

## November is a GREAT Time to CREATE YOUR FAMILY EMERGENCY PLAN

**YOUR FAMILY MAY NOT BE TOGETHER** when disaster strikes, so it is important to plan in advance: how you will contact one another; how you will get back together; and what you will do in different situations.

**SIT DOWN TOGETHER AND DECIDE** what you will do if the unthinkable happens. **YOUR PLAN** should include:

- ⇒ Out-of-Town Contact Information (It may be easier to make a long-distance phone call than to call across town, so an out-of-town contact may be in a better position to communicate among separated family members.)
- ⇒ Neighborhood Meeting Place Information
- ⇒ Regional Meeting Place Information
- ⇒ Evacuation Location Information
- ⇒ Name; Date of Birth; Social Security Number; and Important Medical Information for each family member (**Remember to include your pets' information in your Plan**)
- ⇒ Places and information on where family members spend the most time (i.e. school; work; daycare providers, etc.)
- ⇒ Inquire about Emergency Plans at the places you listed above (i.e. school; work; daycare providers; etc.) If no plans exist at these places, consider volunteering to help create one.
- ⇒ Other important information (i.e. Medical Insurance; Doctor Information; Homeowner/Rental Insurance; etc.)
- ⇒ Shelter-in-Place Plan (**more information to follow in January, 2008 newsletter**)
- ⇒ Evacuation Plan (**more information to follow in January, 2008 newsletter**)

### SHARING PLANS & COMMUNICATING IN ADVANCE IS A GOOD STRATEGY!!

**TALK TO YOUR NEIGHBORS** about how you can all work together during an emergency.

- ⇒ Find out if anyone has any specialized equipment, such as a power generator, or expertise such as medical knowledge, which might be helpful in a crisis.
- ⇒ Decide who will check on elderly or disabled neighbors.
- ⇒ Make back-up plans for children in case you can't get home.

**LEARN HOW & WHEN TO TURN OFF UTILITIES** if there is damage to your home or you are instructed to turn them off.

- ⇒ Locate the electric, gas and water shut-off valves;
- ⇒ Keep necessary tools near the gas and water shut-off valves;
- ⇒ Teach family members how to turn off utilities; and
- ⇒ **REMEMBER: If you turn the GAS off, a professional MUST turn it back on! Do NOT attempt to do this yourself!**

**DEVELOPING YOUR EMERGENCY KIT???** Remember WATER is an absolute necessity — so stocking water reserves should be a top priority! Also consider keeping your emergency supply list in your wallet or purse, and pick up a few items at a time when you are out shopping until you have built up a well-stocked Emergency Kit! As the holidays are quickly approaching — remember emergency kit items make great stocking stuffers or gifts!! **FOR MORE INFORMATION** on suggested kit items - visit [www.cityofhubbard.org](http://www.cityofhubbard.org)

Knowledge and preparation are your best defense and are your responsibility! For more information on EMERGENCY PLANNING, call 503.982.9429, or visit our website at [www.cityofhubbard.org](http://www.cityofhubbard.org).



### WATER USE FAST FACTS

September 2006

157 gallons/person per day

September 2007

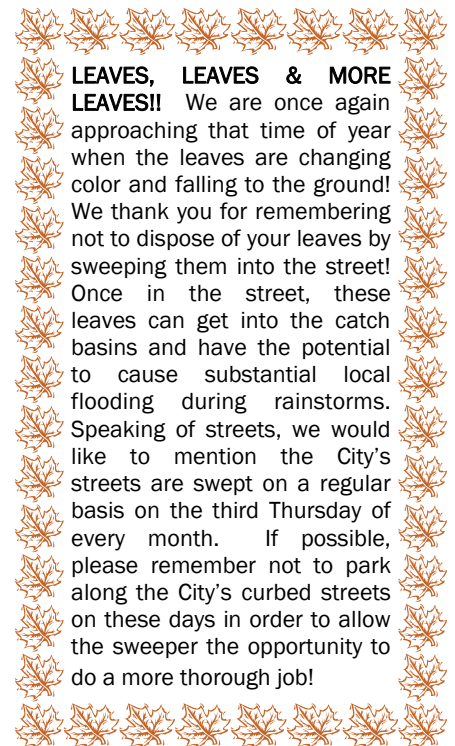
151 gallons/person per day

**STUDIES SHOW** that dripping faucets and leaking account for as much as 14% of all indoor water use, equivalent to 10 gallons per person of water lost per day.

Now is a good time to check for inside leaks. To use your water meter to check for leaks, start by turning off all faucets and water-using appliances and make sure no one else uses water during your testing period. Next take a reading on your water meter, wait approximately 30 minutes, and then take a second reading. If the dial has moved, you most likely have a leak somewhere inside your home or business.



**LOOKING FOR MORE TIPS ON HOW TO CONSERVE WATER? GIVE US A CALL AT 503.982.9429**



**LEAVES, LEAVES & MORE LEAVES!!** We are once again approaching that time of year when the leaves are changing color and falling to the ground! We thank you for remembering not to dispose of your leaves by sweeping them into the street! Once in the street, these leaves can get into the catch basins and have the potential to cause substantial local flooding during rainstorms. Speaking of streets, we would like to mention the City's streets are swept on a regular basis on the third Thursday of every month. If possible, please remember not to park along the City's curbed streets on these days in order to allow the sweeper the opportunity to do a more thorough job!

*Wishing you all Safe & Happy Holidays...*

*Hubbard Public Works*