CITY OF HUBBARD
CITY COUNCIL MEETING MINUTES
JANUARY 12, 2016

CALL TO ORDER: The Hubbard City Council meeting was called to order by Mayor Jim Yonally at 7:01 p.m. at the Hubbard City Hall, 3720 2nd Street, Hubbard.

FLAG SALUTE: Mayor Jim Yonally led the group in reciting the Pledge of Allegiance.

City Council Present: Jim Yonally, Barbara Ruiz, Matt Kennedy.
Excused Absence: Angie Wheatcroft, Shannon Schmidt.
Staff Present: Director of Administration/City Recorder Vickie Nogle, MMC; Police Chief Dave Dryden; Public Works Superintendent Jaime Estrada; Administrative Assistant Lucy Astorga.

DISCUSSION REGARDING DRAFT ORDINANCE TO ALLOW BEEKEEPING. Ralph Rodia, 4194 12th Street Cutoff SE, Salem, OR 97302, said he looked over the City's draft and disagrees with stating the bees are to be kept where the beekeeper resides. He said because of that same line in another city's ordinance, they cannot have bees kept in their community garden. He added the responsible person has already been defined elsewhere in the ordinance.

City Councilor Matt Kennedy said he is concerned that if the wording is removed, people will take advantage of it and place bees on their properties that they own, but do not reside on. He stated his concern the hobby may become more of a commercial operation.

R. Rodia said the City of Salem's ordinance states five or more hives is considered a commercial operation.

Mayor Jim Yonally said he is concerned if that language is removed, property owners will place bees on their rental properties where they could be at risk to children and tenants.

R. Rodia said limiting the number of hives may be impractical because the bees will swarm if the hive is too crowded. He said one way to avoid swarming is to split the hive, which reduces the instinct to swarm, and then combine the hives again at the end of the season. He said the season usually begins in March or April and runs a full year. The lowest population of bees is during the winter months.

Director of Administration/City Recorder Vickie Nogle stated it may be difficult for staff to enforce the ordinance when the beekeeping season is an undetermined amount of time.

R. Rodia said he is also concerned with the language in the ordinance pertaining to the direction of the hive opening facing. He said it's best to have the opening facing southeast, and if barriers are required, there's not really a need for the hive to be inward facing.

Rain Ritalto, 17915 SE Main Street, Portland, said she has six (6) hives, which is the limit in Gresham. She said her closest neighbor is allergic to bees and has never had an issue with it.

R. Rodia also pointed out the City's code states dead animals are to be removed within 24 hours, and dead bees would be considered dead animals.

Melissa Garinger, 3471 7th Street, Hubbard, said she hopes the City would increase the limit of hives to be flexible in allowing for swarms and splits.

J. Yonally stated he thinks having more hives during peak season but returning to the maximum before the new season starts would be ok. He said he is also ok with changing the hive opening position, and does believe the "detatched dwelling" language is important.

The Consensus of the Council was to put together another draft with the changes discussed.

APPOINT PLANNING COMMISSION MEMBERS.
MSA/City Councilor Matt Kennedy/City Councilor Barbara Ruiz moved to appoint Byron Nichols and Harold Anderson to the Planning Commision for the terms ending December 31, 2018. City Councilor Barbara Ruiz, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

COMMUNITY REPORTS. Linda Kleczynski, 2409 A Street, Hubbard, Hubbard Parks Improvement Committee (HPIC), reported they had appointed a sub-committee named, HPIC Veterans Memorial, which will still be HPIC-sponsored. She reported Thea Schrier will serve as president, and she (Linda) will serve as Vice-President. L. Kleczynski stated there are new members and officers of HPIC, including Thia Estes, Veronica Schaffer, and Charity Payne.

APPEARANCE OF INTERESTED CITIZENS. Dean Miller, 7711 S Barnards Road, Canby, said he bought a home on 7th Street in 1996, and split the lot. He tore down the house and built a new house on the other lot. He said he's now being told he didn't pay SDCs on the new house, but believes he did. He said the difference in whether SDCs were paid will impact the sale price of the empty lot.

City Councilor Matt Kennedy said he is materially involved in the issue as a realtor. He said he is indifferent of the outcome and wants to make sure nobody is cheated out of anything. He stated he doesn't see a conflict of interest as a City Councilor and the realtor.

City Councilor Barbara Ruiz stated she believes there is a conflict of interest.

The topic of discussion will be held over due to the lack of quorum.

MAYOR'S PRESENTATIONS, AND/OR COUNCIL'S PRESENTATIONS. There were none.

STAFF REPORTS.
ADMINISTRATIVE DEPARTMENT – Director of Administration/City Recorder V. Nogle, MMC. Director of Administration/City Recorder Vickie Nogle reported Senior Accounting Specialist Kari Kurtz was still recovering from her recent surgery and was unable to attend the meeting. She said she had nothing to add to her report.

Mayor Jim Yonally asked if the court could still collect money on a ticket that was technically dismissed.

V. Nogle responded it could, and part of the diversion agreement is to pay the base fine up front.

POLICE DEPARTMENT – Police Chief Dave Dryden. Police Chief Dave Dryden said he had nothing to add to his report.

City Councilor Matt Kennedy asked if a Reserve Officer could come back and work weekends after they've taken a full time job with a different agency.

D. Dryden replied they can't because it would be too conflicting with their full-time schedule.

PUBLIC WORKS DEPARTMENT. City Councilor Matt Kennedy asked what the scope of plan was for the G Street project.

J. Estrada stated the project will include resurfacing and curbing.

M. Kennedy commented there is a crosswalk issue for pedestrians at the intersection of 1st and 2nd Streets and asked if the City had looked into the cost for flashing lights when pedestrian is present.

J. Estrada said he believes that is too expensive for this project, but they are looking into various scenarios.

CONSENT AGENDA.

A. APPROVAL OF DECEMBER 8, 2015, CITY COUNCIL MINUTES.

B. RESOLUTION NO. 600-2016. A RESOLUTION TO COMPLY WITH HB 2174 (2015) AFTER RECEIPT OF THE FY 2014-2015 AUDIT REPORT.

C. APPROVAL OF XPRESS BILL PAY GATEWAY AND ADMINISTRATIVE SERVICE AGREEMENT, AUTHORIZING THE MAYOR TO SIGN AS WELL AS PERTINENT MERCHANT AGREEMENTS.

D. APPROVAL TO GRANT A STEP INCREASE TO STEP D OF THE CURRENT SALARY SCHEDULE FOR SENIOR ACCOUNTING SPECIALIST KARI KURTZ, EFFECTIVE JANUARY 1, 2016. *(Refer to Director of Administration/City Recorder report)*

E. APPOINT SENIOR ACCOUNTING SPECIALIST KARI KURTZ AS THE BUDGET OFFICER.

F. APPROVAL OF THE FISCAL YEAR 2016-17 BUDGET CALENDAR.

MSA/City Councilor Matt Kennedy/City Councilor Barbara Ruiz moved to approve the Consent Agenda as presented. City Councilor Barbara Ruiz, City Councilor Matt Kennedy, and Mayor Jim Yonally were in favor. Motion passed.

APPROVAL OF THE DECEMBER 2015 BANK RECONCILIATION REPORT. Due to lack of quorum, this item will be held over to next month.

OTHER CITY BUSINESS. There was none.

ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS TUESDAY, FEBRUARY 9, 2016, AT 7:00 P.M.; SPECIAL CITY COUNCIL MEETING JANUARY 25, 2016, AT 6:30 P.M.) MSA/City Councilor Angie Wheatcroft/City Councilor Shannon Schmidt moved to adjourn the meeting. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, and Mayor Jim Yonally were in favor. Motion passed. Meeting adjourned at 7:20 p.m.

Mayor Jim Yonally

ATTEST:

Vickie L. Nogle, MMC,
Director of Administration/City Recorder

Lucy T. Astorga, Administrative Assistant
Recording & Transcribing