

**CITY OF HUBBARD  
CITY COUNCIL MEETING MINUTES  
JUNE 14, 2016**

**CALL TO ORDER:** The Hubbard City Council meeting was called to order by City Council President Matt Kennedy at 7:00 p.m. at the Hubbard City Hall, 3720 2<sup>nd</sup> Street, Hubbard.

**FLAG SALUTE:** Matt Kennedy led the group in reciting the Pledge of Allegiance.

**City Council Present:** Barbara Ruiz, Matt Kennedy, Angie Wheatcroft, Shannon Schmidt.

**Excused Absence:** Jim Yonally.

**Staff Present:** Director of Administration/City Recorder Vickie Nogle, MMC; Public Works Superintendent Jaime Estrada; Senior Accounting Specialist Kari Kurtz; Police Chief Dave Dryden; City Attorney Ashley Driscoll, Berry Elsner & Hammond; City Planner Renata Wakeley, MWVCOG.

City Council President Matt Kennedy amended the Agenda by reversing the order of discussion; Ordinance No. 348-2016 would be first, and Ordinance No. 347-2016 would be second.

**CALENDAR OF ORDINANCES.**

**ORDINANCE NO. 348-2016. AN ORDINANCE OF THE CITY OF HUBBARD, OREGON PROHIBITING THE ESTABLISHMENT OF MARIJUANA FACILITIES WITHIN THE CITY, REPEALING ORDINANCE 345-2015 AND DECLARING AN EMERGENCY.** Council President Matt Kennedy said he has an objection to the “ordinance being necessary for the immediate preservation of public peace, health, and safety is effective immediately.” M. Kennedy stated there have been open public meetings over the approximate past eight months to discuss this issue. M. Kennedy stated a lot of time has been put into this process, and he doesn’t feel the need to continue with the extension of the ban. M. Kennedy stated there has already been a vote in the State of Oregon to allow Marijuana Facilities and that OLCC (Oregon Liquor Control Commission) will be overseeing requirements for these kinds of businesses. M. Kennedy stated he doesn’t feel the need to send this back out to the vote of the people.

City Attorney Ashley Driscoll explained the City Council passed Ordinance No. 345-2015 establishing a temporary prohibition on both recreational and medical marijuana in order to establish time, place, and manor regulations. A. Driscoll said at the May City Council meeting there was discussion to refer a permanent ban to the voters. A. Driscoll stated in order for a ban to be permanent, under ORS 475B, it has to be voted on by the city’s electorate. A. Driscoll said the City has a few options; option number one would be if the voters vote the ban down, then marijuana would be allowed within the city limits of Hubbard. A. Driscoll stated in this case the city would want to have time, place, and manor regulations in place. A. Driscoll said option number two would be to send the ban to the voters and not take any action on the Development Code amendments. A. Driscoll continued with option number three would be to adopt the Development Code amendments and resend the ban and marijuana would be allowed in the city which would be effective immediately. A. Driscoll continued to say the city needs to decide if the city wants to impose a 3% sales tax on recreational marijuana and recreational marijuana

retail facilities. A. Driscoll said in order to impose a sales tax it has to be ratified by the voters. A. Driscoll stated August is the deadline date to get the sales tax and the ban on the ballot.

City Councilor Angie Wheatcroft stated she feels there may be other places better suited in the State for these types of businesses, and feels each individual city should decide if they want to allow them in their city. A. Wheatcroft said she doesn't know what the entire community wants and thinks the citizens should vote and make the decision. A. Wheatcroft stated there should be time, place, and manor requirements in the Development Code in case the voters vote the ban down.

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to read Ordinance No. 348-2016 by title only for the first reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, and City Councilor Matt Kennedy were in favor. Motion passed.

Council President Matt Kennedy read Ordinance No. 348-2016 by title only for the first reading.

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to read Ordinance No. 348-2016 by title only for the second reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, and City Councilor Matt Kennedy were in favor. Motion passed.

Council President Matt Kennedy read Ordinance No. 348-2016 by title only for the second reading.

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to adopt Ordinance No. 348-2016. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt were in favor. City Councilor Matt Kennedy opposed. Motion passed.

**CALENDAR OF ORDINANCES.**

**ORDINANCE NO. 347-2016. AN ORDINANCE AMENDING THE HUBBARD DEVELOPMENT CODE TO BE OPERATIVE ONLY IF THE CITY'S ELECTORATE DOES NOT APPROVE THE MEASURE TO PROHIBIT MARIJUANA FACILITIES DURING THE ELECTION IN NOVEMBER 2016.**

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to read Ordinance No. 347-2016 by title only for the first reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, and City Councilor Matt Kennedy were in favor. Motion passed.

Council President Matt Kennedy read Ordinance No. 347-2016 by title only for the first reading.

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to read Ordinance No. 347-2016 by title only for the second reading. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt, and City Councilor Matt Kennedy were in favor. Motion passed.

Council President Matt Kennedy read Ordinance No. 347-2016 by title only for the second reading.

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to adopt Ordinance No. 347-2016. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt were in favor. City Councilor Matt Kennedy opposed. Motion passed. *(City Councilor Matt Kennedy later in the meeting changed his vote to be in favor of Ordinance No. 348-2016)*

**RESOLUTION NO 612-2016. A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF HUBBARD THE QUESTION OF PROHIBITING THE ESTABLISHMENT OF MARIJUANA FACILITIES WITHIN THE CITY.**

MSA/City Councilor Angie Wheatcroft/City Councilor Barb Ruiz moved to adopt Resolution No. 612-2016. City Council Angie Wheatcroft, City Councilor Barb Ruiz, City Councilor Shannon Schmidt were in favor. City Councilor Matt Kennedy opposed. Motion passed.

City Attorney Ashley Driscoll asked the City Council if they want to direct staff to prepare a resolution to tax up to 3% and prepare an ordinance to refer to the voters.

The City Council consensus was to direct staff to prepare the resolution and ordinance for the July 12, 2016, City Council meeting.

**PUBLIC HEARING.**

**LA – 2016-02/LEGISLATIVE ZONE CHANGE IN THE COMMERCIAL CENTER.**

City Council President Matt Kennedy opened the public hearing and asked for any conflict of interest or bias.

M. Kennedy declared a conflict of interest as he owns property in the subject area.

City Planner Renata Wakeley, Mid-Willamette Valley Council of Governments (MWVCOG) stated the criterion section cited are 3.102, Comprehensive Plan Development Code text amendments, Comprehensive map amendments, and zone changes. R. Wakeley said the file number is Legislative Amendment #2016-02 which is a legislative zone change of 13.2 acres within the 20.3 acre Hubbard Commercial Center, specifically as follows; 6.71 acres of Residential-Commercial(RC) rezoned to Commercial(C); and 5.6 acres of Industrial(I) rezoned to Industrial Commercial(IC).

R. Wakeley stated the City Council authorized a legislative rezone of the Hubbard Commercial Center in conjunction with grant funding awarded by Marion County. R. Wakeley said the intent of the zone change is to align the comprehensive plan map designation for commercial zones within the commercial center. R. Wakeley explained this originated from a 2003 report by the Oregon Downtown Development Association (ODDA) that made this recommendation to the City. R. Wakeley continued to say the 2003 report found a shortage of viable commercial properties and strong redevelopment potential of a historic downtown center and recommended the zone change. R. Wakeley stated properties that are zoned Residential Commercial (RC) and containing commercial uses or structures would be rezoned to commercial (C) and Properties

zoned Industrial (I) would be rezoned to Industrial Commercial (IC). R. Wakeley said the rezone and proposal before the City Council tonight was a product of the March 15, 2016, work session with the Hubbard Planning Commission. R. Wakeley explained it is important to note the proposed zone change does not intend to change the zoning of any properties within the Commercial Center that currently contain a single-family dwelling or a primary residential use. Staff conducted an on-the-ground land use inventory of each property, and properties containing a single-family dwelling were identified and removed from the proposed zone change. R. Wakeley stated this proposal does not intend to create conflicts between existing uses and the zoning, and seeks to avoid creating nonconforming uses.

R. Wakeley continued to state Measure 56 Notice providing notice of the proposed amendments, the April 19 open house, and the May 17 public hearing was sent to owners of all properties within the Commercial Center on April 8, 2016. R. Wakeley stated written notice of the Planning Commission and City Council hearings was published in the newspaper on May 11<sup>th</sup>. R. Wakeley said the Planning Commission held a public hearing on May 17<sup>th</sup> and, at the conclusion of the hearing, made a motion for the City Council to approve the application as amended, removing five (5) properties from the proposed zone change from Residential Commercial (RC) to Commercial (C) and leaving their zoning as is. *(Those properties are identified as accounts: R11467, R11464, R11457, R11460, and R11463)*

M. Kennedy wanted clarification that those five properties listed were definitely excluded from this rezone. M. Kennedy inquired that all property owners who did not want to be included had the same option.

R. Wakeley confirmed the Planning Commission recommendation was to exclude those five (5) properties and the City Council has the option of taking the Planning Commission recommendation or revising the decision to include them as part of the rezone. R. Wakeley stated all property owners were notified and they all had the same option to “opt-out.”

R. Wakeley said there are five criteria in the Development Code that need to be met. R. Wakeley went through each of those criteria as stated in the staff report pages 3 through 6. R. Wakeley stated based on the findings contained in the staff report, and as adopted by the Hubbard Planning Commission, Staff and the Planning Commission conclude the proposed zone change complies with all of the applicable criteria. R. Wakeley said consequently, Staff and the Planning Commission recommend the City Council adopt the findings in the staff report and approve the zone change. R. Wakeley pointed out the sample motions listed on page 6 of the staff report.

M. Kennedy inquired if this rezone area included vacant parcels.

R. Wakeley said there are an estimated ten acres of vacant lands included in the inventory. R. Wakeley stated the Residential Commercial zone allows for residential to be the primary use. R. Wakeley explained the intent of the zone change is to move permitted uses more toward the commercial use. R. Wakeley added the Commercial zone does allow for residential uses as an accessory or above the commercial structure.

City Attorney Ashley Driscoll asked City Councilor Kennedy if when he declared a conflict of interest, if he declared and actual conflict of interest or potential conflict of interest.

M. Kennedy stated he has no objection to what the Planning Commission proposed and he has no preference to how his property is treated.

A. Driscoll stated if you have a potential conflict of interest you can participate in the discussion. A. Driscoll said if you have an actual conflict of interest, questions are fine, but when it comes to an official action, you would need to recuse yourself. A. Driscoll explained if you have any financial (once cent) interest in the decision, you would have an actual conflict of interest.

M. Kennedy doesn't feel he does but he will recuse himself but may want to ask questions.

A. Driscoll clarified questions are okay.

City Councilor Barb Ruiz asked if the Water Rates and Sewer Rates go higher when the property is rezoned from Residential Commercial (RC) to Commercial (C).

R. Wakeley stated that is based on the use of the property not the zoning. R. Wakeley said if there is a residential use currently on the property and the use changes in the future to a commercial use then the rate schedule would adjust according to what the use is.

B. Ruiz asked if the taxes will go higher when the property zone is changed from (RC) to (C).

M. Kennedy stated the taxes are based on the valuation of the structure.

R. Wakeley said if there is not any improvement being placed on the property, and then she doesn't believe it would change due to the property changing the zoning from (RC) to (C), but she does not work in the Assessor's office. R. Wakeley stated for this particular application it is the zoning that is changing not the use. R. Wakeley said in the future if there are changes to the structure, which would be the valuation of the structure the Assessor would be looking at for taxes (no matter what the zoning is).

M. Kennedy wanted to clarify if there is continuation in service, same meter size etcetera, will any rates changes due to the zone change.

Director of Administrator/Recorder Vickie Nogle confirmed what Renata Wakeley said earlier, the rates are not based on the zoning of the property; they are based on the use of the property, or type of businesses, and meter size.

City Councilor Shannon Schmidt committed she was happy with the flexibility and being able to opt out of the zone change.

City Council President Matt Kennedy asked if there were any proponents. There were none

City Council President Matt Kennedy asked if there were any opponents. There were none.

City Council President Matt Kennedy closed the public hearing.

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to adopt the findings contained in the Staff report and approve the zone change application (File No. LA 2016-02). City Council Angie Wheatcroft, City Councilor Shannon was in favor. City Councilor opposed. City Councilor Matt Kennedy abstained. Motion passed.

**PUBLIC HEARING.**

**STATE SHARED REVENUE.** City Council President Matt Kennedy opened the Public hearing for State Shared Revenue and asked if any members of the City Council have any conflict of interest or bias to declare. There were none.

Senior Accounting Specialist and Budget Officer Kari Kurtz said State Revenue Sharing law requires cities to annually pass a resolution requesting state revenue sharing money to certify the city meets the requirements. K. Kurtz continued to say the City of Hubbard meets these requirements by providing to the citizens police protection, street construction/maintenance, sanitary and storm sewer, planning, zoning and subdivision control, and additionally water. K. Kurtz said State Shared Revenue is taxes collect on cigarette and liquor purchases as well as gas tax.

City Council President Matt Kennedy asked for public comments or questions. There were none.

City Council President Matt Kennedy closed the public hearing.

**PUBLIC HEARING.**

**BUDGET FOR FISCAL YEAR 2016-2017.** City Council President Matt Kennedy opened the Public hearing on the Budget for Fiscal Year 2016-2017 and asked if any members of the City Council have any conflict of interest or bias to declare. There were none.

Senior Accounting Specialist and Budget Officer Kari Kurtz stated this is the formal adoption by City Council of the 2016-2017 Budget that was approved by the Budget Committee on May 9, 2016, and to levy the property tax at the permanent rate of \$3.9772 per \$1000.00 of assessed value. K. Kurtz said the budget is approximately \$1 million dollars overall more than last year due to an increase in revenue mainly with the construction of the Greens at Mill Creek Subdivision and decrease in expenses due to various Public Works projects that didn't come to fruition this year which will carry over to the next year.

City Council President Matt Kennedy asked for public comments or questions. There were none.

City Council President Matt Kennedy closed the public hearing.

**APPEARANCE OF INTERESTED CITIZENS.** Linda Kleczynski, 2409 A Street, Hubbard stated in past years there has been a National Night Out event held, and she would like to see this

event continue as some neighbor's in her community are interested in holding a block party during this time. L. Kleczynski said she was inquiring on road closures during the event. Police Chief Dave Dryden said the City has supported National Night Out over the past years. D. Dryden said the street closures would be something the Police Department would need to take a closer look at the area and the need which would then be submitted back to City Council for approval of road closure if necessary.

Thia Estes, 2862 Walnut Court, Hubbard, said she has been asked to bring to the City Council the idea of reorganizing the Hubbard Hop Festival for next year. Thia Estes has talked with other local Community Board members as she wants to partner with and put together a committee consisting of members from those boards to include the Hubbard Police Department and City Council. Thia Estes stated a big issue is the insurance as she asked V. Nogle to find out about the City insurance and liability.

Director of Administration/City Recorder Vickie Nogle stated if a subcommittee of the City Council planned an event, the insurance coverage would be extended. V. Nogle said if the subcommittee is a "Non-Profit" group, the event would be covered but the "Non-Profit" entity and members would not be. V. Nogle stated when serving alcohol, if a third party licensed server is hired who carries liquor liability insurance, it would be less expensive than if the subcommittee coordinates and handles the alcohol sales, the extra premium cost would be in the ballpark of \$1000 vs. \$100.

Thia Estes said she has had some vendors contact her that are interested in this event. Thia Estes stated there has been a lot of support and interest in sponsorship as she knows there is going to be costs associated with this event. Thia Estes said everything is still in the planning stages as she will be looking at mirroring other communities. Thia Estes stated she will be coming back to the City Council requesting appointment of a Committee sometime in the future.

Thia Estes asked the City Council if they would be interested in allowing a 60 X 130 foot area as a dog park located in the northeast area in Barendse Park. Thia Estes stated there are members of the community interested in volunteering to build the Dog Park and possibly donating supplies. Thia Estes said the area would be fenced with one gate but they would need installation of a water supply and a dispenser for waste.

Public Works Superintendent reminded the City Council the area mentioned has been designated in the Park Master plan as ½ basketball court and horse shoe pit.

City Councilor Barbara Ruiz wanted to know if the dogs get into a fight and injured, who is responsible.

Thia Estes said she believes by law the dog owner is responsible.

Thia Estes stated she will work out more of the details and bring it back to the City Council.

Rob Prinslow, 3745 10<sup>th</sup> Street, Hubbard, stated there is actually a marked dog park at the west end of Baines Boulevard. R. Prinslow said he feels this may be a better place for the dog park so it doesn't take away from the existing park.

Public Works Superintendent Jaime Estrada said the area at the end of Baines Boulevard was renamed Nature Park.

Brad Williams, 3780 2<sup>nd</sup> Street, Hubbard said he owns property in the rezone area. B. Williams stated he was at the last Planning Commission meeting and knows Planning Commissioner Estes made everyone aware three of the five City Council members had properties in the rezone area creating a possible conflict of interest. B. Williams said the Planning Commission made a good effort to make sure those property owners that did not want to be included in the rezone were not, which two of the City Council members properties were removed so there wouldn't be an issue with three members having a conflict. He understands why City Councilor Kennedy abstained but doesn't understand why this didn't pass if there wasn't a conflict with the other members of the City Council.

City Attorney Ashley Driscoll said what the City Council is doing tonight is directing staff to prepare an Ordinance that will be brought back to a future City Council meeting. A. Driscoll stated when the Ordinance comes back before the Council; the City Council will need to follow the rules of the City Charter. A. Driscoll explained the Charter says it has to be passed by a majority of City Council present.

City Council President Matt Kennedy wanted to clarify again the current residential uses are not being rezoned under the current proposal.

City Planner Renata Wakeley stated there was a site by site inventory. R. Wakeley said any property that is currently being used as residential, is not proposed to be rezoned from the RC to the C. R. Wakeley stated these properties were automatically excluded.

B. Williams said he understood from the very first meeting the residential uses are not being included in this. B. Williams stated he is a proponent for this as it brings businesses back into the community. B. Williams also mentioned allowing the 3% marijuana tax that would also bring revenue into the city.

**MAYOR'S PRESENTATIONS, AND/OR COUNCIL'S PRESENTATIONS.** City Council President informed the City Council about no communication service, which includes telephone and internet services, at the Green at Mill Creek Subdivision. M. Kennedy feels Wave is giving citizens the runaround as what he also felt he was given when he made contact. M. Kennedy said he knows there are other providers, and if the City does any negotiations in the future with Wave, he wants Wave to know what a disservice they are to the community.

**REVIEW DRAFT AMENDMENTS OF BUSINESS LICENSES AND REGULATIONS.** City Councilor Angie Wheatcroft referred the City Council to section 5.01.035 Director of Administration/City Recorder Authority; she wanted to know if the Director of Administration/Recorder is currently approving or denying these applications.

Director of Administration/City Recorder Vickie Nogle stated she used the City of Woodburn's and incorporated it into Hubbard's as City Council wanted more regulatory language added to Hubbard's current registration Code. V. Nogle said she removed "City Manager" and replaced it with "Director of Administration/City Recorder" but the Council can put whichever position they want in there. V. Nogle stated everything that is in the red is what was added to the Code and the line through is what would be removed. V. Nogle said to answer City Councilor Wheatcrofts' question no that is not what is currently being done today.

Thia Estes, 2862 Walnut Court, Hubbard, stated she would like to see more checks and balances in place. Thia Estes said she heard from community members as they also feel there is too much work load for that position.

City Council President Matt Kennedy asked staff to explain again the need for the change in the Business Registration Code.

V. Nogle explained the City Council directed staff to amend the current Business Registration Code to include regulations so if there were any issues with businesses, there would be checks and balances with some authority in place if a business does not comply. V. Nogle reminded Council she brought Code samples from other communities at a prior meeting and was directed to bring back an amended Code to a future Council meeting that include regulations for business registration.

City Councilor Angie Wheatcroft stated her concern was that if an application wasn't approved, someone else should be reviewing it.

V. Nogle pointed out the criteria for approval or denial under section 5.01.055, and the appeal process is under section 5.01.094. V. Nogle reiterated the language is mimicked from the City of Woodburn.

Police Chief Dave Dryden stated this is a good place to start as the current Business Registration Code worked for what its purpose was. D. Dryden said if a business comes into the city and does something that it shouldn't be doing, the draft amended Code will allow staff some authority to obtain compliance. D. Dryden said if there is a weakness in the draft Code this can always be brought before City Council to address those issues.

There was a consensus of City Council to invite the Business owners to the July 12, 2016, starting at 6:30 p.m. for a work session to discuss the amended Business Registration Code.

#### **STAFF REPORTS.**

**POLICE DEPARTMENT – Police Chief Dave Dryden.** Police Chief Dave Dryden reported they interviewed for the Administrative Assistant to the Chief of Police. D. Dryden stated they offered the position contingent upon a background check as she did pass the background and started Monday, her name is Madelyn Griep.

D. Dryden stated staff had a meeting with the Fire Chief Lance Lightly regarding constructing a combination Fire Hall, Police Department, City Hall, and Public Works building all in one structure and accommodating all services. D. Dryden said L. Lightly is interested in partnering with the city to move forward with this project and would like approval from City Council for staff to work with him and to also appoint a City Council member to sit on this committee. There was a consensus for staff to move forward partnering with the Fire Department to form the Committee.

City Councilor Matt Kennedy offered to sit on the above mentioned Committee.

City Councilor Angie Wheatcroft mentioned there was discussion on Facebook in regard to speeding in different areas of the city and would like to see more enforcement in these areas. A. Wheatcroft did mention she did direct those people that had concerns to contact the Police Department.

D. Dryden replied the Police Department did receive some phone calls in regard to the speeding and the officers have been performing enforcement in those areas.

**PUBLIC WORKS DEPARTMENT.** Public Works Superintendent Jaime Estrada stated they received approximately six applications for the part-time Utility worker position, and on June 20, 2016, they will be interviewing.

J. Estrada said he has unofficially received notification the City received the grant to replace the Restroom at Rivenes Park.

**ADMINISTRATIVE DEPARTMENT – Director of Administration/City Recorder V. Nogle, MMC.** Director of Administration/City Recorder Vickie Nogle reported there is an amended front sheet to her report due to a typo, a copy was provided on the City Council’s table top.

Senior Accounting Specialist Kari Kurtz reported a Supplemental Budget is included in the Consent Agenda which is to compensate for some of the errors that were found in the FY 2015-2016 Budget as well as extra expenses and revenue received.

**CONSENT AGENDA.**

**APPROVAL OF MINUTES.**

- 1. BUDGET COMMITTEE MAY 3, 2016.**
- 2. BUDGET COMMITTEE MAY 9, 2016.**
- 3. CITY COUNCIL MAY 2, 2016.**
- 4. CITY COUNCIL MAY 10, 2016.**

**RESOLUTION NO. 606-2016. A RESOLUTION AMENDING SEWER RATES FOR THE CITY OF HUBBARD AND REPEALING RESOLUTION NO. 591-2016.**

**RESOLUTION NO. 607-2016. A RESOLUTION AMENDING WATER RATES FOR THE CITY OF HUBBARD AND REPEALING RESOLUTION NO. 590-2015.**

RESOLUTION NO. 608-2016. A RESOLUTION AMENDING COMPENSATION RANGES FOR CLASSIFIED EMPLOYEES AND REPEALING RESOLUTION NO. 593-2015.

RESOLUTION NO. 609-2016. A RESOLUTION CERTIFYING THE CITY OF HUBBARD PROVIDES FOUR OR MORE MUNICIPAL SERVICES IN ORDER TO BE ELIGIBLE TO RECEIVE STATE-SHARED REVENUES.

RESOLUTION NO. 610-2016. A RESOLUTION ADOPTING THE 2016-2017 FISCAL YEAR BUDGET, APPROPRIATING FUNDS AND LEVYING PROPERTY TAXES FOR THE FISCAL YEAR 2016-2017.

RESOLUTION NO. 611-2016. A RESOLUTION DECLARING THE CITY OF HUBBARD'S ELECTION TO RECEIVE STATE REVENUES PURSUANT TO ORS 221.770.

RESOLUTION NO. 613-2016. A RESOLUTION ADOPTING A MINOR SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2015-2016.

APPROVE THE CONTRACT FOR SERVICES BETWEEN GROVE, MUELLER & SWANK, P.C., AND THE CITY OF HUBBARD.

ACCEPT THE ENGAGEMENT LETTER FROM GROVE, MUELLER & SWANK, P.C. FOR AUDIT SERVICES YEAR ENDING JUNE 30, 2016, AND AUTHORIZE THE MAYOR TO SIGN.

APPROVAL OF THE AGREEMENT BETWEEN THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF HUBBARD FOR LAND USE PLANNING SERVICES JULY 1, 2016, THROUGH JUNE 30, 2018, AND AUTHORIZING THE MAYOR TO SIGN.

APPROVAL TO GRANT A STEP INCREASE FOR UTILITY WORKER I JUAN HERNANDEZ TO STEP "F" OF THE HUBBARD SALARY SCHEDULE EFFECTIVE JULY A, 2016.

AUTHORIZE PUBLIC WORKS SUPERINTENDENT JAIME ESTRADA TO HIRE THE BEST CANDIDATE FOR THE PART-TIME UTILITY WORKER I POSITION FOLLOWING INTERVIEWS ON JUNE 30, 2016.

AUTHORIZE POLICE CHIEF TO HIRE CANDIDATE FOR THE ASSISTANT TO THE POLICE CHIEF CONTINGENT UPON A SUCCESSFUL BACK GROUND INVESTIGATION. MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt

moved to approve the Consent Agenda as presented. City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, and City Councilor Matt Kennedy were in favor. Motion passed.

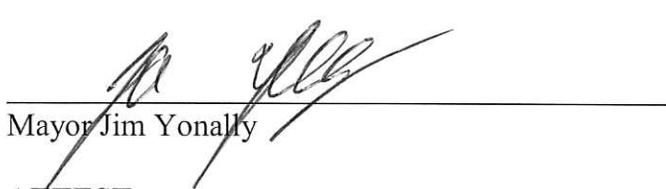
**APPROVAL OF THE APRIL AND MAY 2016 CHECK REGISTER REPORT.**

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to approve the check register reports as presented. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Matt Kennedy were in favor. City Councilor Barbara Ruiz abstained from voting due to a conflict of interest as her father is the owner of the Shell gas station that she is employed.

**OTHER CITY BUSINESS.** There was none.

**ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS TUESDAY, JULY 12, 2016, AT 7:00 P.M)**

MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to adjourn the meeting. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, and City Councilor Matt Kennedy were in favor. Motion passed. Meeting adjourned at 8:32 p.m.

  
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Mayor Jim Yonally

**ATTEST:**

  
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Vickie L. Nogle, MMC,  
Director of Administration/City Recorder  
Recording/Transcribing