.0
100-421-1105 ADMININSTRATIVE ASSISTANT	39,236.54	39,236.54	.00 (39,236.54)	.0
100-421-1106 POLICE OFFICERS	261,594.06	261,594.06	.00 (261,594.06)	.0
100-421-1200 RESERVE OFFICERS	16,155.45	16,155.45	.00 (16,155.45)	.0
100-421-4100 EMPLOYEE BENEFITS	.00	.00	264,294.00	264,294.00	.0
100-421-4110 EB-MEDICAL & DENTAL	134,069.65	134,069.65	.00 (134,069.65)	.0
100-421-4120 EB-INSURANCE (LIFE & DISAB)	1,402.62	1,402.62	.00 (1,402.62)	.0
100-421-4150 EB-EMPLOYER TAXES	30,582.87	30,582.87	.00 (30,582.87)	.0
100-421-4170 EB-PERS	71,762.52	71,762.52	.00 (71,762.52)	.0
100-421-4190 EB-WORKERS COMP	12,543.39	12,543.39	.00 (12,543.39)	.0
100-421-5100 PROFESSIONAL SERVICES	28,682.26	28,682.26	13,450.00 (15,232.26)	213.3
100-421-5200 CONTRACTED SUPPORT	3,926.84	3,926.84	5,670.00	1,743.16	69.3
100-421-5300 OPERATIONAL SUPPLIES	5,133.94	5,133.94	6,750.00	1,616.06	76.1
100-421-5400 INTERGOVERNMENTAL	81,491.40	81,491.40	86,050.00	4,558.60	94.7
100-421-5500 PROGRAM & GRANT EXPENSES	.00	.00	15,000.00	15,000.00	.0
100-421-6100 BUILDING MAINT & SUPPLIES	2,571.92	2,571.92	2,190.00 (381.92)	117.4
100-421-6200 RENTALS AND LEASES	1,453.22	1,453.22	2,640.00	1,186.78	55.1
100-421-6300 INSURANCE	17,065.93	17,065.93	16,000.00 (1,065.93)	106.7
100-421-6400 ADVERTISING & RECRUITMENT	2,008.96	2,008.96	1,000.00 (1,008.96)	200.9
100-421-6500 LEARNING, DUES & MEMBERSHIPS	5,351.28	5,351.28	13,600.00	8,248.72	39.4
100-421-6600 OFFICE SUPPLIES & MISC EXPENSE	3,312.40	3,312.40	7,250.00	3,937.60	45.7
100-421-6700 EQUIP MAINT & SUPPLIES	22,675.76	22,675.76	46,200.00	23,524.24	49.1
100-421-6800 UNIFORMS	91.94	91.94	5,000.00	4,908.06	1.8
100-421-6900 UTILITIES	9,905.50	9,905.50	11,300.00	1,394.50	87.7
TOTAL POLICE	827,194.30	827,194.30	900,526.00	73,331.70	91.9

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
100-452-1100 SALARIES AND WAGES	.00	.00	63,324.00	63,324.00	.0
100-452-1101 DIRECTOR OF ADMIN/RECORDER	1,377.83	1,377.83	.00 (1,377.83)	.0
100-452-1102 SENIOR ACCOUNTING SPECIALIST	1,129.45	1,129.45	.00 (1,129.45)	.0
100-452-1104 PUBLIC WORKS SUPERINTENDENT	13,754.27	13,754.27	.00 (13,754.27)	.0
100-452-1105 ADMINISTRATIVE ASSISTANT	11,241.36	11,241.36	.00 (11,241.36)	.0
100-452-1107 UTILITY WORKER 1	10,101.30	10,101.30	.00 (10,101.30)	.0
100-452-1109 PW MAINTENANCE PT	14,341.14	14,341.14	.00 (14,341.14)	.0
100-452-4100 EMPLOYEE BENEFITS	.00	.00	51,749.00	51,749.00	.0
100-452-4110 EB-MEDICAL & DENTAL	25,405.50	25,405.50	.00 (25,405.50)	.0
100-452-4120 EB-INSURANCE (LIFE & DISAB)	209.84	209.84	.00 (209.84)	.0
100-452-4150 EB-EMPLOYER TAXES	4,027.47	4,027.47	.00 (4,027.47)	.0
100-452-4170 EB-PERS	12,504.70	12,504.70	.00 (12,504.70)	.0
100-452-4190 EB-WORKERS COMP	1,651.73	1,651.73	.00 (1,651.73)	.0
100-452-5100 PROFESSIONAL SERVICES	2,060.99	2,060.99	2,600.00	539.01	79.3
100-452-5200 CONTRACTED SUPPORT	11.25	11.25	100.00	88.75	11.3
100-452-5300 OPERATIONAL SUPPLIES	7,894.59	7,894.59	7,000.00 (894.59)	112.8
100-452-6100 BUILDING MAINT & SUPPLIES	1,106.77	1,106.77	3,400.00	2,293.23	32.6
100-452-6200 RENTALS AND LEASES	191.04	191.04	700.00	508.96	27.3
100-452-6300 INSURANCE	3,388.75	3,388.75	3,426.00	37.25	98.9
100-452-6400 ADVERTISING & RECRUITMENT	457.92	457.92	100.00 (357.92)	457.9
100-452-6500 LEARNING, DUES & MEMBERSHIPS	764.45	764.45	1,200.00	435.55	63.7
100-452-6600 OFFICE SUPPLIES & MISC EXPENSE	606.94	606.94	800.00	193.06	75.9
100-452-6700 EQUIP MAINT & SUPPLIES	4,966.95	4,966.95	6,300.00	1,333.05	78.8
100-452-6800 UNIFORMS	106.91	106.91	100.00 (6.91)	106.9
100-452-6900 UTILITIES	6,350.74	6,350.74	4,400.00 (1,950.74)	144.3
TOTAL PARKS	123,651.89	123,651.89	145,199.00	21,547.11	85.2
<u>TRANSFER OUT</u>					
100-491-8003 TRANS TO RESERVE FUND	9,907.00	9,907.00	9,907.00	.00	100.0
TOTAL TRANSFER OUT	9,907.00	9,907.00	9,907.00	.00	100.0
<u>CONTINGENCY</u>					
100-900-9900 CONTINGENCY	.00	.00	27,722.00	27,722.00	.0
TOTAL CONTINGENCY	.00	.00	27,722.00	27,722.00	.0
TOTAL FUND EXPENDITURES	1,360,069.81	1,360,069.81	1,544,841.00	184,771.19	88.0
NET REVENUE OVER EXPENDITURES	196,601.04	196,601.04	.00 (196,601.04)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

STREET FUND

ASSETS

121-000-1001	CASH IN COMBINED CASH FUND	16,989.44	
121-000-1011	LGIP	94,098.17	
	TOTAL ASSETS		111,087.61

LIABILITIES AND EQUITY

FUND EQUITY

121-000-2520	BEG FUND BALANCE	89,007.30	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	22,080.31	
	BALANCE - CURRENT DATE	22,080.31	
	TOTAL FUND EQUITY		111,087.61
	TOTAL LIABILITIES AND EQUITY		111,087.61

CITY OF HUBBARD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET FUND REVENUE</u>					
121-300-3190 GAS TAX	152,841.71	152,841.71	148,532.00	(4,309.71)	102.9
121-300-3407 TRANSPORTATION UTILITY	78,795.84	78,795.84	75,636.00	(3,159.84)	104.2
121-300-3408 ROW PERMITS	7,930.00	7,930.00	450.00	(7,480.00)	1762.2
121-300-3601 MISCELLANEOUS REVENUE	.00	.00	200.00	200.00	.0
121-300-3611 INTEREST INCOME	661.53	661.53	280.00	(381.53)	236.3
TOTAL STREET FUND REVENUE	240,229.08	240,229.08	225,098.00	(15,131.08)	106.7
<u>FUND BALANCE</u>					
121-399-9999 BEGINNING FUND BALANCE	.00	.00	85,008.00	85,008.00	.0
TOTAL FUND BALANCE	.00	.00	85,008.00	85,008.00	.0
TOTAL FUND REVENUE	240,229.08	240,229.08	310,106.00	69,876.92	77.5

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
121-431-1100 SALARIES AND WAGES	.00	.00	70,392.00	70,392.00	.0
121-431-1101 DIRECTOR OF ADMIN/RECORDER	3,444.70	3,444.70	.00 (3,444.70)	.0
121-431-1102 SENIOR ACCOUNTING SPECIALIST	8,470.80	8,470.80	.00 (8,470.80)	.0
121-431-1104 PUBLIC WORKS SUPERINTENDENT	13,754.18	13,754.18	.00 (13,754.18)	.0
121-431-1105 ADMINISTRATIVE ASSISTANT	15,651.36	15,651.36	.00 (15,651.36)	.0
121-431-1107 UTILITY WORKER 1	9,018.24	9,018.24	.00 (9,018.24)	.0
121-431-1109 PW MAINTENANCE PT	16,389.75	16,389.75	.00 (16,389.75)	.0
121-431-4100 EMPLOYEE BENEFITS	.00	.00	53,766.00	53,766.00	.0
121-431-4110 EB-MEDICAL & DENTAL	30,698.25	30,698.25	.00 (30,698.25)	.0
121-431-4120 EB-INSURANCE (LIFE & DISAB)	268.06	268.06	.00 (268.06)	.0
121-431-4150 EB-EMPLOYER TAXES	5,199.01	5,199.01	.00 (5,199.01)	.0
121-431-4170 EB-PERS	15,356.88	15,356.88	.00 (15,356.88)	.0
121-431-4190 EB-WORKERS COMP	2,950.02	2,950.02	.00 (2,950.02)	.0
121-431-5100 PROFESSIONAL SERVICES	4,155.90	4,155.90	10,600.00	6,444.10	39.2
121-431-5200 CONTRACTED SUPPORT	15,520.07	15,520.07	13,200.00 (2,320.07)	117.6
121-431-5300 OPERATIONAL SUPPLIES	70.42	70.42	100.00	29.58	70.4
121-431-5500 PROGRAM & GRANT EXPENSES	10,444.55	10,444.55	15,000.00	4,555.45	69.6
121-431-6100 BUILDING MAINT & SUPPLIES	545.16	545.16	1,100.00	554.84	49.6
121-431-6200 RENTALS AND LEASES	164.64	164.64	800.00	635.36	20.6
121-431-6300 INSURANCE	2,595.48	2,595.48	2,723.00	127.52	95.3
121-431-6400 ADVERTISING & RECRUITMENT	133.56	133.56	100.00 (33.56)	133.6
121-431-6500 LEARNING, DUES & MEMBERSHIPS	401.85	401.85	1,300.00	898.15	30.9
121-431-6600 OFFICE SUPPLIES & MISC EXPENSE	1,263.55	1,263.55	2,200.00	936.45	57.4
121-431-6700 EQUIP MAINT & SUPPLIES	2,468.62	2,468.62	6,700.00	4,231.38	36.9
121-431-6800 UNIFORMS	85.53	85.53	300.00	214.47	28.5
121-431-6900 UTILITIES	34,257.74	34,257.74	37,100.00	2,842.26	92.3
TOTAL GENERAL	193,308.32	193,308.32	215,381.00	22,072.68	89.8
<u>TRANSFER OUT</u>					
121-491-8003 TRANS TO RESERVE FUND	7,820.00	7,820.00	7,820.00	.00	100.0
121-491-8701 OPERATIONAL OVERHEAD	17,020.45	17,020.45	19,026.00	2,005.55	89.5
TOTAL TRANSFER OUT	24,840.45	24,840.45	26,846.00	2,005.55	92.5
<u>CONTINGENCY</u>					
121-900-9900 CONTINGENCY	.00	.00	67,879.00	67,879.00	.0
TOTAL CONTINGENCY	.00	.00	67,879.00	67,879.00	.0
TOTAL FUND EXPENDITURES	218,148.77	218,148.77	310,106.00	91,957.23	70.4
NET REVENUE OVER EXPENDITURES	22,080.31	22,080.31	.00 (22,080.31)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

STREET CONSTRUCTION FUND

ASSETS

122-000-1001	CASH IN COMBINED CASH FUND	115,933.05	
122-000-1011	LGIP	90,269.77	
		<u> </u>	
	TOTAL ASSETS		<u>206,202.82</u>

LIABILITIES AND EQUITY

FUND EQUITY

122-000-2520	BEG FUND BALANCE	75,073.27	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>131,129.55</u>	
	BALANCE - CURRENT DATE	<u>131,129.55</u>	
	TOTAL FUND EQUITY		<u>206,202.82</u>
	TOTAL LIABILITIES AND EQUITY		<u>206,202.82</u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

STREET CONSTRUCTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET CONSTRUCTION REVENUE</u>					
122-300-3190 GAS TAX	38,210.43	38,210.43	37,133.00	(1,077.43)	102.9
122-300-3341 SPECIAL ALLOTMENT	.00	.00	50,000.00	50,000.00	.0
122-300-3550 ASSESSMENT PRINCIPAL	566.95	566.95	7,044.00	6,477.05	8.1
122-300-3551 SDC-IMPROVEMENT	127,495.90	127,495.90	32,724.00	(94,771.90)	389.6
122-300-3554 SDC ADMINISTRATION	6,433.70	6,433.70	6,499.00	65.30	99.0
122-300-3611 INTEREST INCOME	583.77	583.77	500.00	(83.77)	116.8
TOTAL STREET CONSTRUCTION REVENUE	173,290.75	173,290.75	133,900.00	(39,390.75)	129.4
<u>FUND BALANCE</u>					
122-399-9999 BEGINNING FUND BALANCE	.00	.00	86,941.00	86,941.00	.0
TOTAL FUND BALANCE	.00	.00	86,941.00	86,941.00	.0
TOTAL FUND REVENUE	173,290.75	173,290.75	220,841.00	47,550.25	78.5

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

STREET CONSTRUCTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
122-431-5500 PROGRAM & GRANT EXPENSES	.00	.00	3,900.00	3,900.00	.0
122-431-7000 CAPITAL OUTLAY	35,727.50	35,727.50	200,000.00	164,272.50	17.9
TOTAL GENERAL	35,727.50	35,727.50	203,900.00	168,172.50	17.5
<u>TRANSFER OUT</u>					
122-491-8801 SDC ADMINISTRATION	6,433.70	6,433.70	6,499.00	65.30	99.0
TOTAL TRANSFER OUT	6,433.70	6,433.70	6,499.00	65.30	99.0
<u>CONTINGENCY</u>					
122-900-9900 CONTINGENCY	.00	.00	10,442.00	10,442.00	.0
TOTAL CONTINGENCY	.00	.00	10,442.00	10,442.00	.0
TOTAL FUND EXPENDITURES	42,161.20	42,161.20	220,841.00	178,679.80	19.1
NET REVENUE OVER EXPENDITURES	131,129.55	131,129.55	.00	(131,129.55)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

RESERVE FUND

ASSETS

123-000-1001	CASH IN COMBINED CASH FUND	109,012.89	
123-000-1011	LGIP	34,915.05	
	TOTAL ASSETS		<u>143,927.94</u>

LIABILITIES AND EQUITY

FUND EQUITY

123-000-2520	BEG FUND BALANCE	124,303.08	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>19,624.86</u>	
	BALANCE - CURRENT DATE	<u>19,624.86</u>	
	TOTAL FUND EQUITY		<u>143,927.94</u>
	TOTAL LIABILITIES AND EQUITY		<u>143,927.94</u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RESERVE FUND REVENUE</u>						
123-300-3611	INTEREST	185.36	185.36	150.00	(35.36)	123.6
	TOTAL RESERVE FUND REVENUE	185.36	185.36	150.00	(35.36)	123.6
<u>TRANSFERS IN</u>						
123-391-0100	TRANS FROM-GENERAL	9,907.00	9,907.00	9,907.00	.00	100.0
123-391-0121	TRANS FROM-STREETS	7,820.00	7,820.00	7,820.00	.00	100.0
123-391-0201	TRANS FROM-SEWER	10,980.00	10,980.00	10,980.00	.00	100.0
123-391-0205	TRANS FROM-WATER	10,980.00	10,980.00	10,980.00	.00	100.0
	TOTAL TRANSFERS IN	39,687.00	39,687.00	39,687.00	.00	100.0
<u>FUND BALANCE</u>						
123-399-9999	BEGINNING FUND BALANCE	.00	.00	130,286.00	130,286.00	.0
	TOTAL FUND BALANCE	.00	.00	130,286.00	130,286.00	.0
	TOTAL FUND REVENUE	39,872.36	39,872.36	170,123.00	130,250.64	23.4

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
123-423-7000 CAPITAL OUTLAY	.00	.00	799.00	799.00	.0
123-423-7504 DUMP TRUCK	.00	.00	24,900.00	24,900.00	.0
123-423-7505 BACKHOE	.00	.00	35,180.00	35,180.00	.0
123-423-7506 PUB WRKS TRAC/MOWE	.00	.00	10,450.00	10,450.00	.0
123-423-7515 PLOTTER	.00	.00	6,800.00	6,800.00	.0
123-423-7710 PUB WRKS PICK UP	.00	.00	44,644.00	44,644.00	.0
123-423-7712 NEW SOFTWARE	15,000.00	15,000.00	21,000.00	6,000.00	71.4
123-423-7725 SERVER	5,247.50	5,247.50	10,387.00	5,139.50	50.5
123-423-7726 CITY HALL SIDING	.00	.00	11,460.00	11,460.00	.0
123-423-7727 CITY HALL CARPET	.00	.00	1,235.00	1,235.00	.0
123-423-7740 POLICE VEHICLE	.00	.00	3,268.00	3,268.00	.0
TOTAL GENERAL	20,247.50	20,247.50	170,123.00	149,875.50	11.9
TOTAL FUND EXPENDITURES	20,247.50	20,247.50	170,123.00	149,875.50	11.9
NET REVENUE OVER EXPENDITURES	19,624.86	19,624.86	.00	(19,624.86)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

PARK IMPROVEMENT FUND

ASSETS

125-000-1001	CASH IN COMBINED CASH FUND	198,007.64	
125-000-1011	LGIP	113,430.95	
	TOTAL ASSETS		<u>311,438.59</u>

LIABILITIES AND EQUITY

FUND EQUITY

125-000-2520	BEG FUND BALANCE	184,014.90	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>127,423.69</u>	
	BALANCE - CURRENT DATE	<u>127,423.69</u>	
	TOTAL FUND EQUITY		<u>311,438.59</u>
	TOTAL LIABILITIES AND EQUITY		<u>311,438.59</u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

PARK IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARK IMPROVMENT REVENUE</u>					
125-300-3301 STATE SHARED REVEN	12,488.10	12,488.10	15,000.00	2,511.90	83.3
125-300-3341 STATE PARKS DEPT.	.00	.00	147,024.00	147,024.00	.0
125-300-3551 SDC-IMPROVEMENT	98,055.50	98,055.50	36,732.00	(61,323.50)	267.0
125-300-3552 SDC-REIMBURSEMENT	15,817.50	15,817.50	5,736.00	(10,081.50)	275.8
125-300-3554 SDC-ADMINISTRATION	4,765.00	4,765.00	5,505.00	740.00	86.6
125-300-3601 MISCELLANEOUS REVENUE	425.00	425.00	.00	(425.00)	.0
125-300-3611 INTEREST INCOME	692.33	692.33	400.00	(292.33)	173.1
125-300-3642 DONATIONS	.00	.00	1,500.00	1,500.00	.0
TOTAL PARK IMPROVMENT REVENUE	132,243.43	132,243.43	211,897.00	79,653.57	62.4
<u>BEGINNING FUND BALANCE</u>					
125-399-9999 BEGINNING FUND BALANCE	.00	.00	181,914.00	181,914.00	.0
TOTAL BEGINNING FUND BALANCE	.00	.00	181,914.00	181,914.00	.0
TOTAL FUND REVENUE	132,243.43	132,243.43	393,811.00	261,567.57	33.6

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

PARK IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
125-452-7000 CAPITAL OUTLAY	54.74	54.74	350,000.00	349,945.26	.0
TOTAL GENERAL	54.74	54.74	350,000.00	349,945.26	.0
<u>TRANSFER OUT</u>					
125-491-8000 TRANSFERS OUT	4,765.00	4,765.00	5,505.00	740.00	86.6
TOTAL TRANSFER OUT	4,765.00	4,765.00	5,505.00	740.00	86.6
<u>CONTINGENCY</u>					
125-900-9900 CONTINGENCY	.00	.00	38,306.00	38,306.00	.0
TOTAL CONTINGENCY	.00	.00	38,306.00	38,306.00	.0
TOTAL FUND EXPENDITURES	4,819.74	4,819.74	393,811.00	388,991.26	1.2
NET REVENUE OVER EXPENDITURES	127,423.69	127,423.69	.00	(127,423.69)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

SEWER UTILITY FUND

ASSETS

201-000-1001	CASH IN COMBINED CASH FUND	87,465.22	
201-000-1011	LGIP	40,126.31	
	TOTAL ASSETS		127,591.53

LIABILITIES AND EQUITY

FUND EQUITY

201-000-2520	BEG FUND BALANCE	123,397.13	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	4,194.40	
	BALANCE - CURRENT DATE	4,194.40	
	TOTAL FUND EQUITY		127,591.53
	TOTAL LIABILITIES AND EQUITY		127,591.53

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SEWER UTILITY REVENUE</u>						
201-300-3441	SERVICE CHARGES SE	401,836.33	401,836.33	417,535.00	15,698.67	96.2
201-300-3601	MISCELLANEOUS REVENUE	96.51	96.51	100.00	3.49	96.5
201-300-3611	INTEREST INCOME	116.61	116.61	100.00	(16.61)	116.6
	TOTAL SEWER UTILITY REVENUE	402,049.45	402,049.45	417,735.00	15,685.55	96.3
<u>BEGINNING FUND BALANCE</u>						
201-399-9999	BEGINNING FUND BALANCE	.00	.00	125,153.00	125,153.00	.0
	TOTAL BEGINNING FUND BALANCE	.00	.00	125,153.00	125,153.00	.0
	TOTAL FUND REVENUE	402,049.45	402,049.45	542,888.00	140,838.55	74.1

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
201-432-1100 SALARIES AND WAGES	.00	.00	98,936.00	98,936.00	.0
201-432-1101 DIRECTOR OF ADMIN/RECORDER	3,444.70	3,444.70	.00 (3,444.70)	.0
201-432-1102 SENIOR ACCOUNTING SPECIALIST	8,470.80	8,470.80	.00 (8,470.80)	.0
201-432-1104 PUBLIC WORKS SUPERINTENDENT	25,980.24	25,980.24	.00 (25,980.24)	.0
201-432-1105 ADMINISTRATIVE ASSISTANT	17,856.48	17,856.48	.00 (17,856.48)	.0
201-432-1107 UTILITY WORKER 1	34,830.35	34,830.35	.00 (34,830.35)	.0
201-432-1109 PW MAINTENANCE PT	6,146.32	6,146.32	.00 (6,146.32)	.0
201-432-4100 EMPLOYEE BENEFITS	.00	.00	75,657.00	75,657.00	.0
201-432-4110 EB-MEDICAL & DENTAL	41,302.46	41,302.46	.00 (41,302.46)	.0
201-432-4120 EB-INSURANCE (LIFE & DISAB)	374.31	374.31	.00 (374.31)	.0
201-432-4150 EB-EMPLOYER TAXES	7,567.88	7,567.88	.00 (7,567.88)	.0
201-432-4170 EB-PERS	24,296.96	24,296.96	.00 (24,296.96)	.0
201-432-4190 EB-WORKERS COMP	2,068.67	2,068.67	.00 (2,068.67)	.0
201-432-5100 PROFESSIONAL SERVICES	8,310.27	8,310.27	14,000.00	5,689.73	59.4
201-432-5200 CONTRACTED SUPPORT	16,473.12	16,473.12	24,300.00	7,826.88	67.8
201-432-5300 OPERATIONAL SUPPLIES	4,774.33	4,774.33	5,000.00	225.67	95.5
201-432-6100 BUILDING MAINT & SUPPLIES	802.72	802.72	2,500.00	1,697.28	32.1
201-432-6200 RENTALS AND LEASES	799.62	799.62	1,800.00	1,000.38	44.4
201-432-6300 INSURANCE	6,992.44	6,992.44	6,856.00 (136.44)	102.0
201-432-6400 ADVERTISING & RECRUITMENT	31.80	31.80	100.00	68.20	31.8
201-432-6500 LEARNING, DUES & MEMBERSHIPS	3,232.91	3,232.91	6,100.00	2,867.09	53.0
201-432-6600 OFFICE SUPPLIES & MISC EXPENSE	5,456.79	5,456.79	7,100.00	1,643.21	76.9
201-432-6700 EQUIP MAINT & SUPPLIES	24,701.39	24,701.39	20,000.00 (4,701.39)	123.5
201-432-6800 UNIFORMS	223.83	223.83	600.00	376.17	37.3
201-432-6900 UTILITIES	43,595.61	43,595.61	41,100.00 (2,495.61)	106.1
TOTAL GENERAL	287,734.00	287,734.00	304,049.00	16,315.00	94.6
<u>TRANSFER OUT</u>					
201-491-8003 TRANS TO RESERVE FUND	10,980.00	10,980.00	10,980.00	.00	100.0
201-491-8006 TRANS TO SEWER BOND	53,714.00	53,714.00	53,714.00	.00	100.0
201-491-8601 FRANCHISE FEE	20,092.60	20,092.60	20,877.00	784.40	96.2
201-491-8701 OPERATIONAL OVERHEAD	25,334.45	25,334.45	29,045.00	3,710.55	87.2
TOTAL TRANSFER OUT	110,121.05	110,121.05	114,616.00	4,494.95	96.1
<u>CONTINGENCY</u>					
201-900-9900 CONTINGENCY	.00	.00	124,223.00	124,223.00	.0
TOTAL CONTINGENCY	.00	.00	124,223.00	124,223.00	.0
TOTAL FUND EXPENDITURES	397,855.05	397,855.05	542,888.00	145,032.95	73.3
NET REVENUE OVER EXPENDITURES	4,194.40	4,194.40	.00 (4,194.40)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

SEWER CONSTRUCTION FUND

ASSETS

202-000-1001	CASH IN COMBINED CASH FUND	463,350.31	
202-000-1011	LGIP	209,516.13	
	TOTAL ASSETS		<u>672,866.44</u>

LIABILITIES AND EQUITY

FUND EQUITY

202-000-2520	BEG FUND BALANCE	378,443.32	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>294,423.12</u>	
	BALANCE - CURRENT DATE	<u>294,423.12</u>	
	TOTAL FUND EQUITY		<u>672,866.44</u>
	TOTAL LIABILITIES AND EQUITY		<u>672,866.44</u>

CITY OF HUBBARD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER CONSTRUCTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SEWER CONSTRUCTION REVENUE</u>					
202-300-3550 WASTEWATER REUSE R	148,254.33	148,254.33	146,916.00	(1,338.33)	100.9
202-300-3551 SDC-IMPROVEMENT	38,572.50	38,572.50	12,720.00	(25,852.50)	303.2
202-300-3552 SDC-REIMBURSEMENT	107,123.50	107,123.50	35,676.00	(71,447.50)	300.3
202-300-3554 SDC-ADMINISTRATION	9,993.00	9,993.00	10,687.00	694.00	93.5
202-300-3611 INTEREST INCOME	472.79	472.79	.00	(472.79)	.0
TOTAL SEWER CONSTRUCTION REVENUE	304,416.12	304,416.12	205,999.00	(98,417.12)	147.8
<u>BEGINNING FUND BALANCE</u>					
202-399-9999 BEGINNING FUND BALANCE	.00	.00	377,617.00	377,617.00	.0
TOTAL BEGINNING FUND BALANCE	.00	.00	377,617.00	377,617.00	.0
TOTAL FUND REVENUE	304,416.12	304,416.12	583,616.00	279,199.88	52.2

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER CONSTRUCTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
202-432-7000 CAPITAL OUTLAY	.00	.00	130,000.00	130,000.00	.0
TOTAL GENERAL	.00	.00	130,000.00	130,000.00	.0
<u>TRANSFER OUT</u>					
202-491-8000 TRANSFERS OUT	9,993.00	9,993.00	10,687.00	694.00	93.5
TOTAL TRANSFER OUT	9,993.00	9,993.00	10,687.00	694.00	93.5
<u>CONTINGENCY</u>					
202-900-9900 CONTINGENCY	.00	.00	442,929.00	442,929.00	.0
TOTAL CONTINGENCY	.00	.00	442,929.00	442,929.00	.0
TOTAL FUND EXPENDITURES	9,993.00	9,993.00	583,616.00	573,623.00	1.7
NET REVENUE OVER EXPENDITURES	294,423.12	294,423.12	.00	(294,423.12)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

SEWER BOND FUND

ASSETS

203-000-1001	CASH IN COMBINED CASH FUND	6,002.42	
203-000-1011	LGIP	32,125.36	
	TOTAL ASSETS		38,127.78

LIABILITIES AND EQUITY

FUND EQUITY

203-000-2520	BEG FUND BALANCE	38,747.21	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(619.43)	
	BALANCE - CURRENT DATE	(619.43)	
	TOTAL FUND EQUITY		38,127.78
	TOTAL LIABILITIES AND EQUITY		38,127.78

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER BOND FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SEWER BOND REVENUE</u>					
203-300-3611 INTEREST INCOME	152.57	152.57	100.00	(52.57)	152.6
TOTAL SEWER BOND REVENUE	152.57	152.57	100.00	(52.57)	152.6
<u>TRANSFERS IN</u>					
203-391-0201 TRANS FROM-SEWER	53,714.00	53,714.00	53,714.00	.00	100.0
TOTAL TRANSFERS IN	53,714.00	53,714.00	53,714.00	.00	100.0
<u>BEGINNING FUND BALANCE</u>					
203-399-9999 BEGINNING FUND BALANCE	.00	.00	39,595.00	39,595.00	.0
TOTAL BEGINNING FUND BALANCE	.00	.00	39,595.00	39,595.00	.0
TOTAL FUND REVENUE	53,866.57	53,866.57	93,409.00	39,542.43	57.7

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>						
203-432-9001	LOAN INTEREST	14,118.00	14,118.00	14,337.00	219.00	98.5
203-432-9002	LOAN PRINCIPAL	40,368.00	40,368.00	40,997.00	629.00	98.5
	TOTAL GENERAL	<u>54,486.00</u>	<u>54,486.00</u>	<u>55,334.00</u>	<u>848.00</u>	<u>98.5</u>
<u>CONTINGENCY</u>						
203-900-9990	UNAPPROPRIATED EFB	.00	.00	38,075.00	38,075.00	.0
	TOTAL CONTINGENCY	<u>.00</u>	<u>.00</u>	<u>38,075.00</u>	<u>38,075.00</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>54,486.00</u>	<u>54,486.00</u>	<u>93,409.00</u>	<u>38,923.00</u>	<u>58.3</u>
	NET REVENUE OVER EXPENDITURES	<u>(619.43)</u>	<u>(619.43)</u>	<u>.00</u>	<u>619.43</u>	<u>.0</u>

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

WATER UTILITY FUND

ASSETS

205-000-1001	CASH IN COMBINED CASH FUND	178,230.31	
205-000-1011	LGIP	49,618.43	
		<u> </u>	
	TOTAL ASSETS		<u>227,848.74</u>

LIABILITIES AND EQUITY

LIABILITIES

205-000-2001	A/P LIABILITY	1,322.50	
205-000-2281	UB DEPOSITS	17,150.00	
		<u> </u>	
	TOTAL LIABILITIES		18,472.50

FUND EQUITY

205-000-2520	BEG FUND BALANCE	149,940.85	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	59,435.39	
		<u> </u>	
	BALANCE - CURRENT DATE	59,435.39	
		<u> </u>	
	TOTAL FUND EQUITY		<u>209,376.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>227,848.74</u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER UTILITY REVENUE</u>					
205-300-3401 SERVICE CHARGES WA	383,067.15	383,067.15	388,692.00	5,624.85	98.6
205-300-3402 CONNECTION CHGS WA	8,056.46	8,056.46	3,600.00	(4,456.46)	223.8
205-300-3403 RECONNECTION FEE	3,637.83	3,637.83	5,500.00	1,862.17	66.1
205-300-3601 MISCELLANEOUS REVENUE	12,268.09	12,268.09	10,000.00	(2,268.09)	122.7
205-300-3611 INTEREST INCOME	137.08	137.08	100.00	(37.08)	137.1
205-300-3620 LEASE-WATER TOWER	7,367.07	7,367.07	7,200.00	(167.07)	102.3
205-300-3622 VERZION LEASE	13,200.00	13,200.00	14,400.00	1,200.00	91.7
TOTAL WATER UTILITY REVENUE	427,733.68	427,733.68	429,492.00	1,758.32	99.6
<u>BEGINNING FUND BALANCE</u>					
205-399-9999 BEGINNING FUND BALANCE	.00	.00	142,715.00	142,715.00	.0
TOTAL BEGINNING FUND BALANCE	.00	.00	142,715.00	142,715.00	.0
TOTAL FUND REVENUE	427,733.68	427,733.68	572,207.00	144,473.32	74.8

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
205-461-1100 SALARIES AND WAGES	.00	.00	80,122.00	80,122.00	.0
205-461-1101 DIRECTOR OF ADMIN/RECORDER	3,444.70	3,444.70	.00	(3,444.70)	.0
205-461-1102 SENIOR ACCOUNTING SPECIALIST	8,470.80	8,470.80	.00	(8,470.80)	.0
205-461-1104 PUBLIC WORKS SUPER	22,923.85	22,923.85	.00	(22,923.85)	.0
205-461-1105 ADMINISTRATIVE ASSISTANT	23,004.36	23,004.36	.00	(23,004.36)	.0
205-461-1107 UTILITY WORKER 1	8,598.09	8,598.09	.00	(8,598.09)	.0
205-461-1109 PW MAINTENANCE PT	4,097.43	4,097.43	.00	(4,097.43)	.0
205-461-4100 EMPLOYEE BENEFITS	.00	.00	59,567.00	59,567.00	.0
205-461-4110 EB-MEDICAL & DENTAL	29,721.08	29,721.08	.00	(29,721.08)	.0
205-461-4120 EB-INSURANCE (LIFE & DISAB)	269.94	269.94	.00	(269.94)	.0
205-461-4150 EB-EMPLOYER TAXES	5,493.11	5,493.11	.00	(5,493.11)	.0
205-461-4170 EB-PERS	16,914.92	16,914.92	.00	(16,914.92)	.0
205-461-4190 EB-WORKERS COMP	1,645.09	1,645.09	.00	(1,645.09)	.0
205-461-5100 PROFESSIONAL SERVICES	8,075.84	8,075.84	18,100.00	10,024.16	44.6
205-461-5200 CONTRACTED SUPPORT	4,643.39	4,643.39	12,000.00	7,356.61	38.7
205-461-5300 OPERATIONAL SUPPLIES	20,199.28	20,199.28	16,000.00	(4,199.28)	126.3
205-461-6100 BUILDING MAINT & SUPPLIES	1,119.37	1,119.37	2,000.00	880.63	56.0
205-461-6200 RENTALS AND LEASES	799.61	799.61	2,300.00	1,500.39	34.8
205-461-6300 INSURANCE	9,736.12	9,736.12	9,793.00	56.88	99.4
205-461-6400 ADVERTISING & RECRUITMENT	12.72	12.72	100.00	87.28	12.7
205-461-6500 LEARNING, DUES & MEMBERSHIPS	2,980.71	2,980.71	5,500.00	2,519.29	54.2
205-461-6600 OFFICE SUPPLIES & MISC EXPENSE	5,216.68	5,216.68	8,500.00	3,283.32	61.4
205-461-6700 EQUIP MAINT & SUPPLIES	9,117.24	9,117.24	16,300.00	7,182.76	55.9
205-461-6800 UNIFORMS	107.61	107.61	600.00	492.39	17.9
205-461-6900 UTILITIES	35,689.23	35,689.23	38,300.00	2,610.77	93.2
TOTAL GENERAL	222,281.17	222,281.17	269,182.00	46,900.83	82.6
<u>TRANSFER OUT</u>					
205-491-8003 TRANS TO RESERVE FUND	10,980.00	10,980.00	10,980.00	.00	100.0
205-491-8009 TRANS TO WATER BOND	95,727.00	95,727.00	95,727.00	.00	100.0
205-491-8601 TRANS OUT - FRANCH	19,738.67	19,738.67	19,890.00	151.33	99.2
205-491-8701 TRANS OUT OP OH	19,571.45	19,571.45	23,861.00	4,289.55	82.0
TOTAL TRANSFER OUT	146,017.12	146,017.12	150,458.00	4,440.88	97.1
<u>CONTINGENCY</u>					
205-900-9900 CONTINGENCY	.00	.00	152,567.00	152,567.00	.0
TOTAL CONTINGENCY	.00	.00	152,567.00	152,567.00	.0
TOTAL FUND EXPENDITURES	368,298.29	368,298.29	572,207.00	203,908.71	64.4
NET REVENUE OVER EXPENDITURES	59,435.39	59,435.39	.00	(59,435.39)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

WATER CONSTRUCTION FUND

<u>ASSETS</u>			
206-000-1001	CASH IN COMBINED CASH FUND	243,355.56	
206-000-1011	LGIP	232,774.20	
		<hr/>	
	TOTAL ASSETS		<u>476,129.76</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
206-000-2520	BEG FUND BALANCE	301,034.93	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	175,094.83	
		<hr/>	
	BALANCE - CURRENT DATE	175,094.83	
		<hr/>	
	TOTAL FUND EQUITY		<u>476,129.76</u>
	TOTAL LIABILITIES AND EQUITY		<u>476,129.76</u>

CITY OF HUBBARD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER CONSTRUCTION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER CONSTRUCTION REVENUE</u>						
206-300-3550	WATER STATIC REVEN	101,585.66	101,585.66	107,052.00	5,466.34	94.9
206-300-3551	SDC-IMPROVEMENT	12,283.00	12,283.00	4,152.00	(8,131.00)	295.8
206-300-3552	SDC-REIMBURSEMENT	78,948.50	78,948.50	26,592.00	(52,356.50)	296.9
206-300-3554	SDC-ADMINISTRATION	9,969.00	9,969.00	10,673.00	704.00	93.4
206-300-3611	INTEREST INCOME	619.67	619.67	400.00	(219.67)	154.9
	TOTAL WATER CONSTRUCTION REVENUE	203,405.83	203,405.83	148,869.00	(54,536.83)	136.6
<u>BEGINNING FUND BALANCE</u>						
206-399-9999	BEGINNING FUND BALANCE	.00	.00	300,205.00	300,205.00	.0
	TOTAL BEGINNING FUND BALANCE	.00	.00	300,205.00	300,205.00	.0
	TOTAL FUND REVENUE	203,405.83	203,405.83	449,074.00	245,668.17	45.3

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER CONSTRUCTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL</u>					
206-461-7000 CAPITAL OUTLAY	18,342.00	18,342.00	34,000.00	15,658.00	54.0
TOTAL GENERAL	18,342.00	18,342.00	34,000.00	15,658.00	54.0
<u>TRANSFER OUT</u>					
206-491-8000 TRANSFERS OUT	9,969.00	9,969.00	10,673.00	704.00	93.4
TOTAL TRANSFER OUT	9,969.00	9,969.00	10,673.00	704.00	93.4
<u>CONTINGENCY</u>					
206-900-9900 CONTINGENCY	.00	.00	404,401.00	404,401.00	.0
TOTAL CONTINGENCY	.00	.00	404,401.00	404,401.00	.0
TOTAL FUND EXPENDITURES	28,311.00	28,311.00	449,074.00	420,763.00	6.3
NET REVENUE OVER EXPENDITURES	175,094.83	175,094.83	.00	(175,094.83)	.0

CITY OF HUBBARD
 BALANCE SHEET
 JUNE 30, 2016

WATER BOND FUND

ASSETS

207-000-1001	CASH IN COMBINED CASH FUND	73,794.10	
207-000-1011	LGIP	8,652.41	
	TOTAL ASSETS		82,446.51

LIABILITIES AND EQUITY

FUND EQUITY

207-000-2520	BEG FUND BALANCE	82,391.80	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	54.71	
	BALANCE - CURRENT DATE	54.71	
	TOTAL FUND EQUITY		82,446.51
	TOTAL LIABILITIES AND EQUITY		82,446.51

CITY OF HUBBARD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER BOND REVENUE</u>						
207-300-3611	INTEREST INCOME	54.64	54.64	.00	(54.64)	.0
	TOTAL WATER BOND REVENUE	54.64	54.64	.00	(54.64)	.0
<u>TRANSFERS IN</u>						
207-391-0251	TRANS FROM-WATER	95,727.00	95,727.00	95,727.00	.00	100.0
	TOTAL TRANSFERS IN	95,727.00	95,727.00	95,727.00	.00	100.0
<u>BEGINNING FUND BALANCE</u>						
207-399-9999	BEGINNING FUND BALANCE	.00	.00	82,500.00	82,500.00	.0
	TOTAL BEGINNING FUND BALANCE	.00	.00	82,500.00	82,500.00	.0
	TOTAL FUND REVENUE	95,781.64	95,781.64	178,227.00	82,445.36	53.7

CITY OF HUBBARD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER BOND FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>						
207-461-9001	BOND INTEREST	19,259.72	19,259.72	19,260.00	.28	100.0
207-461-9002	BOND PRINCIPAL	76,467.21	76,467.21	76,467.00	(.21)	100.0
	TOTAL DEBT SERVICE	95,726.93	95,726.93	95,727.00	.07	100.0
<u>CONTINGENCY</u>						
207-900-9990	UNAPPROPRIATED EFB	.00	.00	82,500.00	82,500.00	.0
	TOTAL CONTINGENCY	.00	.00	82,500.00	82,500.00	.0
	TOTAL FUND EXPENDITURES	95,726.93	95,726.93	178,227.00	82,500.07	53.7
	NET REVENUE OVER EXPENDITURES	54.71	54.71	.00	(54.71)	.0

Chief's Report

To: Mayor and City Council Members
From: Chief David M. Dryden
Date: September 6, 2016
Re: Monthly Police Department Report

- 1. National Night Out:** We have one block party slated for NNO on August 2, 2016 located at A Street between 7th and 8th Streets. After doing a site visit and speaking with the block party host Linda Kleczynski the decision to do a full street closure of A Street the one block between 7th and 8th street was recommended. This is due to the small children that will be attending the event of over 40+ area residents. It was deemed unsafe to consider a half street closure having traffic driving right next to this gathering. Public Works supplied barricades to close off the street during the party 6pm to 8pm on that date.
- 2. Cross Walk Enforcement:** We had the second cross walk enforcement period scheduled for **August 24th**. This one was conducted much like the one we did recently at the Post Office where many more warnings were given then citations for violations. We hand out a great deal of educational materials to motorists during this event to help them better understand how to react to pedestrian traffic in their community. This most recent event garnered a large amount of positive comments from local residents and we received no complaints. Like each other time we will publicize the traffic enforcement in the newspaper and Facebook prior to the event. We will also post the enforcement area with signage letting motorist know when and where the event will be done the day before the enforcement and during. The August 24th event had the following results;

Fail to stop and remain stopped for pedestrian in crosswalk	9 citations, 9 warnings
No operator's license	4 citations, 1 warning
Driving uninsured	3 citations
Failure to carry proof of insurance	2 warnings
Endanger child passenger	1 citation
Failure to register vehicle	1 warning
Fail to change address on driver's license	1 warning
Fail to present /carry driver's license	1 arrest
Towed vehicles	3 towed vehicles

We have one last crosswalk enforcement period planned for **September 7th** from 4pm until 7pm on D Street at the park. This will be the last crosswalk event this fiscal year under the safety grant we received.

3. **K9 Fund Raising Event:** We were approached by Don Sprague of Don Sprague Sales in the industrial park with the plan of holding an event to support the K9 program. Mr. Sprague has offered to host an event at his business and is inviting other businesses in the community to participate as well. There is a plan to provide food, games and displays at their facility as well as demonstrations by Officer Glen Bentley and K9 Zafa. It is our understanding the fire department will be involved with fire trucks on display also. They are still working out the logistics of the event and are looking at a date in September to hold the event. We will keep you informed.

Monthly Statistical Report

To: Mayor and City Council Members

From: Chief David M. Dryden

Date: August 1, 2016

Re: July 1 2016 Stats

Please note: The information contained in this report is for July 1-31, 2016

Citations: 39

Written Warnings: 1

Towed Vehicles: 10

Custody Arrests: 2

Monthly Statistical Report

To: Mayor and City Council Members

From: Chief David M. Dryden

Date: September 6, 2016

Re: August 2016 Stats

Please note: The information contained in this report is for Aug 1-31, 2016

Citations: 41

Written Warnings: 4

Towed Vehicles: 17

Custody Arrests: 8

**CITY OF HUBBARD
CITY COUNCIL MEETING MINUTES
JULY 12, 2016**

CALL TO ORDER: The Hubbard City Council meeting was called to order by Mayor Jim Yonally at 6:30 p.m. at the Hubbard City Hall, 3720 2nd Street, Hubbard.

FLAG SALUTE: Mayor Jim Yonally led the group in reciting the Pledge of Allegiance.

City Council Present: Jim Yonally, Matt Kennedy, Angie Wheatcroft, Shannon Schmidt, Barbara Ruiz.

Staff Present: Director of Administration/City Recorder Vickie Nogle, MMC; Public Works Superintendent Jaime Estrada; Senior Accounting Specialist Kari Kurtz; City Attorney Ashley Driscoll, Berry Elsner & Hammond; City Planner Renata Wakeley, MWVCOG.

Mayor Jim Yonally added item 9(C) Approval of Amendment to June 29, 1999, Agreement for Professional Services between the City of Hubbard and AKS Engineering and Forestry.

WORK SESSION/OPEN HOUSE

DRAFT AMENDMENTS OF BUSINESS LICENSES AND REGULATIONS.

Mayor Jim Yonally gave a brief reason of why the City Council is looking at amending the current Business Registration Code. J. Yonally stated a business owner registered with the City as doing one kind of business, but the City was questioned as to the exact type of business at that particular location as it may not have been in compliance. J. Yonally said the City Council looked at surrounding and comparable cities regulations and have mostly used the City of Woodburn's language in the proposed draft amendment. J. Yonally continued this is a work session to make any other amendments to the proposal.

Art Graham, Morgenthaler & Graham, 3122 Schmidt Lane, Hubbard, stated he is confused why the City wants to amend the current Code and wants more of an explanation. A. Graham feels some of the changes are open ended.

City Councilor Angie Wheatcroft said there is a business across the street that put down on their application they were doing one thing but in fact what they were doing was not legal. A. Wheatcroft stated the problem the City has is the Police are unable to do enforcement because the City has a business registration and not a business licensing code. A. Wheatcroft said if there is a business in town doing something illegal, the Police need to be able to enforce those types of situations.

A. Graham said it looks like a new executive function for the Director of Admin/City Recorder was created. A. Graham stated he believes the proposed draft that the new executive function allows that person the power to create without limited oversight new and/or unknown regulations at any time.

City Councilor Angie Wheatcroft said the City Council discussed that at the last meeting, in the proposed draft there are appeal processes that would come before the City Council.

A. Graham stated in regard to the appeal process, it only allows the business owner to appeal to the City Council. A. Graham said it exists outside of the Courts of law which limit the business owner's legal regress. A. Graham stated these kinds of amendments make him feel uncomfortable. A. Graham read Sections 5.01.094(2) and (3) of the proposed draft amendment. A. Graham said to him this means there is no further regress for business owners as you are unable to go to court and say you disagree with the determination. A. Graham referred to section 5.01.050(1) of the proposed draft amendment, in regard to conducting an investigation of the applicants request, including permission to enter property, as he feels this is a problem in terms of the investigation because it can be conducted by anyone without regard of qualification or experience, it's open ended. A. Graham continued there is an additional problem with investigation and entering the building; A Graham referred to U.S. Supreme Court Case "*See vs. Seattle (1967)*;" A. Graham stated you must have reasonable cause and you must have a warrant to enter the building as well as probable cause to conduct an investigation. A. Graham said if the City was to create a board that consists of members of the business community and City Council to create rules and regulations, then there would be full cooperation of the business community. A. Graham said a less limited appeals process and an evidentiary hearing makes it an open forum for everyone.

Dan Estes, 2862 Walnut Court, Hubbard, stated he is in support of the proposed ordinance and understands why the City is looking at amending the Code. D. Estes said he knows the City had no recourse in regard to the two businesses that disregarded the regulations and laws. D. Estes stated he feels the Police should be able to address these kinds of circumstances and supports the intention of the draft proposed amended ordinance. D. Estes continued to say, however, he completely supports what Arthur Graham said previously. D. Estes stated businesses need certainty but they also need to abide by the laws and have proper recourse. D. Estes continued to say it is unreasonable to expect a business to surrender constitutional rights. D. Estes said A. Graham brought up some good points and hopes the City Council will consider them.

Merle Stutzman, Voget Meats, 2930 E Street, Hubbard, stated he shares a lot of the same concerns as previously mentioned. M. Stutzman said he is bothered by the fact a business in town violated the law in an egregious manner and law enforcement officers were unable to do anything because that business was not licensed. M. Stutzman continued to say there are codes and laws on the books that have enforcement built into them and if violated, they can be enforced. M. Stutzman said his concern with the proposed draft ordinance is there is a major change from assisting fire and police to regulating business. M. Stutzman reiterated his concerns with the proposed draft ordinance are as mentioned previously, inspection, investigation, and rights of privacy.

(City Councilor Barb Ruiz arrived at 6:50 p.m.)

City Councilor Angie Wheatcroft stated this has been an ongoing problem the City was working on but the Police was unable to do anything.

Mayor Jim Yonally stated new State Marijuana laws have come out as the District Attorney's Office was not going to prosecute until the State has modifications in the law to better deal with

the issues. J. Yonally said the City would like to have something at the local level in place so there will be the ability to enforce the ones that are not complying.

M. Stutzman stated if it is an issue with marijuana; why not address that instead of regulating all of the businesses.

Mayor Jim Yonally said the City has also been working on the marijuana issue over the past several months. J. Yonally stated it is being referred to the voters if they want to allow it in the City.

City Councilor Angie Wheatcroft said the issue wasn't all about marijuana.

City Council Matt Kennedy said he wants to address the term "illegal." M. Kennedy stated the Police have the right, and are authorized in the State of Oregon, to arrest or prosecute illegal activity. M. Kennedy continued to say the activity in question is something that local people are not comfortable with, and the business in question, the business owner offered to come before the City Council and Planning Commission to discuss their operation. M. Kennedy stated if they are doing a criminal act, the Police can in-fact, get a warrant and arrest people for doing criminal activity. M. Kennedy said this is more of a local municipal code violation not a State wide law that is being broken. M. Kennedy stated it may be an illegal operation as determined by the local codes but not a breaking of the law and that is the limitation with the Police Department. M. Kennedy said the draft proposed Ordinance would give the Police more authority to regulate business rather than enforce the law. M. Kennedy said it gives the Police a tool to start doing more enforcement at the local level as they already have the authority to do criminal investigations.

City Attorney Ashley Driscoll stated she would like to do a full legal review as she hasn't had an opportunity to review the proposed draft Business Registration Ordinance. A. Driscoll continued to say what City Councilor Kennedy said is correct. A. Driscoll said the Police have all the powers to enforce the criminal laws but if you have laws over and above that which are part of your city Code, you need to have an enforcement mechanism within the city Code. A. Driscoll stated that is her understanding of what the City is trying to do with the draft proposed Business Registration Ordinance to add an enforcement mechanism and regulation on top of what the State laws require. A. Driscoll continued there are different ways to achieve this. One is business regulation and there are things we can talk about which would include risks and liabilities etc. and the city can also take a look at the nuisance code. To answer the question about the fourth amendment, the fourth amendment does apply; however, if you consent to enter such as applying for a building permit, then you are going to consent to have the City/County come look at your facility. A. Driscoll stated if you go through an abatement procedure you can usually obtain an administrative warrant if there is a substantial imminent violation of the City's Code if there is a substantial risk to the health and safety of the community. A. Driscoll said again she would like to review the proposed draft as it does appear to be similar to what other cities are using but it doesn't mean it is up to date in the law.

A. Graham wanted City Attorney Ashley Driscoll to review the U.S. Supreme Court Case "*See vs. Seattle (1967)*).

Mayor Jim Yonally agreed about the idea of having a Board that consists of the City Council members and Business Owner. J. Yonally said the proposed document talks about appealing to the City Council.

A. Driscoll stated the proposed appeal process is a pretty common appeal process when you talk about city Code violations. A. Driscoll continued to say just because you are having an evidentiary hearing in front of the City Council doesn't foreclose bringing a claim in Civil Court if you otherwise have a claim. A. Driscoll continued as the process would be very similar to a Land Use hearing where the City Council makes the final determination. A. Driscoll stated we can look at adding more concrete criteria which will be easier for the Council to apply if it does come to an appeal.

City Councilor Matt Kennedy stated he was involved in this process when there was a determination to adopt the Business Registration. M. Kennedy said he is not necessarily a proponent of this but will be a part of the process.

There was a consensus of the City Council for the City Attorney to review the proposed draft Business Registration amendment and bring it back at a 6:30 p.m. work session at the August 9, 2016, City Council meeting. *[Due to scheduling this was later scheduled to the September 13, 2016, City Council meeting]*

CALENDAR OF ORDINANCES.

ORDINANCE NO. 349-2016. AN ORDINANCE AMENDING THE CITY OF HUBBARD ZONING MAP IN THE COMMERCIAL CENTER OF HUBBARD. City Councilor Matt Kennedy stated there has been some misunderstanding out in the community about this zone change and he would like come clarification.

City Council Shannon Schmidt stated she was able to get her questions answered by City Councilor Matt Kennedy and Director of Administration / City Recorder Vickie Nogle.

City Council Barbara Ruiz stated she didn't have any questions.

Director of Administration/City Recorder Vickie Nogle stated there is a correction to the map Exhibit (B).

City Planner Renata Wakeley, MWVCOG, stated Ordinance 349-2016 an ordinance amending the City of Hubbard Zoning Map in the Commercial Center of Hubbard. R. Wakeley said this is regarding rezoning some property from Residential-Commercial (RC) rezoned to Commercial (C), and some Industrial (I) rezoned to Industrial Commercial (IC) to bring them in line with the City's Comprehensive Plan. R. Wakeley said the City Council held a Public Hearing June 14, 2016, in which the Council directed staff to prepare Ordinance 349-2016. R. Wakeley stated she has two corrections; the first correction is Exhibit "B" as three of the five properties that did not want to be rezoned at the property owners request should have been shown on the map as Highway Commercial which is an overlay zone of the Residential Commercial zone (R11467; R11464; R11457).

City Councilor Matt Kennedy asked what the Highway Commercial Overlay zone allows.

R. Wakely said some of those properties that abut Pacific Highway 99E are in the Highway Commercial Overlay zone and there are certain design standards that are in the Development Code.

Director of Administration/City Recorder Vickie Nogle stated in the Residential Commercial districts the Residential is the primary use and limited Commercial use. V. Nogle said it is her understanding with the Highway Overlay zone they have the same types of uses other Commercial zones are allowed.

R. Wakeley said the second correction is on Exhibit “A” which is the Staff Report that came before the City Council and at the top it says “City of Hubbard Planning Commission” but should say “City of Hubbard City Council.”

MSA/City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to read Ordinance No. 349-2016 by title only for the first reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

Mayor Jim Yonally read Ordinance No. 349-2016 by title only for the first reading.

MSA/City Councilor City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to read Ordinance No. 349-2016 by title only for the second reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

Mayor Jim Yonally read Ordinance No. 349-2016 by title only for the Second reading.

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to adopt Ordinance No. 349-2016 as amended. City Council Angie Wheatcroft, City Councilor Shannon Schmidt, and Mayor Jim Yonally were in favor. City Councilor Matt Kennedy abstained as he has affected property in the area. City Councilor Barb Ruiz opposed. Motion passed.

CALENDAR OF ORDINANCES.

ORDINANCE NO. 350-2016. AN ORDINANCE OF THE CITY OF HUBBARD REPEALING ORDINANCE 341-2014 AND IMPOSING A THREE PERCENT TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER AND REFERRING ORDINANCE.

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to read Ordinance No. 350-2016 by title only for the first reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

Mayor Jim Yonally read Ordinance No. 350-2016 by title only for the first reading.

MSA/City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to read Ordinance No. 350-2016 by title only for the second reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy and Mayor Jim Yonally were in favor. Motion passed.

Mayor Jim Yonally read Ordinance No. 350-2016 by title only for the second reading.

MSA/ City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to adopt Ordinance No. 350-2016. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

RESOLUTION NO 614-2016. A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF HUBBARD THE QUESTION OF IMPOSING A THREE PERCENT TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER WITHIN THE CITY IN THE EVENT THE MARIJUANA FACILITIES ARE ALLOWED TO ESTABLISH IN HUBBARD. City Attorney Ashley Driscoll explained the adoption of Ordinance 350-2016 imposes the tax; Resolution 614-2016 refers the tax to the voters.

MSA/City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to adopt Resolution No. 614-2016. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

COMMUNITY REPORTS

A. **MARION E CARL VETERANS MEMORIAL.** Linda Kleczynski, 2409 A Street, Hubbard, informed the City Council they have separated from the Hubbard Parks Improvement Committee and created their own non-profit organization, which is only for the Marion E. Carl Veterans Memorial, and are proceeding forward to obtain their own federal tax identification (501C3). L. Kleczynski said they have Board members as she introduced Doug Cowley as the President and she is the Secretary/Treasurer.

The City Council thanked L. Kleczynski for all of her hard work and time she has put in over the past several years while serving on the Hubbard Parks Improvement Committee.

APPEARANCE OF INTERESTED CITIZENS. None.

MAYOR'S PRESENTATIONS, AND/OR COUNCIL'S PRESENTATIONS. Mayor Jim Yonally requested the City Council complete the League of Oregon Cities (LOC) survey from the LOC Board of Directors and turn it back into him as he would compile the answers and submit it back to LOC.

City Council Angie Wheatcroft wanted to tell the Officers that were present how much the City appreciates them.

STAFF REPORTS.

ADMINISTRATIVE DEPARTMENT – Director of Administration/City Recorder V. Nogle, MMC. Director of Administration/City Recorder Vickie Nogle reported an addition to her report of the request for temporary City Hall hours of business due to staffing levels as a copy of the memo has been provided.

There was a consensus of the City Council to allow for the temporary City Hall hours as presented.

City Council Angie Wheatcroft thanked Senior Accounting Specialist Kari Kurtz for all of her hard work.

Mayor Jim Yonally asked if August 15, 2016, was the deadline for submittal of signatures for the election packet to be eligible for the November 8, 2016, election.

V. Nogle replied that is correct August 15, 2016, is the deadline for submittal of signatures.

Senior Accounting Specialist Kari Kurtz had nothing to add to her report.

POLICE DEPARTMENT – Police Chief Dave Dryden. Police Chief Dave Dryden was not present.

PUBLIC WORKS DEPARTMENT. Public Works Superintendent Jaime Estrada pointed out item number three of the report as they did hire a new employee July 5, 2016.

City Councilor Matt Kennedy stated they Rivenes Park restroom grant was awarded.

Public Works Superintendent Jaime Estrada said they hoped to be working on that project next year but a lot of it depends on paperwork processing.

Mayor Jim Yonally asked if Public Works could schedule to weed around City Hall sometime in the near future.

CONSENT AGENDA.

A) **APPROVAL OF THE JUNE 14, 2016, CITY COUNCIL MEETING MINUTES.**

B) **APPROVAL OF OREGON CHILD DEVELOPMENT COALITION RIVENES PARK USE APPLICATION AUGUST 12, 2016, AT 8:00 A.M. TO 5:00 P.M.**

C) **APPROVAL OF AMENDMENT TO JUNE 29, 1999, AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUBBARD AND AKS ENGINEERING AND FORESTRY.** MSA/City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to approve the Consent Agenda with the addition of item “9(C).” City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Matt Kennedy, and Mayor Yonally were in favor. Motion passed.

APPROVAL OF THE APRIL AND JUNE 2016 CHECK REGISTER REPORT.

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to approve the check register reports as presented. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Matt Kennedy, and Mayor Yonally were in favor. City Councilor Barbara Ruiz abstained from voting due to a conflict of interest as her father is the owner of the Shell gas station that she is employed.

OTHER CITY BUSINESS. There was none.

ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS TUESDAY, AUGUST 9, 2016, AT 7:00 P.M)

MSA/ City Councilor Matt Kennedy/City Councilor Angie Wheatcroft moved to adjourn the meeting. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Matt Kennedy, and Mayor Yonally were in favor. Motion passed. Meeting adjourned at 7:28 p.m.

Mayor Jim Yonally

ATTEST:

Vickie L. Nogle, MMC,
Director of Administration/City Recorder
Recording/Transcribing

Double I Construction LLC

1515 N.E. Laurel Ave.

Woodburn, OR 97071

CCB:202012

P: 503.902.0586

F: 503.902.0587

ivan@doubleiconstruction.com

www.doubleiconstruction.com



Name / Address

Hubbard City Hall

Job Location:

3720 2nd St.

Hubbard, OR 97032

Option 3

Date

Estimate #

7/5/2016

423

Description

Total

Scope Of Work

Tear off existing trim on all walls, install new weather resistant barrier trim and flashing, install new 1x8 siding pattern #105 to match existing siding, prime all cuts and caulk all windows. 69,593.00

Paint building with Sherwin Williams super paint to match existing color. 7,850.00

Install 1 new window to match existing. 1,475.00

Thank you looking forward doing business with you...

Subtotal

\$78,918.00

Total

\$78,918.00

Double I Construction LLC

1515 N.E. Laurel Ave.

Woodburn, OR 97071

CCB:202012

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F: 503.902.0587

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Name / Address

Hubbard City Hall
Job Location:
3720 2nd St.
Hubbard, OR 97032
Option 2

Date Estimate

7/5/2016 421

Description Total

Scope Of Work

Tear off all trim only, install new weather resistant barrier trim and flashing, then install new hardie colonial siding at all locations of building, prime all cuts and caulk all windows. 56,180.00

Paint building with Sherwin Williams super paint to match existing color. 7,850.00

Install 1 new window to match existing. 1,475.00

Thank you looking forward doing business with you...

Subtotal \$65,505.00

Total \$65,505.00

Double I Construction LLC

1515 N.E. Laurel Ave.

Woodburn, OR 97071

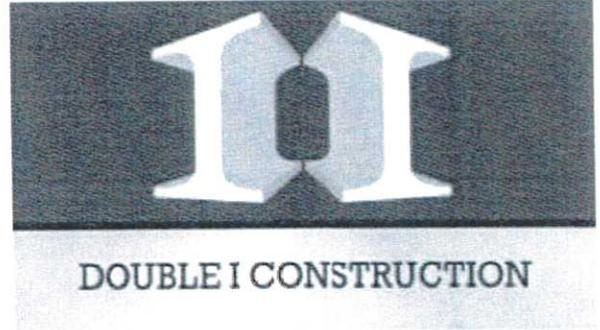
CCB:202012

P: 503.902.0586

F: 503.902.0587

ivan@doubleiconstruction.com

www.doubleiconstruction.com



Name / Address

Hubbard City Hall

Job Location:

3720 2nd St.

Hubbard, OR 97032

Option 1

Date

Estimate #

7/5/2016

422

Description

Total

Scope Of Work

Tear off existing trim on south and west walls, install new weather resistant barrier trim and flashing, install new 1x8 siding pattern #105 to match existing siding, prime all cuts and caulk all windows. 44,320.00

Paint building with Sherwin Williams super paint to match existing color. 9,160.00

Install 1 new window to match existing. 1,475.00

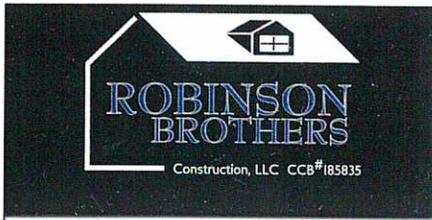
Thank you looking forward doing business with you...

Subtotal

\$54,955.00

Total

\$54,955.00



**City Of Hubbard
3720 2nd Street
P.O. Box 380
Hubbard, Or. 97032**

Estimate

Re-Side of Hubbard City Hall

Description:

Siding- (Cedar to match existing)

Remove all existing siding and trim on City Hall

Inspect sub-siding for any water or insect damage

If damage if found, it will be brought to attention of Public Works Superintendent

Any damage will be repairs with authorization and costs will be extra

Frame in opening that are not used on building and cover with plywood

Install vapor barrier and flash windows and doors with proper flashing

Install new exterior trim around doors, windows, belly bands, and corner boards

All trim to be Finger-Jointed Primed Cedar

Install new #105 Ship-lap Finger-Jointed Primed Cedar siding on building

Install new T1-11 Primed Breckenridge for bottom skirting around lower of building

Caulk and seal building with Weather-Master caulking

Clean up job site, haul away all debris and dispose of properly

Siding: (Cedar)

Demo Labor and Disposal: \$ 8,760.00

Siding: \$ 18,350.00

All Other Material: \$ 9,427.00

Install Labor: \$ 19,200.00

Total: \$ 55,737.00

Description:

ROBINSON BROTHERS CONSTRUCTION
1220 N.E. 11th Place, Canby, Or. 97013
503-504-0246

Siding- (Hardilap)

Remove all existing siding and trim on City Hall

Inspect sub-siding for any water or insect damage

If damage if found, it will be brought to attention of Public Works Superintendent

Any damage will be repairs with authorization and costs will be extra

Frame in opening that are not used on building and cover with plywood

Install vapor barrier and flash windows and doors with proper flashing

Install new exterior trim around doors, windows, belly bands, and corner boards

All trim to be Finger-Jointed Primed Cedar

Install new Hardi-Lap Primed HZ10 zone siding on building

Install new T1-11 Primed Breckenridge for bottom skirting around lower of building

Caulk and seal building with Weather-Master caulking

Clean up job site, haul away all debris and dispose of properly

Siding: (Hardilap)

Demo Labor and Disposal: \$ 8,760.00

Siding: \$ 6,770.00

All Other Material: \$ 9,427.00

Install Labor: \$ 19,200.00

Total: \$ 44,157.00

Description:

Windows-

Cut opening in south wall in office with no current window

Frame opening for new window

Install new window to match existing window to the east

Install self healing tape around exterior window fin

Install exterior trim to match other windows on building

Install proper flashing above new window and trim

Cut and install new window surround and casing on interior to match existing

Caulk and seal exterior with Weather-Master caulking

Clean up job site, haul away all debris and dispose of properly

Window:

Window: \$ 182.00

Material for Installation: \$ 830.00

Install Labor: \$ 1,920.00

Total: \$ 2,932.00

*Pricing does not include any hazardous abatement. If found pricing will increase appropriately.

***Pricing does not include any permits that may need to be obtained for work performed.**

If needed, permit costs will be added to total price.

***Pricing does not include any plans or historical plans. If needed, costs will be added to total price.**

***Pricing does not include any painting of any materials. Customer responsible for any and all painting.**

Prices are good for 30 days from date on estimate

May 5, 2016

ROBINSON BROTHERS CONSTRUCTION
1220 N.E. 11th Place, Canby, Or. 97013
503-504-0246

By signing this document, the customer agrees to the services and conditions outlined in this document.



City Of Hubbard City Hall

Check Number	Check Issue Date	Name	Description	Amount
6842	07/27/16	Hillside Church	Chaplaincy Services	50.00- V
6914	07/12/16	AKS Engineering & Forestry, LLC	Rivenes Park	202.50
6915	07/12/16	Caselle	Contracted Support	1,813.00
6916	07/12/16	CIS Trust	CIS Workers Comp	49,045.81
6917	07/12/16	C-More Pipe Services, Inc.	Labor/Equip Storm Pipeline	725.00
6918	07/12/16	Coukoulis, Lori	Municipal Court Judicial Services	500.00
6919	07/12/16	Ferguson Waterworks	Supplies	2,364.16
6920	07/12/16	Gill, William	Reimb- Battery Charger	34.99
6921	07/12/16	GW Hardware Center	Equip Maint/Supplies	165.77
6922	07/12/16	Hach Company	Supplies	440.09
6923	07/12/16	Hidalgo, Brenda	Interpretor Services - Spanish	115.00
6924	07/12/16	Hubbard Chevrolet, Inc.	Equip Maint	730.25
6925	07/12/16	Huston, Christie	Contracted Services	716.91
6926	07/12/16	John Deer Financial	Equip Miant/Supplies	139.12
6927	07/12/16	Ken's Auto Body, Inc	Equip Maint	859.00
6928	07/12/16	LGPI	Membership 16/17	586.00
6929	07/12/16	Metcom 9-1-1	Everbridge 2016/2017	18,735.75
6930	07/12/16	Mid-Willamette Valley	Membership 2016/2017	1,615.00
6931	07/12/16	Net Assets	Lien Search	120.00
6932	07/12/16	North Santiam Paving Co	Pavement project -5028	31,700.00
6933	07/12/16	NW Natural Gas	Utilities	55.41
6934	07/12/16	One Call Concepts, Inc.	Utility Notifications	22.05
6935	07/12/16	PGE- Portland General Electric	Utilities	9,466.62
6936	07/12/16	Profectus, INC.	Janitorial Services	396.63
6937	07/12/16	Republic Services	Garbage Service	149.20
6938	07/12/16	Ross Recreation Equipment, Inc	Playground Repairs	156.00
6939	07/12/16	Star 21 INC	Baliff Services	60.00
6940	07/12/16	Traffic Safety Supply Co.	Supplies	2,368.90
6941	07/12/16	Univar Usa Inc	Supplies	4,444.21
6942	07/12/16	Waterlab Corporation	Water Testing	287.50
6945	07/26/16	AKS Engineering & Forestry, LLC	DR2015-05	435.00
6946	07/26/16	Beery Elsner & Hammond, LLP	Legal Services	3,373.11
6947	07/26/16	BlackPoint IT Services	IT Services	1,481.25
6948	07/26/16	CIT	Water	219.11
6949	07/26/16	COSHA	Roads Scholar	100.00
6950	07/26/16	ELAN Corporate Payment Systems	ELAN Credit Payment	735.23
6951	07/26/16	Gill, William	Reimb - Reader Board Wheels	53.98
6952	07/26/16	Hattenhauer Energy Co	Fuel	247.17
6953	07/26/16	Language Line Services	Interpreter Services	3.90
6954	07/26/16	League Of Oregon Cities	Annual Membership	2,550.98
6955	07/26/16	LGPI	Professional Services	1,531.00
6956	07/26/16	Marion County Bldg Inspection	Building Fees	7,358.17
6957	07/26/16	Mid-Willamette Valley	Land Use Services	1,390.75
6958	07/26/16	Office Depot	Office Supplies	157.94
6959	07/26/16	Pacific Office Automation	Copier Lease	269.87
6960	07/26/16	Portland Tribune	Publications	26.08
6961	07/26/16	Purchase Power	Postage	208.99
6962	07/26/16	SEDCOR	Annual Membership	500.00
6963	07/26/16	Sensus Technologies Inc	Meter Read Annual Support	1,665.98
6964	07/26/16	Shell Fleet Plus	Fuel	1,002.40
6965	07/26/16	Soto, Kandace	Refund Deposit 3967 Pacific Circle	9.82
6966	07/26/16	The Pool & Spa House	Operational Supplies	230.97
6967	07/26/16	Traffic Safety Supply Co.	Supplies	238.05
6968	07/26/16	Univar Usa Inc	Supplies	327.20
6969	07/26/16	UV Doctor Lamps LLC	Supplies	477.48
6970	07/26/16	Verizon Wireless	Utilities	148.95
6971	07/26/16	Walmart Community	Supplies	130.02
6972	07/26/16	Walter E. Nelson Co	Supplies	68.50
6973	07/26/16	Waste Connections	Shredding Services	52.46

Check Number	Check Issue Date	Name	Description	Amount
6974	07/26/16	Yes Graphics Printing Co.	AP checks	382.00
7201601	07/05/16	Chase - Payment Tech	Merchant Fees	32.65 M
7201602	07/05/16	Chase - Payment Tech	Merchant Fees	86.05 M
7201603	07/05/16	Xpress Bill Pay	Online CC Fees	100.00 M
Grand Totals:				<u>153,559.93</u>

Check Number	Check Issue Date	Name	Description	Amount
6975	08/10/16	AKS Engineering & Forestry, LLC	3080 J Street	887.50
6976	08/10/16	American Extermination Plus	Extermination	92.00
6977	08/10/16	BlackPoint IT Services	Server	1,946.30
6978	08/10/16	Canby Sand & Gravel Co.	Crushed rock	220.03
6979	08/10/16	Caselle	Contracted Support	8,528.00
6980	08/10/16	Code Publishing Co.	Municipal Code Web Hosting	350.00
6981	08/10/16	Dryden Electric, Inc.	Electrician Services	263.23
6982	08/10/16	Ferguson Waterworks	Supplies	462.20
6983	08/10/16	Great Western Sweeping, Inc.	Street Sweeping	1,180.00
6984	08/10/16	GW Hardware Center	Supplies	329.49
6985	08/10/16	Hach Company	Supplies	394.86
6986	08/10/16	Hattenhauer Energy Co	Fuel	334.43
6987	08/10/16	Hubbard Chevrolet, Inc.	Equip Maint	785.00
6988	08/10/16	Integra Telecom	Phone/Fax	678.88
6989	08/10/16	John Deer Financial	Supplies	68.38
6990	08/10/16	Ken's Auto Body, Inc	Equip Maint	779.45
6991	08/10/16	Lakeside Industries, Inc	Supplies	135.00
6992	08/10/16	Lemon, Jon & Julie	Deposit Refund 2182 Allan	22.17
6993	08/10/16	Long Bros. Bldg Supply	Supplies	6.75
6994	08/10/16	Marion County Bldg Inspection	Building Fees	7,304.81
6995	08/10/16	Marion County Treasury Dept	Municipal Court Payments	317.23
6996	08/10/16	Metcom 9-1-1	Supplies	5.98
6997	08/10/16	Mid-Willamette Valley	Land Use Services	1,159.92
6998	08/10/16	MPH Industries, Inc.	EQUIPMENT MAINT/SUPPLIES	1,244.00
6999	08/10/16	Net Assets	Lien Searches	120.00
7000	08/10/16	NW Natural Gas	Utilities	50.30
7001	08/10/16	Office Depot	Office Supplies	282.93
7002	08/10/16	One Call Concepts, Inc.	OR Utility Notification Service	35.70
7003	08/10/16	Oregon Dept of Revenue	Municipal Court Payments	1,684.64
7004	08/10/16	Pacific Office Automation	Copies	207.92
7005	08/10/16	PGE- Portland General Electric	Electric	9,382.80
7006	08/10/16	Pitney Bowes Inc	Lease Invoice	134.97
7007	08/10/16	PM Backflow	Backflow Testing	235.00
7008	08/25/16	Portland Tribune	Publications	.00 V
7009	08/10/16	Profectus, INC.	Janitorial Services	396.63
7010	08/10/16	Public Works Supply, Inc	Supplies	63.90
7011	08/10/16	Rain	Membership	727.99
7012	08/10/16	Republic Services	Garbage	422.85
7013	08/10/16	Traffic Safety Supply Co.	Supplies	36.00
7014	08/10/16	Trilliant Property Management	Refund Overpayment 2185 Dorsey	8.45
7015	08/10/16	Verizon Wireless	Utilities	382.50
7016	08/10/16	Waste Connections	Shredding Services	26.23
7017	08/10/16	Waterlab Corporation	Water Testing	467.50
7020	08/30/16	A&E Imaging, Inc.	Repair services	281.50
7021	08/30/16	Beery Elsner & Hammond, LLP	Legal Services	1,012.57
7022	08/30/16	BlackPoint IT Services	IT Services	1,325.00
7023	08/30/16	Cascade Columbia Distribution	Supplies	205.00
7024	08/30/16	Chief Supply	Supplies	255.00
7025	08/30/16	CIT	Water	219.11
7026	08/30/16	Code Publishing Co.	Muni Code Update	116.50
7027	08/30/16	ELAN Corporate Payment Systems	Credit card payment	3,259.98
7028	08/30/16	Embree Asset Group	Refund PRE-APP 2016-03	80.70
7029	08/30/16	Great Western Sweeping, Inc.	Street Sweep	1,250.00
7030	08/30/16	GW Hardware Center	Supplies	89.34
7031	08/30/16	Hach Company	Equip maint/supplies	180.88
7032	08/30/16	Hattenhauer Energy Co	Fuel	226.94
7033	08/30/16	Hubbard Chevrolet, Inc.	Equip Maint	850.43
7034	08/30/16	Integra Telecom	Utilities	682.95
7035	08/30/16	Language Line Services	Interpreter Services	48.75

Check Number	Check Issue Date	Name	Description	Amount
7036	08/30/16	Marion County Treasury Dept	Municipal Court Payments	347.20
7037	08/30/16	North Marion SD #15	School Excise Tax	4,551.36
7038	08/30/16	Office Depot	Office Supplies	115.41
7039	08/30/16	OGFOA	Fall Conference KKurtz	300.00
7040	08/30/16	Oregon Dept of Revenue	Municipal Court Payments	1,558.00
7041	08/30/16	Pacific Office Automation	Copier Lease	136.77
7042	08/30/16	Shell Fleet Plus	Fuel	836.87
7043	08/30/16	The Pool & Spa House	Supplies	192.03
7044	08/30/16	Vantage Homes	Refund overpayment 2509 A St	171.81
7045	08/30/16	Verizon Wireless	Utilities	531.45
7046	08/30/16	Walmart Community	Supplies	91.18
8011601	08/01/16	Chase - Payment Tech	Merchant Fees	323.40
8011602	08/01/16	Xpress Bill Pay	Online CC Fees	186.00
Grand Totals:				<u>61,588.05</u>