

**CITY OF HUBBARD
CITY COUNCIL MEETING MINUTES
APRIL 11, 2017**

CALL TO ORDER: The Hubbard City Council meeting was called to order by Mayor Thia Estes at 7:00 p.m. at the Hubbard City Hall, 3720 2nd Street, Hubbard.

FLAG SALUTE: Mayor Thia Estes led the group in reciting the Pledge of Allegiance.

City Council Present: Mayor Thia Estes, Angie Wheatcroft, Shannon Schmidt, Barbara Ruiz, Brad Williams.

Staff Present: Director of Administration/City Recorder Vickie Nogle, MMC; Public Works Superintendent Jaime Estrada; Finance Director Kari Kurtz; City Attorney Paul Elsner via Skype, Berry Elsner & Hammond; Assistant to the Public Works Superintendent Melinda Olinger; City Planner Jim Jacks, MWVCOG; Commander Eric Hlad, Marion County Sheriff's Office; Administrative Assistant Lucy Astorga.

CALENDAR OF ORDINANCES.

ORDINANCE NO. 354-2017. AN ORDINANCE ANNEXING PROPERTY TO THE CITY OF HUBBARD, AMENDING THE HUBBARD ZONING MAP, APPROVING A PARTITION.

MSA/City Councilor Shannon Schmidt/City Councilor Brad Williams moved to read Ordinance No. 354-2017 by title only for the first reading. City Council Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed.

Mayor Thia Estes read Ordinance No. 354-2017 by title only for the first reading.

MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to read Ordinance No. 354-2017 by title only for the second reading. City Council Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed.

Mayor Thia Estes read Ordinance No. 354-2017 by title only for the second reading.

MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to adopt Ordinance No. 354-2017. City Council Angie Wheatcroft, City Councilor Barbara Ruiz, City Councilor Shannon Schmidt, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed.

PROCLAMATION – CHILD ABUSE PREVENTION MONTH. Mayor Thia Estes read the proclamation declaring April 2017 to be Child Abuse Prevention Month.

DISCUSSION OF COUNCIL RELATIONSHIPS. Mayor Thia Estes stated there have been some circumstances and liability by City Councilor Barbara Ruiz which could jeopardize the

safety and relationships of the City Council and staff members. She said a letter was hand-delivered to B. Ruiz on March 14, 2017. Thia Estes believes a formal censure of B. Ruiz is necessary and appropriate and added B. Ruiz will not be appointed as a Council liaison.

City Councilor Barbara Ruiz stated the allegation is wrong and what Mayor Estes said is not true. She said Mayor Estes sent her to the Fire Department to discuss Hop Festival with them.

City Councilor Brad Williams commented his understanding was the Fire Chief was told all interaction between the City Council and Fire Department had to go through B. Ruiz.

Thia Estes called order to the meeting and read the letter provided to B. Ruiz March 14, 2017.

City Councilor Angie Wheatcroft said when this item was discussed last month, she had stated this matter should not be discussed in an open public meeting and she still stands by that today.

B. Williams stated he wanted this matter discussed in a public meeting because of B. Ruiz's past behavior and asked A. Wheatcroft if she disagreed with everything in the letter.

A. Wheatcroft said she had nothing to say.

B. Williams said he believes everything in the letter is true and a thorough discussion with legal counsel has taken place.

B. Ruiz commented she believes B. Williams has a conflict of interest because of a past incident on Facebook.

B. Williams asked B. Ruiz what the hostility was from Facebook.

Thia Estes commented the Council needed to stay focused on the matter at hand and said Council liaisons needed to be appointed.

The Consensus of the Council for Council liaisons is: Finance—Angie Wheatcroft; Community Development—Shannon Schmidt; City Administration/Human Resources/Police—Thia Estes; Public Works—Brad Williams.

APPEARANCE OF INTERESTED CITIZENS. Jeff Stewart, 2899 A Street, Hubbard, distributed a packet to staff and Council. He said his goal was to convince the Council a permit issued to Sojourn Properties is in violation of Codes. He said water was routed on to his personal property.

City Attorney Paul Elsner, stated this is a private property dispute and the City has no liability.

J. Stewart stated there is a difference between liability and responsibility. He asked for code enforcement action to be taken against Sojourn Properties until the code violation is corrected.

P. Elsner said based on what J. Stewart has stated he is not convinced a code violation has occurred. He added the high volume of rain this year also needs to be taken into account, as well as the fact J. Stewart's property is downhill.

J. Stewart commented it's obvious the City approved a project that allows drainage that goes nowhere.

Mayor Thia Estes said legal counsel has instructed the City Council not to speak to this matter because it needs to go through the proper legal channels.

Bruce Warner, 3394 Rudometkin Drive, Hubbard, said he is concerned the Police Department is falling apart and only has two officers. He stated there hasn't been any advertisement for hiring for the vacant Police Officer positions.

Mayor Thia Estes reported the issue has previously been addressed and part of the matter is having leadership (Chief) in place to assist in hiring officers to staff the force.

B. Warner challenged each of the Councilors to go on a ride-along with the Police Officers.

MAYOR'S PRESENTATIONS, AND/OR COUNCIL'S PRESENTATIONS. City Councilor Shannon Schmidt said the welcome sign next to St. Agnes Church has been damaged from the tape used when people place garage sale signs on the welcome sign. S. Schmidt said she considers it a form of graffiti and believe violators should be fined.

City Councilor Brad Williams suggested having a sign ordinance.

Director of Administration/City Recorder Vickie Nogle commented there are codes in place to address this issue.

Police Officer Glen Bentley stated ordinance violations are generally complaint-driven and suggested having an officer bring the sign to the sale holder and giving them a warning.

Mayor Thia Estes asked that something be put in the newsletter about garage sale signs.

STAFF REPORTS.

FINANCE DEPARTMENT – Finance Director Kari Kurtz. Finance Director Kari Kurtz reminded everyone the Budget meeting will be held on May 1, 2017. She added there will be a transfer from general fund contingency to Council and Community Development departments due to unanticipated expenses in professional services.

POLICE DEPARTMENT – Interim Police Chief Gerry Adcock. Marion County Sheriff Commander Eric Hlad stated he was filling in for Interim Police Chief Gerry Adcock while he is at training. He reported G. Adcock is working on the list of applicants for Police Chief with City legal counsel. He praised and commended Officer Glen Bentley and Officer Chris Anderson on their work and community involvement, adding they recently issued arrest warrants for burglary suspects. E. Hlad added G. Adcock is working to maintain and update the Lexipol policies.

Mayor Thia Estes asked the City Council what they wanted to see on the Police Department report.

City Councilors Brad Williams and Shannon Schmidt commented they like how the current report is concise.

PUBLIC WORKS DEPARTMENT. Public Works Superintendent Jaime Estrada reported the Scada system is back up and running and one of the WWTP blowers needs to be replaced. He added they are moving forward with the Rivenes Park restroom project.

Mayor Thia Estes asked if they were developing an equipment loan policy.

J. Estrada replied they were working on it.

Assistant to the Public Works Superintendent Melinda Olinger reported she had attended a great exercise with the Hubbard Fire Department. She said she was able to network with people and put faces to names.

ADMINISTRATIVE DEPARTMENT – Director of Administration/City Recorder V. Nogle, MMC. Director of Administration/City Recorder Vickie Nogle reminded everyone about the Marion County Board of Commissioners meeting for April 12, 2017, from 9:00 a.m. – 11:00 a.m. at Hubbard City Hall. She said it is open to the public. V. Nogle stated there are currently seven applicants for the Police Chief position.

Mayor Thia Estes said she believes it would be appropriate to table the discussion regarding the Police Chief position.

STORM WATER MASTER PLAN – Public Works Superintendent Jaime Estrada. *(Refer to Public Works report)* Public Works Superintendent Jaime Estrada stated he needs some direction from the City Council. He said the current Storm Water Master Plan is over 20 years old and would cost approximately \$50-60,000 for a new one. He said he would hate to spend that much money only to have it sit on a shelf. J. Estrada stated there was a bond in 1996 to update the plan, and a study would need to be completed prior to going out for a bond.

Mayor Thia Estes commented if the City puts out a bond, they need to give it their best effort. She said there is already a school bond out and doesn't want to compete with that.

SCHEDULE INTERVIEW DATE FOR CHIEF. MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to table the discussion on the Police Chief interviews until the next meeting. City Council Angie Wheatcroft, City Councilor Barbara Ruiz, City Councilor Shannon Schmidt, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed.

CONSENT AGENDA.

A) **APPROVAL OF THE MARCH 14, 2017, CITY COUNCIL MEETING MINUTES.**


- B) APPROVAL OF HUBBARD POLICE DEPARTMENT POLICY 465.0. (Refer to Interim Police Chief's report)
- C) RESOLUTION NO. 629-2017. A RESOLUTION AMENDING THE EMPLOYMENT AGREEMENT OF THE FORMER SENIOR ACCOUNTING SPECIALIST.
- D) RESOLUTION NO. 630-2017. A RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN THE 2016-2017 BUDGET. (Refer to Finance Report)
- E) AUTHORIZE CITY HALL CLOSURE TUESDAY, APRIL 25, 2017, FROM 7:00 A.M. TO 11:00 A.M. FOR STAFF'S ANNUAL BLOOD BORNE PATH/HAZMAT TRAINING. (Refer to Public Works report)
- F) AWARD THE RIVENES PARK RESTROOM PROJECT TO LORENTZ BRUUN CO., INC BASED ON THEIR LOW BID OF \$244,213.00. (Refer to Public Works report)

MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to approve the Consent Agenda as presented. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed.

APPROVAL OF THE MARCH 2017 CHECK REGISTER REPORTS. MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to approve the check register reports as presented. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Brad Williams, and Mayor Thia Estes were in favor. City Councilor Barbara Ruiz abstained from voting due to a conflict of interest as her father is the owner of the Shell gas station, where she is employed. Motion passed.

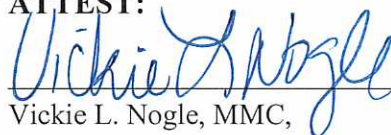
OTHER CITY BUSINESS. There was none.

ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS TUESDAY, MAY 9, 2017, AT 7:00 P.M) MSA/City Councilor Brad Williams/City Councilor Shannon Schmidt moved to adjourn the meeting. City Councilor Angie Wheatcroft, City Councilor Shannon Schmidt, City Councilor Barbara Ruiz, City Councilor Brad Williams, and Mayor Thia Estes were in favor. Motion passed. Meeting adjourned at 8:02 p.m.

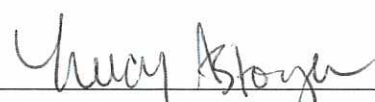


Mayor Thia Estes

ATTEST:



Vickie L. Nogle, MMC,
Director of Administration/City Recorder



Lucy T. Astorga, Administrative Assistant
Recording & Transcribing