

MEETING NOTICE FOR THE CITY OF HUBBARD

WEDNESDAY

3720 2nd Street, Hubbard

MAY 15, 2024

ELECTED MEMBERS:

AUDRITSH, ROSTOCIL, STEININGER, THOMAS, YONALLY

APPOINTED MEMBERS:

ELDEN, HEGGE, NASH, ZOTTI

This meeting is a “hybrid” meeting. The Hubbard Budget Committee, City Council, and Staff will meet at Hubbard City Hall for a Budget meeting. Members of the public may also attend in person or via computer, phone and/or YouTube. **Should you wish to speak at the meeting**, you may sign up by completing the form on the City’s webpage at the following link: <https://www.cityofhubbard.org/bc/webform/sign-if-you-want-speak-meeting>) at least 48 hours prior to the meeting.(Comments may be limited to 3 minutes.) You may also call City Hall at (503)981.9633. Written comments may be provided in advance of the meeting by sending an email to vnogle@cityofhubbard.org or mailing your written comments to the City of Hubbard, PO Box 380, Hubbard, OR 97032.

See the below choices to Join the Zoom Meeting:

<https://us02web.zoom.us/j/81971662545?pwd=bjhlUVdRVXhJZIY4cDA0TkR2eitoZz09>

Meeting ID: 819 7166 2545

Passcode: 904197

One tap mobile

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+16699006833,,81971662545#,,, *904197# US (San Jose)

Dial by your location

- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 253 215 8782 US (Tacoma)
- +1 408 638 0968 US (San Jose)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 309 205 3325 US
- +1 360 209 5623 US
- +1 507 473 4847 US
- +1 669 900 6833 US (San Jose)
- +1 253 205 0468 US
- +1 346 248 7799 US (Houston)
- +1 646 876 9923 US (New York)
- +1 689 278 1000 US
- +1 305 224 1968 US
- +1 312 626 6799 US (Chicago)
- +1 386 347 5053 US
- +1 564 217 2000 US

Find your local number: <https://us02web.zoom.us/j/kdq36Co8eS>

Live streaming: <https://www.cityofhubbard.org/livestream>

Agenda / Packet is located at the following link: <https://www.cityofhubbard.org/meetings>

*****ACCESSIBILITY NOTICE*****

Please contact the Director of Administration/City Recorder prior to the scheduled meeting if you need assistance accessing this electronic meeting at the following: vnogle@cityofhubbard.org; Phone No. 503.981.9633; or Hubbard City Hall, 3720 2nd St., Hubbard OR 97032. TTY users please call Oregon Telecommunications Relay Service at 1-800-735-2900. Translation services are available upon request. The public is asked to request translation and other meeting accessibility services at least 48-hours before the meeting.

(Los servicios de traducción están disponibles a pedido. Se solicita al público que solicite traducción y otros servicios de accesibilidad a la reunión al menos 48 horas antes de la reunión).

Agendas are posted at City Hall and on the City’s website at www.cityofhubbard.org. You may schedule Agenda items by contacting the Director of Administration/City Recorder Vickie Nogle at 503-981-9633. (TTY / Voice 1-800-735-2900)

SEE ATTACHED AGENDA

Posted 5/09/2024, 4:00 p.m.

Vickie L. Nogle, MMC, Director of Administration/City Recorder

HUBBARD BUDGET COMMITTEE MEETING AGENDA
CITY HALL: (503)981-9633, 3720 2nd Street

MAY 15, 2024 – 6:30 PM

LOCATION: HUBBARD CITY HALL (3720 2ND STREET)
(Refer to the Cover Sheet for details).

**(MEMBERS OF THE PUBLIC MAY CALL OR LOG IN WITH AN ELECTRONIC
DEVICE -Refer to Cover Sheet for details)**

- 1. CALL TO ORDER.**
 - A. Flag Salute.**
- 2. ELECT BUDGET COMMITTEE CHAIR.**
- 3. RECEIVE BUDGET MESSAGE.**
 - A. OVERVIEW OF EACH DEPARTMENT – PERTINENT DEPARTMENT HEAD.**
- 4. BUDGET REVIEW AND DISCUSSION.**
- 5. PUBLIC HEARINGS.**
 - A. STATE SHARED REVENUES.**
 - B. 2024-25 BUDGET.**
- 6. COMMITTEE APPROVES THE TAX LEVY RATE.**
- 7. COMMITTEE APPROVES THE BUDGET FOR FY 2024-25.**
- 8. ADJOURNMENT.**

If necessary, there is a Budget Meeting scheduled for May 22, 2024, at 6:30 p.m. to be determined at the May 15, 2024, meeting.

HUBBARD BUDGET COMMITTEE MEETING

CHAIR AGENDA

HUBBARD CITY HALL

MAY 15, 2024 – 6:30 PM

1. CALL TO ORDER.
2. ELECT BUDGET COMMITTEE CHAIR.
3. RECEIVE BUDGET MESSAGE.
 - A. OVERVIEW OF EACH DEPARTMENT – PERTINENT DEPARTMENT HEAD
4. BUDGET REVIEW AND DISCUSSION.
5. PUBLIC HEARING.
 - A. STATE SHARED REVENUES.

➤ (CHAIR OPEN PUBLIC HEARING ON STATE REVENUE SHARING)

➤ (PRESENTATION BY BUDGET OFFICER)

➤ QUESTIONS AND DISCUSSION BY BUDGET COMMITTEE)

➤ (ASK PUBLIC IF THERE ARE ANY COMMENTS OR QUESTIONS)

➤ (CLOSE OR CONTINUE PUBLIC HEARING ON STATE REVENUE SHARING)

PUBLIC HEARING.

- B. 2024-25 BUDGET.

➤ (CHAIR OPEN PUBLIC HEARING ON 2024-25 BUDGET)

➤ (PRESENTATION BY BUDGET OFFICER)

➤ (QUESTIONS AND DISCUSSION BY BUDGET COMMITTEE)

➤ (ASK PUBLIC IF THERE ARE ANY COMMENTS OR QUESTIONS)

➤ (CLOSE OR CONTINUE PUBLIC HEARING ON BUDGET)

6. COMMITTEE APPROVES THE TAX LEVY RATE.
 - (STAFF REPORT)
 - ASK FOR MOTION)
7. COMMITTEE APPROVES THE BUDGET FOR FY 2024-25. (ASK FOR MOTION)
8. ADJOURNMENT. (ASK FOR MOTION)

City of Hubbard Proposed Budget

Fiscal Year 2024-25



City of Hubbard Annual Budget

For the Fiscal Year

July 1, 2024 – June 30, 2025

ELECTED MEMBERS:

Charles Rostocil, Mayor

James Audritsh, Council President

James Yonally, Council Member

Joseph Steininger, Council Member

Tyler Thomas, Council Member

APPOINTED MEMBERS:

Maureen Elden – 2022-2024

Renee Hegge – 2022-2024

John Nash – 2024-2026

Patrick Zotti – 2024-2026

Vacant – 2023-2025

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BUDGET SUMMARY



Fiscal Year 2024-25 Budget Message

Date: May 1, 2024

To: Members of the Budget Committee
Residents of Hubbard

The proposed budget for the Fiscal Year of July 1, 2024 to June 30, 2025, is respectfully submitted for your review and consideration.

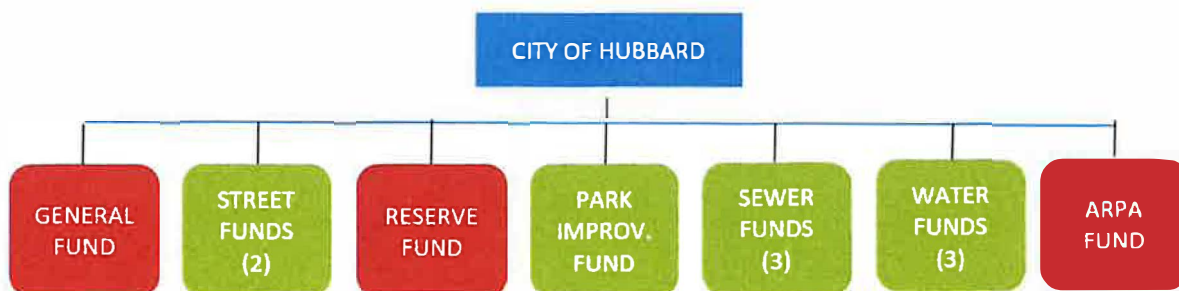
OVERVIEW

The Fiscal Year (FY) 2024-25 Proposed Budget was prepared to accomplish the City's goals and policies as understood by City Management.

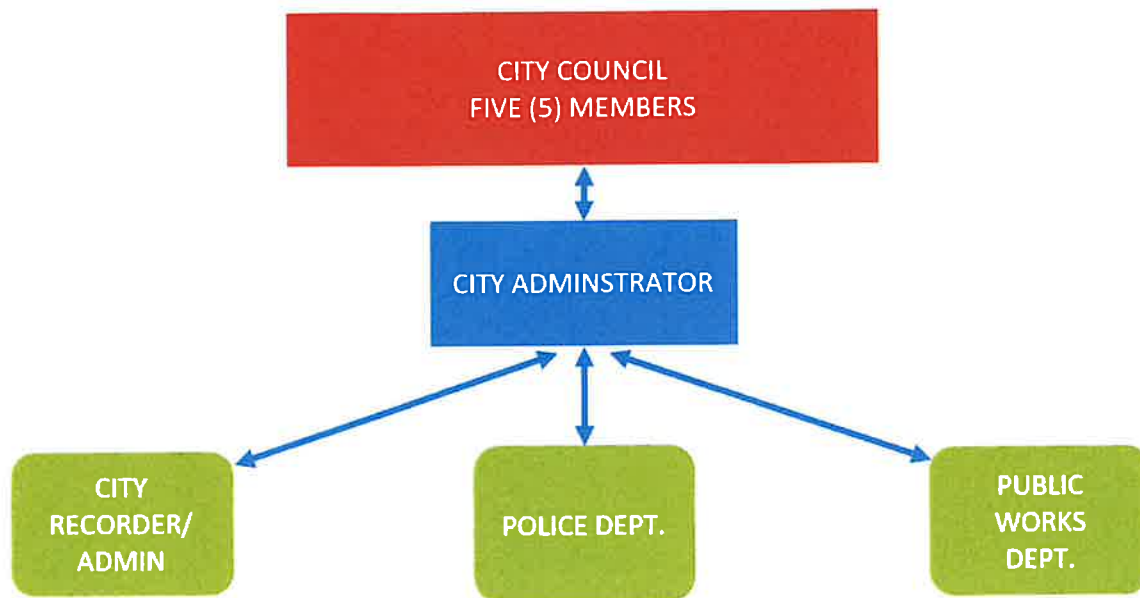
Total Resources of \$16.15 million balance with Total Requirements of \$16.15 million. Beginning Fund Balance for the FY 2024-25 is estimated at \$8.04 million, of which \$1.9 million is estimated for the General Fund. The beginning carry-over fund balance in General Fund will be used to pay expenses before receiving property taxes in late November.

The State and Local Fiscal Recovery Funds allocated to the City from the American Rescue Plan Act (ARPA) have been included in the FY 2024-25 Proposed Budget including the \$1 million in ARPA funds allocated to the City by Marion County. The City Council has prioritized how to spend these funds on supporting public health, addressing negative economic impacts, services to communities and families, and investments in water and wastewater infrastructure.

FUND STRUCTURE



All funds budget for resources and expenditures, including Personnel Services, Materials & Services, and Capital Outlay, and are tracked within those divisions. Other resources and requirements, which include Debt Service, Interfund Transfers, and Operating Contingency are not allocated to specific divisions, but to specific funds.



STAFFING CONSIDERATIONS

The City and the Hubbard Police Officers Association (HPOA) negotiated a new contract in 2024. The budget has been prepared with departments fully staffed and reflective of the negotiated terms of the HPOA collective bargaining agreement. Generally, the budget is prepared to align with the Consumer Price Index (CPI) for a cost-of-living increase (COLA) for staff, which is currently 3.99%. The proposed budget includes a salary schedule for non-union represented staff with a CIP of 2% applied to all positions with the exception of the police sergeant. That position has been budgeted with a 4% COLA to mitigate salary compression between the officers and the first line supervisor. HPOA represented employees have been budgeted with a CIP of 4% per the collective bargaining agreement.

Additionally, the full time equivalent (FTE) has been increased by .52. The Public Works part time office assistant position has been reclassified to a 1.0 FTE Administrative Assistant and the part time administrative assistant position in the Administration Department has been increased by .02. The increase FTE is necessary to perform the increased workload associated with moving to monthly utility billing, taking on additional court cases associated with the IGA with the City of Donald for policing services, and increased reporting requirements for city projects. The total cost impact to the General Fund is \$16,643, the remaining salary and benefit costs are allocated to other funds totaling \$30,051.

Personnel Services estimates, overall, are 8% higher than last year as a result of significant increases in insurance premiums and other benefits, as well as, increasing the FTE by .52. Overtime pay is budgeted in each department to reduce the accumulation of excess compensatory, holiday and vacation time. Cost containment was achieved through reduction of budgeted overtime hours and hiring at salary levels lower than previously budgeted.

The City of Hubbard obtains group medical insurance through City County Insurance Services (CIS). Medical and Vision premiums rose 10% over the prior year. All other insurance benefits for employees increased an average of 7%. Additionally, insurance coverage increases include auto and property by 5.5% with physical damage coverage increasing by 16%.

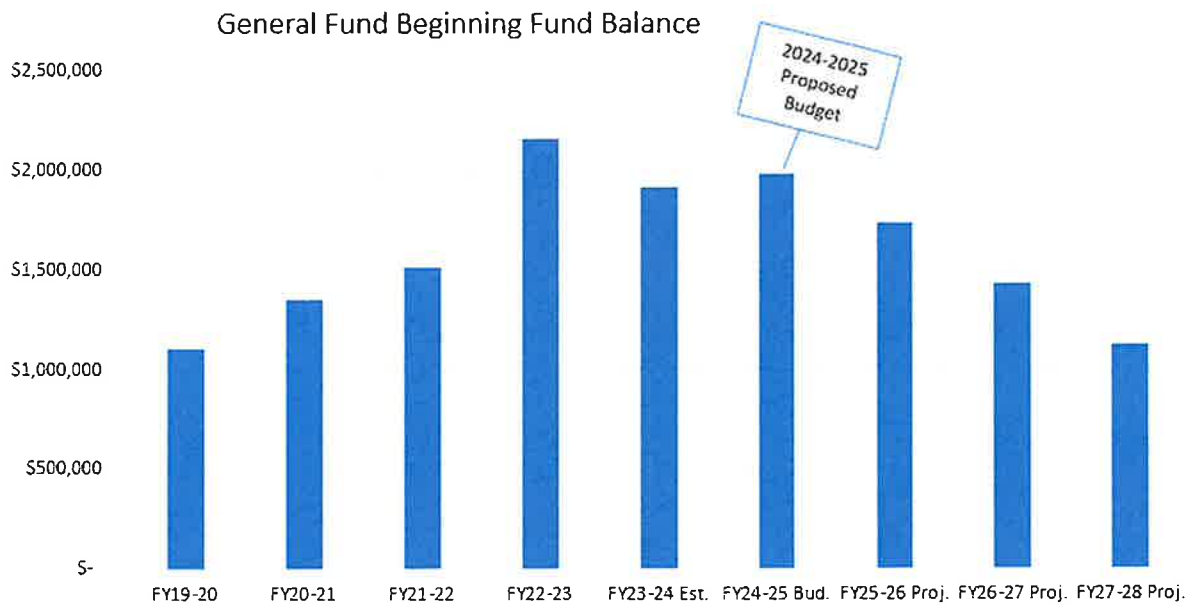
Staffing has been challenging for the Hubbard Police Department. The Police Chief is taking a different approach in the recruitment process by recruiting for lateral officers only. This approach reduces the costs for training and is attracting officers that are vested in the Hubbard community.

LAND USE AND ECONOMIC DEVELOPMENT

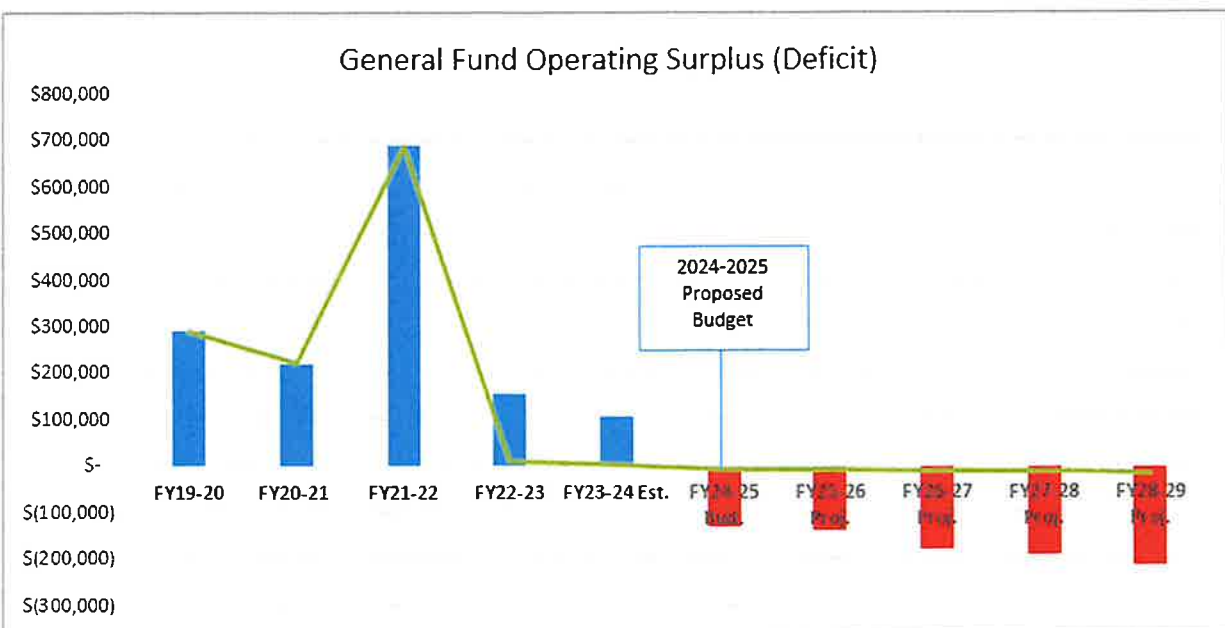
Hubbard entered into an Intergovernmental Agreement with Marion County for the Community Prosperity Initiative program. This program is to implement projects within Marion County that have economic development significance. The funding is made possible through proceeds received from the Oregon Economic Development Video Lottery Grant Program. This agreement was amended in January 2022 and the agreement now ends June 30, 2024. Marion County is developing an amendment extending the program for another three years. The total amount received under this amendment will be \$60,000, distributed either in a lump sum or annually in \$20,000 payments for each year of the agreement. The funds must be used on a project that has economic development significance and will help accomplish at least one goal outlined in the Marion County Development Strategic Plan.

GENERAL FUND

During the budget development process for FY 2023-24 it was discussed with the Budget Committee that the General Fund was not structurally balanced, meaning that the resources were not sufficient to pay for requirements. The General Fund's fund balance was anticipated to be used for the projected \$232,000 revenue shortfall. However, revenues in building permits, SDC Improvements, and interest earnings were significantly higher than anticipated and coupled with vacancy savings, resources and requirements will balance for FY 2023-24 balanced.



The General Fund has sufficient contingency and reserves to cover unanticipated expenditures. The City's long-term goal is to ensure that annual expenses remain lower than projected revenues, while providing the services community expect from their local government. The proposed General Fund budget for FY2024-25 targets current expenditures exceeding current resources by approximately \$129,131 (operating deficit). Staff is optimistic that revenues may come in higher than budgeted. For example, staff budgeted conservatively for Court revenue as it is unclear how much review will be received from conducting traffic court for the City of Donald. While staff believes that the operating deficit for FY 2024-25 can be mitigated, the reductions made were one time reductions, any further reductions in subsequent fiscal years will result in a service level reduction.



The FY 2024-25 proposed budget expects the City's resources to be relatively steady, including franchise fees, intergovernmental and state shared revenues, and fines/fees. The City's permanent Property Tax rate is \$3.9772 per \$1,000 of assessed market value. Marion County estimates continued property tax growth of approximately 3% for FY 2024-25. Property tax revenue is estimated at \$1,112,950 net of the effect of delinquent payments, for FY 2024-25.

Overall, given the current economic environment of continued rising costs, staff expects increases in expenditures to continue to outpace increases in resources. The General Fund Beginning Balance is projected to be \$1,988,519, which is at a healthy level for now. However, continuing to use fund balance to cover expenditures will eventually erode the City's General Fund unrestricted fund balance. The City Council and staff have started evaluating revenue options and will be implementing the Public Safety Fee beginning July 1, 2024. This fee is anticipated to generate approximately \$137,000 in new revenue. Even with the implementation of the new fee the General Fund is projected to have an operating deficit for FY 2024-2025.

ADMINISTRATION DEPARTMENT

The Administration Department will realize an increased workload in FY 2024-25 related to traffic court activities associated with the City of Donald policing services contract and processing utility billing from every other month to monthly. Staffing levels have been increased by .02 FTE to accommodate for the peak weeks in which court is held and utility bills are due.

PUBLIC WORKS FUNDS

While Public Works' service levels will remain relatively static in FY 2024-25 there are critical projects that will be in underway for the city's wastewater and water systems. The legislature appropriated \$1.1M in the 2024 Regular Session in SB1530 for the wastewater lift station and associated water and wastewater improvements. The funds have to be spent no later than June 30, 2025. This means that there will be two significant projects running in parallel as the static water pressure project will be in the construction phase as well.

The community has identified that sidewalks are a priority to enhance safety. Staff will continue to apply for grant funds to complete sidewalk projects and prioritize the work based on City Council direction. In addition, staff has applied for grant dollars associated with fencing for a dog park, new playground equipment, and pursue grant opportunities in partnership with ODOT to make improvements along Hwy 99E.

The Parks Improvement Fund reflects funding for the Tennis Court Rehab project as it will be completed in August 2024 and its share of the SDC Methodology Update Project.

Each year, Staff evaluates and adjusts the Gas Tax split for the Streets and Street Construction Funds. The FY 2024-25 budget reflects a continuation of a 65/35 split, respectively. These funds

are budgeted in the Street Construction Fund to support additional sidewalk improvement matches.

The Wastewater Facilities Plan was approved by DEQ in April 2024 and a Rate Study Update Project has been budgeted in both water and wastewater operations funds, to be completed in FY 2024-25. Additionally, staff will be reviewing the Right of Way permit fee to determine if the fee is at the appropriate level. Proposed fee increased will be presented to the City Council for consideration in FY2024-25.

Funds have been budgeted in the Sewer Construction Fund for the Oregon Legislature 2024 Regular Session allocation of \$1.1M for wastewater and water improvements. \$1M from this allocation has been budgeted in this fund for the wastewater project and \$100,000 was budgeted in the Water Construction Fund. SDC Methodology Study Update Project has been budgeted in this fund as well.

Funds have been budgeted in the Water Construction Fund for the static water pressure project. Business Oregon granted the city a \$1.7M in a low interest, 2.63%, to assist with the project. Additionally, funds allocated by the Oregon Legislature totaling \$100,000 for water system improvements are included, as well as, its share of the SDC Methodology Study Update Project.

ARPA Funds have been dedicated to assist with water and wastewater projects, such as, static water pressure, treatment process improvements, and main replacements.

POLICE DEPARTMENT

The Police Department requested a 3% increase in their total budget. The increase is less than the COLAs and negotiated terms in the HPOA collective bargaining agreement. This is attributed to reduction in Materials and Services, and lower salary levels for new employees.

If approved by the City Council, the Hubbard Police Department will begin providing police services for the City of Donald. This will generate \$55,000 in revenue for FY 2024-25 and increase 3% annually. Additionally, the City of Hubbard will perform traffic court for citations issued in the City of Donald. Staff budgeted \$25,000 in projected revenue from citations, but until services are performed projecting an accurate revenue estimate is difficult.

RESERVE FUND

In previous fiscal years staff has identified equipment, vehicles, or equipment to purchase and funds would be transferred from operating budgets into the Reserve Fund until there were sufficient funds to make the purchase. The process has changed for FY 2024-25 in that staff did not budget any transfers into the Reserve Fund or expenditures from the Reserve Fund. Staff will be presenting Service Option Sheets that will discuss current and future needs and the Budget Committee and City Council will direct staff as to how to prioritize expenditures from the fund.

FINAL THOUGHTS

Historically, the City's General Fund has been moving forward in a positive direction with healthy fund balances, which has allowed the city to focus on setting goals and funding the services/projects desired by the community members of Hubbard. However, as noted in the discussion above, costs are now outpacing current revenues. Financial forecasts indicate that this trend will continue and additional revenue options need to be identified.

Staff continue to work diligently to keep expenditures at a minimum and to streamline procedures to increase productivity. The city continues to focus on keeping priorities balanced in the face of rising costs and uncertain revenues.

Respectfully submitted,

A handwritten signature in black ink, reading "Shawn Waite". The signature is written in a cursive, flowing style with a large initial 'S'.

Shawn Waite
City Administrator

City of Hubbard
Proposed Budget
Summary of Resources and Requirements
ALL FUNDS
FY 2024-25

2022 Actual	2023 Actual	2024 Amended	All Funds	2025 Proposed
6,054,476	7,109,230	7,911,554	Beginning Fund Balance	8,043,526
1,013,166	1,027,557	1,095,000	Property Taxes	1,112,950
208,670	233,377	216,000	Franchise Fees	226,280
47,130	49,668	60,660	License and Permits	124,439
1,401,639	1,456,334	1,413,550	Charges for Services	1,427,884
417,810	453,505	427,930	Intergovernmental Revenue	493,674
462,486	408,502	3,027,063	Grants	2,677,063
263,723	244,294	240,200	Fines and Fees	413,735
102,112	274,290	274,000	Miscellaneous	1,440,046
450,600	700,225	294,104	Transfers from other Funds	194,720
10,421,811	11,956,982	14,960,061	Total Resources	16,154,317
1,612,310	1,745,314	2,209,380	Personnel Services	2,379,490
980,867	998,320	1,327,157	Materials and Services	1,471,522
138,662	102,516	4,053,529	Capital Outlay	7,387,956
246,373	97,870	131,531	Debt Service	25,000
-	40,000	40,000	Special Payments	40,000
450,600	700,225	294,104	Transfers	194,720
-	-	2,124,286	Contingency	4,385,993
6,992,999	8,272,737	4,780,074	Reserve/Ending Fund Balance	269,636
10,421,811	11,956,982	14,960,061	Total Requirements	16,154,317

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2024-25**

2022 Actual	2023 Actual	2024 Amended	All Funds Resources	2025 Proposed
6,054,476	7,109,230	7,911,554	Beginning Fund Balance	8,043,526
1,013,166	1,027,557	1,095,000	Property Taxes	1,112,950
208,670	233,377	216,000	Franchise Fees	226,280
47,130	49,668	60,660	License and Permits	124,439
1,401,639	1,456,334	1,413,550	Charges for Services	1,427,884
417,810	453,505	427,930	Intergovernmental Revenue	493,674
462,486	408,502	3,027,063	Grants	2,677,063
263,723	244,294	240,200	Fines and Fees	413,735
102,112	274,290	274,000	Miscellaneous	1,440,046
450,600	700,225	294,104	Transfers from other Funds	194,720
10,421,811	11,956,982	14,960,061	Total Resources	16,154,317

2022 Actual	2023 Actual	2024 Amended	All Funds Resources	2025 Proposed
<u>General Fund</u>				
1,519,703	2,159,950	1,916,342	Beginning Fund Balance	1,988,519
1,013,166	1,027,557	1,095,000	Property Taxes	1,112,950
208,670	233,377	216,000	Franchise Fees	226,280
44,650	46,968	58,860	License and Permits	119,939
123,256	121,822	133,000	Intergovernmental Revenue	195,665
412,486	12,027	13,500	Grants	13,500
263,723	244,294	240,200	Fines and Fees	413,735
42,541	54,454	39,500	Miscellaneous	64,000
150,130	164,850	156,173	Transfers from other Funds	194,720
3,778,325	4,065,299	3,868,575	Total	4,329,308
<u>Street Fund</u>				
132,672	185,281	201,682	Beginning Fund Balance	170,657
2,480	2,700	1,800	License and Permits	4,500
98,526	105,753	100,000	Charges for Services	116,380
203,459	206,083	178,705	Intergovernmental Revenue	180,056
1,084	6,823	6,500	Miscellaneous	9,550
-	-	-	Transfers from other Funds	-
438,221	506,640	488,687	Total	481,143

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2024-25**

2022 Actual	2023 Actual	2024 Amended	All Funds Resources	2025 Proposed
<u>Street Construction Fund</u>				
275,035	403,059	466,622	Beginning Fund Balance	391,887
8,606	17,792	9,250	Charges for Services	10,138
67,820	94,913	96,225	Intergovernmental Revenue	96,953
50,000	-	250,000	Grants	-
2,047	12,705	15,100	Miscellaneous	15,000
403,508	528,469	837,197	Total	513,978
<u>Reserve Fund</u>				
86,938	114,814	137,993	Beginning Fund Balance	161,327
555	3,179	3,000	Miscellaneous	3,000
29,700	20,000	31,400	Transfers from other Funds	-
117,193	137,993	172,393	Total	164,327
<u>Park Improvement Fund</u>				
373,849	373,849	459,218	Beginning Fund Balance	524,397
9,116	9,736	9,750	Charges for Services	10,738
23,275	30,687	20,000	Intergovernmental Revenue	21,000
-	-	-	Grants	-
2,186	13,638	34,100	Miscellaneous	13,000
408,426	427,910	523,068	Total	569,135
<u>Sewer Fund</u>				
296,198	296,198	146,728	Beginning Fund Balance	202,072
523,563	533,785	520,000	Charges for Services	524,500
2,020	7,126	8,600	Miscellaneous	17,100
821,781	837,109	675,328	Total	743,672
<u>Sewer Construction Fund</u>				
1,724,716	1,801,504	1,996,746	Beginning Fund Balance	1,944,818
167,428	187,386	169,450	Charges for Services	170,554
10,044	56,323	60,000	Miscellaneous	1,096,300
1,902,188	2,045,213	2,226,196	Total	3,211,672
<u>Sewer Bond Fund</u>				
40,683	151,847	-	Beginning Fund Balance	-
24	3,867	-	Miscellaneous	-
166,535	118,900	106,531	Transfers from other Funds	-
207,242	274,614	106,531	Total	-

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2024-25**

2022 Actual	2023 Actual	2024 Amended	All Funds Resources	2025 Proposed
<u>Water Fund</u>				
466,091	506,401	642,666	Beginning Fund Balance	718,127
504,858	499,471	514,300	Charges for Services	504,300
35,888	58,174	52,200	Miscellaneous	67,096
<u>1,006,837</u>	<u>1,064,046</u>	<u>1,209,166</u>	<u>Total</u>	<u>1,289,523</u>
<u>Water Construction Fund</u>				
1,055,308	1,116,327	1,248,060	Beginning Fund Balance	1,312,875
89,542	102,409	90,800	Charges for Services	91,274
-	-	1,763,563	Grants	1,763,563
6,147	35,124	40,000	Miscellaneous	140,000
<u>1,150,997</u>	<u>1,253,860</u>	<u>3,142,423</u>	<u>Total</u>	<u>3,307,712</u>
<u>Water Bond Fund</u>				
83,283	-	-	Beginning Fund Balance	-
(425)	-	-	Miscellaneous	-
104,235	-	-	Transfers from other Funds	-
<u>187,093</u>	<u>-</u>	<u>-</u>	<u>Total</u>	<u>-</u>
<u>ARPA Fund</u>				
-	-	695,497	Beginning Fund Balance	628,847
-	396,475	1,000,000	Grants	900,000
-	22,877	15,000	Miscellaneous	15,000
-	396,475	-	Transfers from other Funds	-
<u>-</u>	<u>815,827</u>	<u>1,710,497</u>	<u>Total</u>	<u>1,543,847</u>
<u>10,421,811</u>	<u>11,956,980</u>	<u>14,960,061</u>	GRAND TOTAL	<u>16,154,317</u>

City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2024-25

2022 Actual	2023 Actual	2024 Amended	All Funds Requirements	2025 Proposed
1,612,310	1,745,314	2,209,380	Personnel Services	2,379,490
980,867	998,320	1,327,157	Materials and Services	1,471,522
138,662	102,516	4,053,529	Capital Outlay	7,387,956
246,373	97,870	131,531	Debt Service	25,000
-	40,000	40,000	Special Payments	40,000
450,600	700,225	294,104	Transfers	194,720
-	-	2,124,286	Contingency	4,385,993
6,992,999	8,272,737	4,780,074	Reserve/Ending Fund Balance	269,636
10,421,811	11,956,982	14,960,061	Total Requirements	16,154,317

2022 Actual	2023 Actual	2024 Amended	All Funds Requirements	2025 Proposed
General Fund				
1,125,892	1,197,049	1,479,260	Personnel Services	1,685,526
530,134	550,708	752,318	Materials and Services	759,394
-	-	-	Capital Outlay	-
-	42,733	25,000	Debt Service	25,000
6,500	405,475	11,400	Transfers	-
-	-	445,678	Contingency	1,589,752
2,111,902	1,869,335	1,154,919	Reserve/Ending Fund Balance	269,636
3,774,429	4,065,301	3,868,575	Total	4,329,308

Street Fund				
119,869	136,601	183,390	Personnel Services	171,003
112,555	112,490	138,594	Materials and Services	175,889
30,600	26,052	33,544	Transfers	34,785
-	-	47,896	Contingency	99,466
175,196	231,497	85,263	Reserve/Ending Fund Balance	-
438,221	506,640	488,687	Total	481,143

Street Construction Fund				
-	5,918	552,000	Capital Outlay	417,115
414	4,928	500	Transfers	488
-	-	-	Contingency	96,375
403,094	517,623	284,697	Reserve/Ending Fund Balance	-
403,508	528,469	837,197	Total	513,978

City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2024-25

2022 Actual	2023 Actual	2024 Amended	All Funds Requirements	2025 Proposed
<u>Reserve Fund</u>				
2,370	-	44,000	Capital Outlay	-
-	-	-	Contingency	164,327
114,823	137,993	128,393	Reserve/Ending Fund Balance	-
117,193	137,993	172,393	Total	164,327
<u>Park Improvement Fund</u>				
2,480	-	244,369	Capital Outlay	468,705
366	390	500	Transfers	430
-	-	248,199	Contingency	100,000
405,580	427,520	30,000	Reserve/Ending Fund Balance	-
408,426	427,910	523,068	Total	569,135
<u>Sewer Fund</u>				
194,858	220,667	276,500	Personnel Services	275,076
185,903	181,076	177,164	Materials and Services	264,586
238,304	185,043	169,474	Transfers	80,351
-	-	-	Contingency	123,660
202,716	250,323	52,190	Reserve/Ending Fund Balance	-
821,781	837,109	675,328	Total	743,673
<u>Sewer Construction Fund</u>				
99,846	47,467	344,002	Capital Outlay	2,000,000
688	1,000	800	Transfers	810
-	-	-	Contingency	1,210,862
1,801,654	1,996,746	1,881,394	Reserve/Ending Fund Balance	-
1,902,188	2,045,213	2,226,196	Total	3,211,672
<u>Sewer Bond Fund</u>				
55,383	55,137	106,531	Debt Service	-
151,859	219,477	-	Reserve/Ending Fund Balance	-
207,242	274,614	106,531	Total	-

City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2024-25

2022 Actual	2023 Actual	2024 Amended	All Funds Requirements	2025 Proposed
<u>Water Fund</u>				
171,690	190,997	270,230	Personnel Services	247,885
152,275	154,045	259,081	Materials and Services	271,654
173,034	76,337	76,936	Transfers	77,040
-	-	78,651	Contingency	692,944
509,838	642,667	524,268	Reserve/Ending Fund Balance	-
<u>1,006,837</u>	<u>1,064,046</u>	<u>1,209,166</u>	<u>Total</u>	<u>1,289,523</u>
<u>Water Construction Fund</u>				
33,966	4,800	1,837,611	Capital Outlay	3,102,914
694	1,000	950	Transfers	816
-	-	1,303,862	Contingency	203,982
1,116,337	1,248,060	-	Reserve/Ending Fund Balance	-
<u>1,150,997</u>	<u>1,253,860</u>	<u>3,142,423</u>	<u>Total</u>	<u>3,307,712</u>
<u>Water Bond Fund</u>				
190,990	-	-	Debt Service	-
-	-	-	Reserve/Ending Fund Balance	-
<u>190,990</u>	<u>-</u>	<u>-</u>	<u>Total</u>	<u>-</u>
<u>ARPA Fund</u>				
-	-	-	Personnel Services	-
-	44,331	1,031,547	Capital Outlay	1,399,222
-	40,000	40,000	Special Payments	40,000
-	-	-	Contingency	104,625
-	731,496	638,950	Reserve/Ending Fund Balance	-
<u>-</u>	<u>815,827</u>	<u>1,710,497</u>	<u>Total</u>	<u>1,543,847</u>
<u>10,421,811</u>	<u>11,956,982</u>	<u>14,960,061</u>	GRAND TOTAL	<u>16,154,317</u>

City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2024-25

2022 Actual	2023 Actual	2024 Amended	Requirements By Fund	2025 Proposed
3,774,429	4,065,301	3,868,575	General Fund	4,329,308
438,221	506,640	488,687	Street Fund	481,143
403,508	528,469	837,197	Street Construction Fund	513,978
117,193	137,993	172,393	Reserve Fund	164,327
408,426	427,910	523,068	Park Improvement Fund	569,135
821,781	837,109	675,328	Sewer Fund	743,673
1,902,188	2,045,213	2,226,196	Sewer Construction Fund	3,211,672
207,242	274,614	106,531	Sewer Bond Fund	-
1,006,837	1,064,046	1,209,166	Water Fund	1,289,523
1,150,997	1,253,860	3,142,423	Water Construction Fund	3,207,712
190,990	0	0	Water Bond Fund	-
0	815,827	1,710,497	ARPA Fund	1,543,847
10,421,811	11,956,982	14,960,061	Total Requirements	16,054,317

2022 Actual	2023 Actual	2024 Amended	Requirements By Fund	2025 Proposed
<u>General Fund</u>				
148,593	198,836	238,135	Admin	330,063
52,218	63,412	77,921	Court	111,813
6,377	10,923	14,900	Council	20,950
84,981	118,192	215,653	Community Development	224,393
1,173,722	1,164,060	1,380,260	Police	1,411,166
190,137	192,334	304,709	Parks	346,535
-	42,733	25,000	Debt Service	25,000
6,500	405,475	11,400	Transfers	-
-	-	445,678	Contingency	1,589,752
2,111,902	1,869,335	1,154,919	Reserve/Ending Fund Balance	269,636
3,774,429	4,065,301	3,868,575	Total	4,329,308

<u>Street Fund</u>				
232,425	249,091	321,984	Street Department	346,892
30,600	26,052	33,544	Transfers	34,785
-	-	47,896	Contingency	99,466
175,196	231,497	85,263	Reserve/Ending Fund Balance	-
438,221	506,640	488,687	Total	481,143

**City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2024-25**

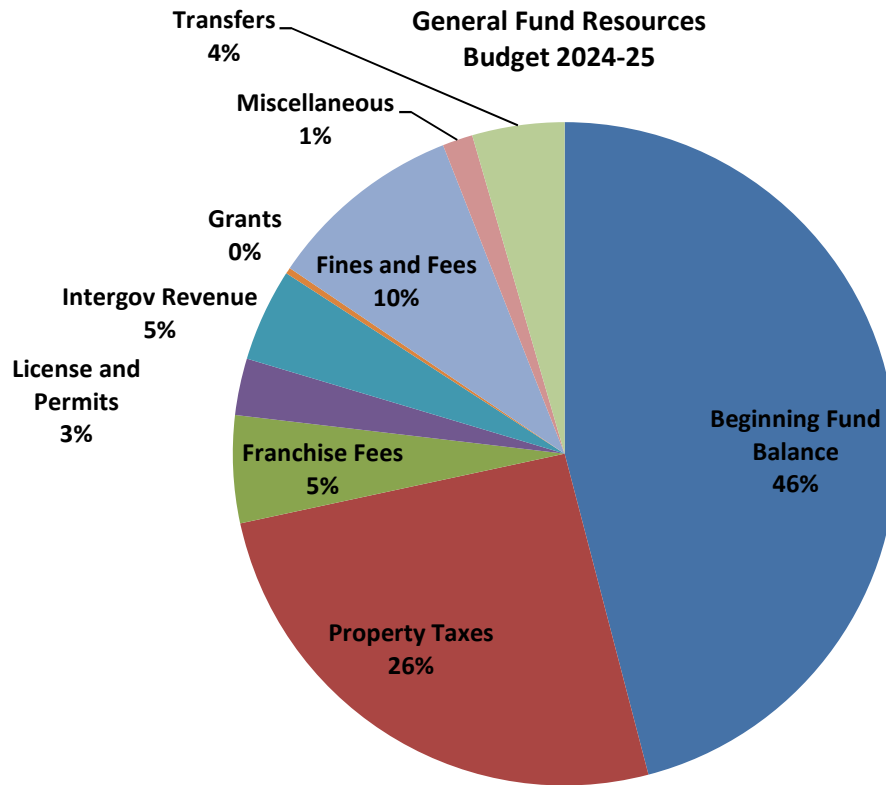
2022 Actual	2023 Actual	2024 Amended	Requirements By Fund	2025 Proposed
<u>Street Construction Fund</u>				
-	5,918	552,000	Street Const. Department	417,115
414	4,928	500	Transfers	488
-	-	-	Contingency	96,375
403,094	517,623	284,697	Reserve/Ending Fund Balance	-
403,508	528,469	837,197	Total	513,978
<u>Reserve Fund</u>				
2,370	-	44,000	Capital Outlay	-
-	-	-	Contingency	164,327
114,823	137,993	128,393	Reserve/Ending Fund Balance	-
117,193	137,993	172,393	Total	164,327
<u>Park Improvement Fund</u>				
2,480	-	244,369	Park Improv Department	468,705
366	390	500	Transfers	430
-	-	248,199	Contingency	100,000
405,580	427,520	30,000	Reserve/Ending Fund Balance	-
408,426	427,910	523,068	Total	569,135
<u>Sewer Fund</u>				
380,761	401,743	453,664	Sewer Department	539,662
238,304	185,043	169,474	Transfers	80,351
-	-	-	Contingency	123,660
202,716	250,323	52,190	Reserve/Ending Fund Balance	-
821,781	837,109	675,328	Total	743,673
<u>Sewer Construction Fund</u>				
99,846	47,467	344,002	Sewer Const. Department	2,000,000
688	1,000	800	Transfers	810
-	-	-	Contingency	1,210,862
1,801,654	1,996,746	1,881,394	Reserve/Ending Fund Balance	-
1,902,188	2,045,213	2,226,196	Total	3,211,672
<u>Sewer Bond Fund</u>				
55,383	55,137	106,531	Debt Service	-
151,859	219,477	-	Reserve/Ending Fund Balance	-
207,242	274,614	106,531	Total	-

**City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2024-25**

2022 Actual	2023 Actual	2024 Amended	Requirements By Fund	2025 Proposed
<u>Water Fund</u>				
323,965	345,042	529,311	Water Department	519,539
173,034	76,337	76,936	Transfers	77,040
-	-	78,651	Contingency	692,944
509,838	642,667	524,268	Reserve/Ending Fund Balance	-
1,006,837	1,064,046	1,209,166	Total	1,289,523
<u>Water Construction Fund</u>				
33,966	4,800	1,837,611	Water Const. Department	3,002,914
694	1,000	950	Transfers	816
-	-	1,303,862	Contingency	203,982
1,116,337	1,248,060	-	Reserve/Ending Fund Balance	-
1,150,997	1,253,860	3,142,423	Total	3,207,712
<u>Water Bond Fund</u>				
190,990	-	-	Debt Service	-
-	-	-	Reserve/Ending Fund Balance	-
190,990	-	-	Total	-
<u>ARPA Fund</u>				
-	44,331	1,031,547	ARPA Program	1,399,222
-	40,000	40,000	Special Payments	40,000
-	-	-	Contingency	104,625
-	731,496	638,950	Reserve/Ending Fund Balance	-
-	815,827	1,710,497	Total	1,543,847
10,421,811	11,956,982	14,960,061	GRAND TOTAL	16,054,317

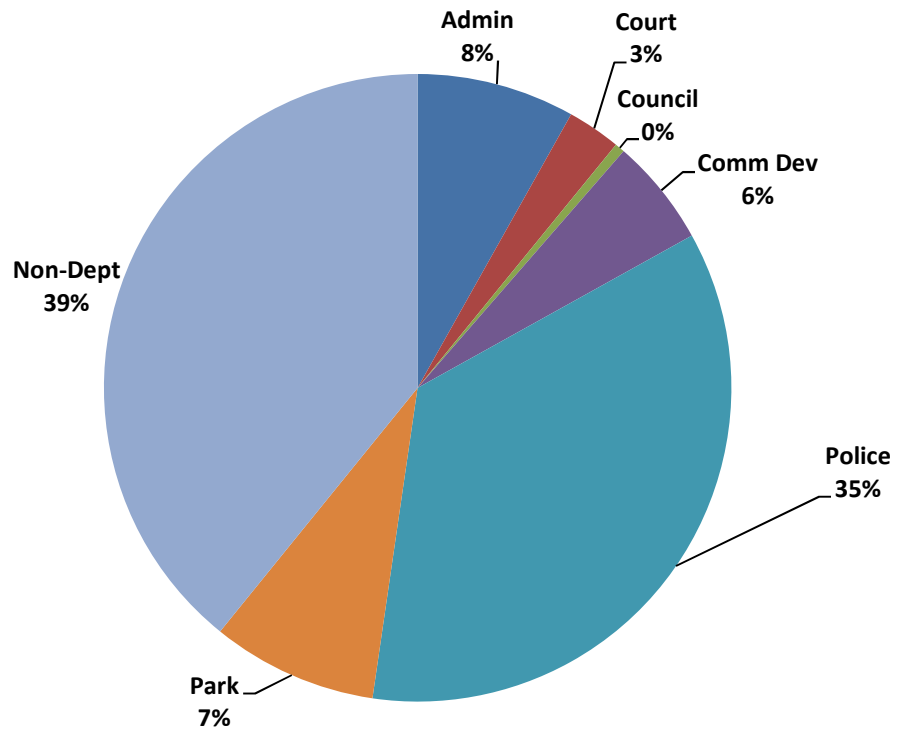
GENERAL FUND

2022 Actual	2023 Actual	2024 Amended	General Fund Summary	2025 Proposed
1,519,703	2,159,950	1,916,342	Beginning Fund Balance	1,988,519
1,013,166	1,027,557	1,095,000	Property Taxes	1,112,950
208,670	233,377	216,000	Franchise Fees	226,280
44,650	46,968	58,860	License and Permits	119,939
123,256	121,822	133,000	Intergovernmental Revenue	195,665
408,590	12,027	13,500	Grants	13,500
263,723	244,294	240,200	Fines and Fees	413,735
42,541	54,456	39,500	Miscellaneous Revenue	64,000
150,130	164,850	156,173	Transfers	194,720
3,774,429	4,065,301	3,868,575	Total Resources	4,329,308
1,125,892	1,197,049	1,479,260	Personnel Services	1,685,526
530,134	550,708	752,318	Materials and Services	759,394
-	-	-	Capital Outlay	-
-	42,733	25,000	Debt Service	25,000
6,500	405,475	11,400	Transfers	-
-	-	445,678	Contingency	1,589,752
-	-	879,919	Reserve for Future Exp.	269,636
2,111,902	1,869,335	275,000	Unappr. Ending Fund Bal.	-
3,774,429	4,065,301	3,868,575	Total Requirements	4,329,308

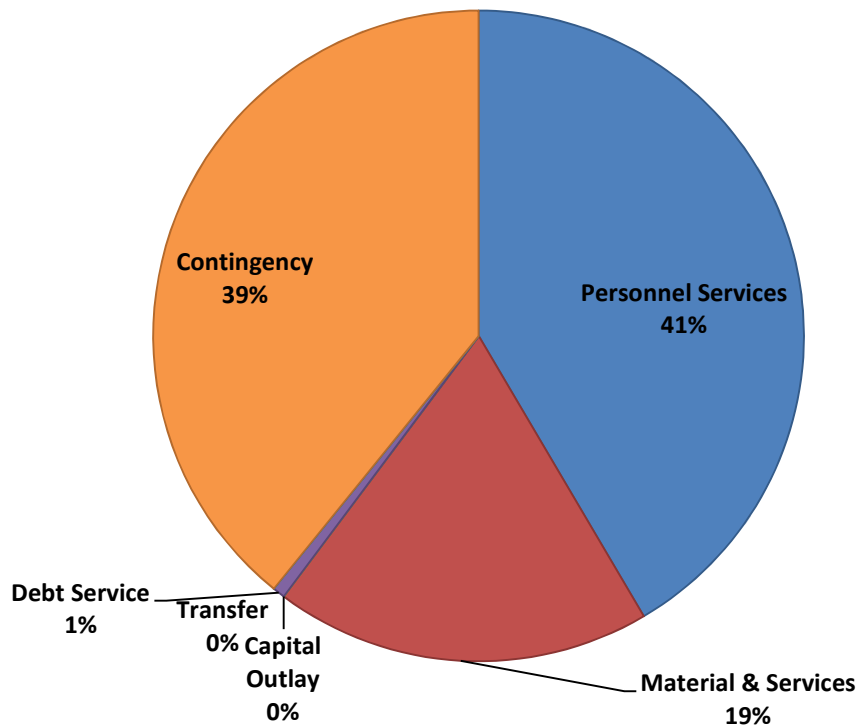


2022 Actual	2023 Actual	2024 Amended	General Fund Resource Summary	2025 Proposed
1,519,703	2,159,950	1,916,342	Beginning Fund Balance	1,988,519
1,013,166	1,027,557	1,095,000	Property Taxes	1,112,950
208,670	233,377	216,000	Franchise Fees	226,280
44,650	46,968	58,860	License and Permits	119,939
123,256	121,822	133,000	Intergovernmental Revenue	195,665
408,590	12,027	13,500	Grants	13,500
263,723	244,294	240,200	Fines and Fees	413,735
42,541	54,456	39,500	Miscellaneous Revenue	64,000
150,130	164,850	156,173	Transfers	194,720
3,774,429	4,065,301	3,868,575	TOTAL RESOURCES	4,329,308

General Fund Expenditures by Department



General Fund Expenditures by Category



2022 Actual	2023 Actual	2024 Amended	General Fund Expense Summary	2025 Proposed
Summary				
1,125,892	1,197,049	1,479,260	Personnel Services	1,685,526
530,134	550,708	752,318	Materials and Services	759,394
-	-	-	Capital	-
-	42,733	25,000	Debt Service	25,000
6,500	405,475	11,400	Transfers	-
-	-	445,678	Contingency	1,589,752
2,111,902	1,869,335	1,154,919	Reserve/Ending Fund Balance	269,636
3,774,429	4,065,301	3,868,575	TOTAL REQUIREMENTS	4,329,308

2022 Actual	2023 Actual	2024 Amended	General Fund Expenses by Dept	2025 Proposed
Admin Expenses				
68,971	97,710	144,810	Personnel Services Total	230,911
79,622	101,126	93,325	Materials & Services Total	99,152
-	-	-	Capital Outlay Total	-
148,593	198,836	238,135		330,063

Court Expenses				
37,493	49,021	58,010	Personnel Services Total	78,103
14,725	14,391	19,911	Materials & Services Total	33,710
-	-	-	Capital Outlay Total	-
52,218	63,412	77,921		111,813

Council Expenses				
6,377	10,923	14,900	Materials & Services Total	20,950
-	-	-	Capital Outlay Total	-
6,377	10,923	14,900		20,950

Comm. Dev. Expenses				
19,801	25,577	29,420	Personnel Services Total	53,074
65,180	92,615	186,233	Materials & Services Total	171,319
-	-	-	Capital Outlay Total	-
84,981	118,192	215,653		224,393

2022 Actual	2023 Actual	2024 Amended	General Fund Expense Summary	2025 Proposed
Police Expenses				
881,803	894,810	1,068,480	Personnel Services Total	1,102,246
291,919	269,250	311,780	Materials & Services Total	308,920
-	-	-	Capital Outlay Total	-
1,173,722	1,164,060	1,380,260		1,411,166
Park Expenses				
117,824	129,931	178,540	Personnel Services Total	221,192
72,312	62,403	126,169	Materials & Services Total	125,343
-	-	-	Capital Outlay Total	-
190,137	192,334	304,709		346,535
Debt Service				
-	42,733	25,000	Principal Total	25,000
-	42,733	25,000		25,000
Capital Outlay Not Allocated				
-	-	-	Capital Outlay Total	-
0	-	-		-
Transfers				
6,500	405,475	11,400	Transfers Total	-
6,500	405,475	11,400		-
-	-	445,678	Contingency	1,589,752
-	-	879,919	Reserve for Future Expenditures	269,636
2,111,902	1,869,335	275,000	Unappropriated Ending Fund Balance	-
3,774,429	4,065,301	3,868,575	TOTAL EXPENDITURES	4,329,308

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
6/30/2021	6/30/2022	Adopted		RESOURCES	
985,725	1,012,529	1,065,000	100-300-3111	Property Taxes	1,096,950
27,441	15,028	30,000	100-300-3112	Delinq Prop Taxes	16,000
1,013,166	1,027,557	1,095,000		Property Taxes	1,112,950
50	-	-	100-300-3180	FF-All other	-
124,481	135,665	125,000	100-300-3181	FF-PGE	135,000
2,936	2,677	3,000	100-300-3182	FF-Qwest	3,030
30,286	38,150	25,000	100-300-3183	FF-NW Natural	25,250
7,123	5,669	6,000	100-300-3184	FF-Wave	6,000
42,594	42,084	40,000	100-300-3185	FF-Republic Services	40,000
1,200	1,152	1,000	100-300-3186	FF-Datavision	1,000
-	7,980	16,000	100-300-3188	FF-Comcast	16,000
208,670	233,377	216,000		Franchise Fees	226,280
5,550	6,000	5,500	100-301-3211	Business Registration	5,300
1,980	2,375	2,200	100-301-3401	Lien Search	2,300
210	210	210	100-301-3402	Business OLCC Fee	210
-	-	-	100-302-3407	Alarm Permit	3,500
1,760	970	800	100-302-3401	Fingerprints	800
201	474	150	100-305-3305	School Excise Revenue	400
15,000	-	-	100-305-3350	ECO Dev Comm Project	-
-	15,000	15,000	100-305-3351	Community Prosperity Initaitave	78,429
-	-	20,000	100-305-3403	Ford Foundation Grant	-
5,595	4,361	5,000	100-305-3401	Land Use Fees	9,000
14,354	17,578	10,000	100-305-3402	Building Permits	20,000
44,650	46,968	58,860		License and Permits	119,939
23,275	18,155	20,000	100-300-3301	Revenue Sharing	24,000
2,854	2,547	2,500	100-300-3302	CIG Tax	2,425
63,290	68,603	67,000	100-300-3303	OLCC Tax	69,010
-	-	-	100-302-3405	City of Donald IGA	55,000
3,531	6,965	8,500	100-300-3305	Marijuana Tax - State	9,180
30,307	25,552	35,000	100-300-3306	Marijuana Tax - Local	36,050
123,256	121,822	133,000		Intergovernmental Revenue	195,665
5,705	3,589	3,000	100-302-3341	Seat Belt Grant	3,000
4,434	3,019	3,000	100-302-3342	ODOT Grant Duii	3,000
-	-	1,500	100-302-3346	BVP Reimb Grant	1,500
1,976	3,392	2,000	100-302-3348	Speed Enforcement	2,000
-	-	2,000	100-302-3351	Ped. Enf. Grant	2,000
-	2,027	2,000	100-302-3357	Distracted Driver	2,000
396,475	-	-	100-302-3510	ARPA SLRF Grant	-
408,590	12,027	13,500		Grants	13,500
87,615	69,073	65,000	100-303-3401	Municipal Court	100,000
10,749	9,188	7,500	100-303-3402	Marion County Court	11,000
9,695	6,806	8,000	100-303-3403	State Court Fees	10,000
141,694	143,526	146,400	100-300-3415	General Service Fee	143,000
9,546	7,857	6,500	100-303-3611	Collections Interest	6,000

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
45	53	-	100-303-3405	Temp Offense Surcharge	-
2,100	5,850	5,000	100-302-3402	Vehicle Impound	5,000
900	825	800	100-302-3403	Police Reports	800
-	-	-	100-302-3408	Public Safety Fee	137,135
1,380	1,115	1,000	100-302-3644	PD Training Rev	800
263,723	244,294	240,200		Fines and Fees	413,735
14,388	4,033	1,000	100-300-3601	Miscellaneous Revenue Admin	1,000
11,138	45,590	35,000	100-300-3611	Interest Income	60,000
530	-	-	100-301-3601	Miscellaneous Revenue	-
5,000	-	-	100-301-3226	Disc Golf Donations	-
-	-	-	100-301-3230	Donations - Centennial Fence	-
221	-	-	100-302-3404	Sale Of Surp Prop	-
6,131	4,057	3,000	100-302-3601	Miscellaneous Revenue Police	3,000
5,134	776	500	100-304-3601	Miscellaneous Revenue Parks	-
42,541	54,456	39,500		Miscellaneous Revenue	64,000
24,730	25,451	25,450	100-391-3910	Transfer In Water Fees	24,950
25,961	26,155	26,000	100-391-3912	Transfer In Sewer Fees	26,225
2,162	7,318	2,750	100-391-3914	Transfer In SDC Admin	2,544
97,277	105,926	101,973	100-391-3920	Trans In OP OH	141,001
150,130	164,850	156,173		Transfers	194,720
			100-000-2250		
1,519,703	2,159,950	1,916,342	100-399-9999	Beginning Fund Balance	1,988,519
3,774,429	4,065,301	3,868,575		TOTAL RESOURCES	4,329,308

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
REQUIREMENTS					
Administration					
Personnel Services					
-	-	-	100-410-1100	SALARIES AND WAGES	-
37,733	43,228	44,190	100-410-1101	Director of Admin/Recorder	55,077
-	12,385	9,270	100-410-1120	City Administrator	68,954
5,930	7,829	37,950	100-410-1105	Administrative Assistant	21,961
-	388	3,060	100-410-1212	Overtime	3,740
-	-	-	100-410-4100	EMPLOYEE BENEFITS	-
6,780	10,052	12,560	100-410-4110	EB-Medical & Dental	22,210
87	109	150	100-410-4120	EB-Insurance (life & disab)	225
3,736	5,169	7,230	100-410-4150	EB-Employer Taxes	11,454
14,477	18,435	30,320	100-410-4170	EB-PERS	47,092
228	115	80	100-410-4190	EB-Workers Comp	198
68,971	97,710	144,810		Total Personnel Services	230,911
Materials and Services					
50,613	65,494	53,940	100-410-5100	PROFESSIONAL SERVICES	53,600
12	-	-	100-410-5300	OPERATIONAL SUPPLIES	-
3,125	4,024	3,800	100-410-6100	BUILDING MAINT & SUPPLIES	3,800
1,344	1,173	1,800	100-410-6200	RENTALS AND LEASES	900
4,474	4,841	5,340	100-410-6300	INSURANCE	5,709
680	1,975	1,000	100-410-6400	ADVERTISING & RECRUITMENT	1,100
4,575	5,371	9,240	100-410-6500	LEARNING, DUES & MEMBERSHIPS	10,946
6,302	8,376	5,900	100-410-6600	OFFICE SUPPLIES & MISC EXPENSE	7,000
-	-	1,950	100-410-6800	BANK FEES	3,000
2,718	3,553	3,500	100-410-6700	EQUIP MAINT & SUPPLIES	5,500
5,779	6,319	6,855	100-410-6900	UTILITIES	7,597
79,622	101,126	93,325		Total Materials and Service	99,152
148,593	198,836	238,135		Total Admin	330,063

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed	
Court						
Personnel Services						
-	-	-	100-412-1100	SALARIES AND WAGES	-	
4,193	4,803	4,910	100-412-1101	Director of Admin/Recorder	10,014	
-	1,858	2,300	100-412-1120	City Administrator	2,507	
19,766	26,097	30,900	100-412-1105	Administrative Assistant	36,129	
-	43	340	100-412-1212	Overtime	480	
-	-	-	100-412-4100	EMPLOYEE BENEFITS	-	
4,724	4,868	5,040	100-412-4110	EB-Medical & Dental	10,223	
47	58	50	100-412-4120	EB-Insurance (life & disab)	57	
1,838	2,613	2,940	100-412-4150	EB-Employer Taxes	3,753	
6,911	8,649	11,500	100-412-4170	EB-PERS	14,893	
14	32	30	100-412-4190	EB-Workers Comp	47	
37,493	49,021	58,010	Total Personnel Services			78,103
Materials and Services						
10,514	9,586	11,600	100-412-5100	PROFESSIONAL SERVICES	17,000	
-	60	-	100-412-5300	OPERATIONAL SUPPLIES	-	
358	441	570	100-412-6100	BUILDING MAINT & SUPPLIES	600	
268	228	400	100-412-6200	RENTALS AND LEASES	250	
1,012	1,095	1,191	100-412-6300	INSURANCE	9,064	
-	6	100	100-412-6400	ADVERTISING & RECRUITMENT	100	
-	-	2,070	100-412-6500	LEARNING, DUES & MEMBERSHIPS	2,100	
1,030	1,251	1,300	100-412-6600	OFFICE SUPPLIES & MISC EXPENSE	1,400	
-	-	500	100-412-6610	BANK FEES	350	
122	195	500	100-412-6700	EQUIP MAINT & SUPPLIES	700	
1,421	1,529	1,680	100-412-6900	UTILITIES	2,146	
14,725	14,391	19,911	Total Material and Services			33,710
52,218	63,412	77,921	Total Court			111,813
Council						
Materials and Services						
5,781	9,026	10,000	100-413-5100	PROFESSIONAL SERVICES	14,000	
596	1,830	-	100-413-5300	OPERATIONAL SUPPLIES	4,500	
-	50	1,000	100-413-6500	LEARNING, DUES & MEMBERSHIPS	1,000	
-	17	3,900	100-413-6600	OFFICE SUPPLIES	1,450	
6,377	10,923	14,900	Total Materials and Services			20,950
6,377	10,923	14,900	Total Council			20,950

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed	
Community Development						
Personnel Services						
-	-	-	100-419-1100	SALARIES AND WAGES	-	
8,385	9,606	9,820	100-419-1101	Director of Admin/Recorder	10,014	
-	1,548	2,300	100-419-1120	City Administrator	18,806	
-	-	-	100-419-1104	Public Works Superintendent	-	
3,953	5,219	6,180	100-419-1105	Administrative Assistant	5,454	
-	86	680	100-419-1212	Overtime	680	
-	-	-	100-419-4100	EMPLOYEE BENEFITS	-	
2,533	2,653	2,790	100-419-4110	EB-Medical & Dental	4,527	
26	28	30	100-419-4120	EB-Insurance (life & disab)	60	
944	1,300	1,450	100-419-4150	EB-Employer Taxes	2,674	
3,952	5,118	6,150	100-419-4170	EB-PERS	10,810	
8	18	20	100-419-4190	EB-Workers Comp	49	
19,801	25,577	29,420	Total Personnel Services			53,074
Material Services						
15,957	24,566	40,000	100-419-5100	PROFESSIONAL SERVICES	15,600	
37,185	63,581	79,500	100-419-5400	INTERGOVERNMENTAL SERVICES	73,200	
10,017	1,220	63,663	100-419-5500	PROGRAM & GRANT EXPENSES	78,429	
-	1,500	750	100-419-5501	PROGRAM EXPENSES	1,500	
2,021	1,748	2,320	100-419-6500	LEARNING, DUES & MEMBERSHIPS	2,590	
65,180	92,615	186,233	Total Materials and Services			171,319
84,981	118,192	215,653	Total Community Development			224,393

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
Police					
Personnel Services					
72,978	68,612	-	100-421-1100	SALARIES AND WAGES	-
6,708	7,685	7,860	100-421-1101	Director of Admin/Recorder	5,007
-	619	6,900	100-421-1120	City Administrator	12,537
105,243	113,433	119,280	100-421-1103	Chief of Police	117,012
51,694	55,199	58,250	100-421-1105	Administrative Assistant	64,866
269,750	264,574	374,560	100-421-1106	Police Officers	402,468
-	51	-	100-421-1210	Overtime Holiday	-
-	5,312	42,840	100-421-1212	Overtime	42,844
-	8	-	100-421-1300	Overtime - Comp PO	-
-	-	-	100-421-4100	EMPLOYEE BENEFITS	-
171,320	154,336	193,080	100-421-4110	EB-Medical & Dental	175,647
982	911	960	100-421-4120	EB-Insurance (life & disab)	992
38,795	40,831	46,640	100-421-4150	EB-Employer Taxes	49,770
156,327	165,293	206,570	100-421-4170	EB-PERS	219,859
8,006	17,946	11,540	100-421-4190	EB-Workers Comp	11,244
881,803	894,810	1,068,480		Total Personnel Services	1,102,246
Material and Services					
39,374	46,669	41,000	100-421-5100	PROFESSIONAL SERVICES	35,000
2,345	-	-	100-421-5200	CONTRACTED SUPPORT	-
7,755	7,184	10,000	100-421-5300	OPERATIONAL SUPPLIES	10,000
103,508	111,912	120,000	100-421-5400	INTERGOVERNMENTAL SERVICES	126,000
593	599	1,500	100-421-5500	PROGRAM & GRANT EXPENSES	1,000
4,180	4,886	4,700	100-421-6100	BUILDING MAINT & SUPPLIES	4,700
45,095	1,435	2,500	100-421-6200	RENTALS AND LEASES	3,000
22,497	24,344	26,980	100-421-6300	INSURANCE	31,432
-	289	1,000	100-421-6400	ADVERTISING & RECRUITMENT	1,000
13,936	13,544	16,500	100-421-6500	LEARNING, DUES & MEMBERSHIPS	16,500
4,732	6,833	5,500	100-421-6600	OFFICE SUPPLIES & MISC EXPENSE	4,000
-	-	-	100-421-6610	Police	-
31,010	34,129	62,500	100-421-6700	EQUIP MAINT & SUPPLIES	55,000
5,078	5,818	7,000	100-421-6800	UNIFORMS	7,000
11,815	11,608	12,600	100-421-6900	UTILITIES	14,289
291,919	269,250	311,780		Total Materials and Services	308,920
1,173,722	1,164,060	1,380,260		Total Police	1,411,166

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
Parks					
Personnel Services					
-	-	-	100-452-1100	SALARIES AND WAGES	-
1,677	1,921	1,960	100-452-1101	Director of Admin/Recorder	5,007
-	619	2,300	100-452-1120	City Administrator	6,269
13,189	14,508	15,630	100-452-1104	Public Works Super	27,636
18,337	20,691	20,390	100-452-1105	Administrative Assistant	1,856
29,658	29,639	37,800	100-452-1107	Utility Workers	46,897
5,958	6,373	7,010	100-452-1108	PW Admin Manager	12,474
-	1,148	9,380	100-452-1109	Utility Worker PT	2,985
2,726	298	6,250	100-452-1113	PW Admin Assistant	17,774
-	794	6,390	100-452-1212	Overtime	5,386
-	931	-	100-452-1302	Pager Pay	-
-	75	-	100-452-1303	Comp Time	-
-	-	-	100-452-4100	EMPLOYEE BENEFITS	-
19,704	21,178	27,660	100-452-4110	EB-Medical & Dental	42,408
123	131	90	100-452-4120	EB-Insurance (life & disab)	112
5,477	6,102	8,200	100-452-4150	EB-Employer Taxes	9,660
19,875	23,057	33,830	100-452-4170	EB-PERS	40,739
1,100	2,466	1,650	100-452-4190	EB-Workers Comp	1,989
117,824	129,931	178,540	Total Personnel Services		221,192
Material and Services					
3,488	3,449	38,500	100-452-5100	PROFESSIONAL SERVICES	38,500
37	-	-	100-452-5200	CONTRACTED SUPPORT	-
18,911	10,932	48,100	100-452-5300	OPERATIONAL SUPPLIES	26,000
9,450	9,589	-	100-452-5500	PROGRAM & GRANT EXPENSES	-
2,909	2,852	7,600	100-452-6100	BUILDING MAINT & SUPPLIES	8,500
459	535	500	100-452-6200	RENTALS AND LEASES	1,700
5,172	5,571	6,069	100-452-6300	INSURANCE	5,895
171	253	300	100-452-6400	ADVERTISING & RECRUITMENT	300
761	1,114	1,800	100-452-6500	LEARNING, DUES & MEMBERSHIPS	1,800
896	787	1,200	100-452-6600	OFFICE SUPPLIES & MISC EXPENSE	1,600
-	-	-	100-452-6610	BANK FEES	-
18,421	15,424	9,100	100-452-6700	EQUIP MAINT & SUPPLIES	22,800
199	255	600	100-452-6800	UNIFORMS	700
11,437	11,642	12,400	100-452-6900	UTILITIES	17,548
72,312	62,403	126,169	Total Material and Services		125,343
190,137	192,334	304,709	Total Parks		346,535
Debt Service					
-	42,733	25,000	100-421-9100	Principal	25,000
-	42,733	25,000	Total Debt Service		25,000

2022 Actual	2023 Actual	2024 Amended	Account	General Fund Detail	2025 Proposed
Non-Departmental					
-	-	-	100-480-7000	Capital Outlay	-
Transfers					
-	-	-	100-491-8001	Trans To Street Fund	-
-	396,475	-	100-491-8010	Trans To ARPA Fund	-
6,500	9,000	11,400	100-491-8003	Trans To Reserve Fund	-
6,500	405,475	11,400	Total Transfers		-
-	-	445,678	100-900-9900	Contingency	1,589,752
-	-	879,919	100-900-9990	Reserve for Future Expenditures	269,636
2,111,902	1,869,335	275,000	Unappropriated Ending Fund Balance		-
3,774,429	4,065,301	3,868,575	Total General Fund REQUIREMENTS		4,329,308

STREET FUNDS

2022 Actual	2023 Actual	2024 Amended	Street Fund Summary	2025 Proposed
132,672	185,281	201,682	Beginning Fund Balance	170,657
2,480	2,700	1,800	License and Permits	4,500
98,526	105,753	100,000	Charges for Services	116,380
203,459	206,083	178,705	Intergovernmental Revenue	180,056
1,084	6,823	6,500	Miscellaneous	9,550
-	-	-	Transfers	-
438,221	506,640	488,687	Total	481,143
119,869	136,601	183,390	Personnel Services	171,003
112,555	112,490	138,594	Materials and Services	175,889
30,600	26,052	33,544	Transfers	34,785
-	-	47,896	Contingency	99,466
-	-	85,263	Reserve for Future Expenditures	-
175,196	231,497	-	Unappropriated Ending Fund Balance	-
438,221	506,640	488,687	Total	481,143

2022 Actual	2023 Actual	2024 Amended	Account	Street Fund Detail	2025 Proposed
6/30/2021	6/30/2022	6/30/2023		RESOURCES	
203,459	206,083	178,705	121-300-3190	Gas Tax	180,056
98,526	105,753	100,000	121-300-3407	Transportation Utility	116,380
2,480	2,700	1,800	121-300-3408	Row Permits	4,500
842	6,813	6,000	121-300-3611	Interest Income	9,450
242	10	500	121-300-3601	Miscellaneous Revenue	100
1,084	6,823	6,500		Miscellaneous Revenue	9,550
-	-	-	121-391-3901	Transfer In - General Fund	-
-	-	-		Transfers	-
132,672	185,281	201,682	121-399-9999	Beginning Fund Balance	170,657
438,221	506,640	488,687		TOTAL RESOURCES	481,143

REQUIREMENTS

				Personnel Services	
-	-	-	121-431-1100	SALARIES AND WAGES	
8,385	9,606	9,820	121-431-1101	Director of Admin/Recorder	5,007
-	4,644	17,250	121-431-1120	City Administrator	6,265
18,465	20,311	21,880	121-431-1104	Public Works Super	18,792
23,279	27,215	28,120	121-431-1105	Administrative Assistant	6,654
10,461	8,205	10,730	121-431-1107	Utility Workers	33,193
7,881	9,560	10,520	121-431-1108	PW Admin Manager	12,474
-	383	3,130	121-431-1109	Utility Worker PT	2,985
2,726	298	6,250	121-431-1113	PW Admin Assistant	7,618
-	870	6,930	121-431-1212	Overtime	5,590
-	741	-	121-431-1302	Pager Pay	1,500
-	25	-	121-431-1303	Comp Time	-
-	-	-	121-431-4100	EMPLOYEE BENEFITS	
19,060	18,910	21,770	121-431-4110	EB-Medical & Dental	30,073
124	144	130	121-431-4120	EB-Insurance (life & disab)	92
5,461	6,471	8,770	121-431-4150	EB-Employer Taxes	7,543
22,601	26,021	36,900	121-431-4170	EB-PERS	31,768
1,426	3,197	1,190	121-431-4190	EB-Workers Comp	1,449
119,869	136,601	183,390		Total Personnel Services	171,003

2022 Actual	2023 Actual	2024 Amended	Account	Street Fund Detail	2025 Proposed
Materials and Services					
11,772	46,824	55,300	121-431-5100	PROFESSIONAL SERVICES	55,200
30,764	-	-	121-431-5200	CONTRACTED SUPPORT	-
154	183	-	121-431-5300	OPERATIONAL SUPPLIES	-
7,489	7,380	12,600	121-431-5500	PROGRAM & GRANT EXPENSES	42,277
885	709	4,600	121-431-6100	BUILDING MAINT & SUPPLIES	3,100
433	509	800	121-431-6200	RENTALS AND LEASES	800
4,365	4,668	5,085	121-431-6300	INSURANCE	4,594
171	368	200	121-431-6400	ADVERTISING & RECRUITMENT	200
269	817	800	121-431-6500	LEARNING, DUES & MEMBERSHIPS	800
2,212	2,189	2,600	121-431-6600	OFFICE SUPPLIES & MISC EXPENSE	2,600
-	-	-	121-431-6610	BANK FEES	-
5,758	4,224	7,000	121-431-6700	EQUIP MAINT & SUPPLIES	7,122
199	263	400	121-431-6800	UNIFORMS	400
48,085	44,356	49,209	121-431-6900	UTILITIES	58,797
112,555	112,490	138,594	Total Materials and Service		175,889
232,425	249,091	321,984	Total Street		346,892
Transfers Out					
6,200	-	9,000	121-491-8003	Trans To Reserve Fund	-
24,400	26,052	24,544	121-491-8701	Operational Overhead	34,785
30,600	26,052	33,544	Total Transfers Out		34,785
-	-	47,896	121-900-9900	Contingency	99,466
-	-	85,263	Reserve for Future Expenditures		-
175,196	231,497	-	Unappr. Ending Fund Balance		-
438,221	506,640	488,687	TOTAL REQUIREMENTS		481,143

2022 Actual	2023 Actual	2024 Amended	Street Construction Fund Summary	2025 Proposed
275,035	403,059	466,622	Beginning Fund Balance	391,887
8,606	17,792	9,250	Charges for Services	10,138
67,820	94,913	96,225	Intergovernmental Revenue	96,953
50,000	-	250,000	Grants	-
2,047	12,705	15,100	Miscellaneous	15,000
403,508	528,469	837,197	Total	513,978
-	5,918	552,000	Capital Outlay	417,115
414	4,928	500	Transfers	488
-	-	-	Contingency	96,375
-	-	284,697	Reserve for Future Expenditures	-
403,094	517,623	-	Unappropriated Ending Fund Balance	-
403,508	528,469	837,197	Total	513,978

2022 Actual	2023 Actual	2024 Amended	Account	Street Construction Fund Detail	2025 Proposed
6/30/2021	6/30/2022	6/30/2023		RESOURCES	
67,820	94,913	96,225	122-300-3190	Gas Tax	96,953
50,000	-	250,000	122-300-3341	Special Allotment Grant	-
50,000	-	250,000		Grants	-
8,192	16,798	8,750	122-300-3551	SDC-Improvement	9,650
414	994	500	122-300-3554	SDC Administration	488
8,606	17,792	9,250		Charges for Services	10,138
2,047	12,705	15,000	122-300-3611	Interest Income	15,000
-	-	100	122-300-3601	Miscellaneous Revenue	-
2,047	12,705	15,100		Miscellaneous Revenue	15,000
275,035	403,059	466,622	122-399-9999	Beginning Fund Balance	391,887
403,508	528,469	837,197		TOTAL RESOURCES	513,978
				REQUIREMENTS	
-	5,918	552,000	122-431-7000	Capital Outlay	417,115
-	5,918	552,000		Total Street Construction	417,115
414	4,928	500	122-491-8801	Transfer Out	488
	-	-	122-900-9900	Contingency	96,375
-	-	284,697	122-900-9990	Reserve for Future Expenditures	-
403,094	517,623	-		Unappr. Ending Fund Balance	-
403,508	528,469	837,197		TOTAL REQUIREMENTS	513,978

RESERVE FUND

2022 Actual	2023 Actual	2024 Amended	Reserve Fund Summary	2025 Proposed
86,938	114,814	137,993	Beginning Fund Balance	161,327
555	3,179	3,000	Miscellaneous	3,000
29,700	20,000	31,400	Transfers from other Funds	-
117,193	137,993	172,393	Total	164,327
2,370	-	44,000	Capital Outlay	-
-	-	-	Contingency	164,327
-	-	128,393	Reserve for Future Expenditures	-
114,823	137,993	-	Unappropriated Ending Fund Balance	-
117,193	137,993	172,393	Total	164,327

2022 Actual	2023 Actual	2024 Amended	Reserve Fund Detail		2025 Proposed
6/30/2022	6/30/2023	6/30/2024	RESOURCES		
555	3,179	3,000	123-300-3611	Interest	3,000
555	3,179	3,000		Miscellaneous Revenue	3,000
6,500	9,000	11,400	123-391-0100	Trans From-General	-
6,200	-	9,000	123-391-0121	Trans From-Streets	-
8,500	-	-	123-391-0201	Trans From-Sewer	-
8,500	11,000	11,000	123-391-0205	Trans From-Water	-
29,700	20,000	31,400		Transfers	-
86,938	114,814	137,993	123-399-9999	Beginning Fund Balance	161,327
117,193	137,993	172,393	TOTAL RESOURCES		164,327
REQUIREMENTS					
107	-	-	123-423-7504	Dump Truck	-
107	-	-	123-423-7505	Backhoe	-
107	-	4,000	123-423-7506	Pub Wrks Trac/Mower	-
-	-	-	123-423-7507	PW Crew Cab with Crane	-
-	-	-	123-423-7515	Plotter	-
-	-	40,000	123-423-7710	Pub Wrks Pick Up	-
2,049	-	-	123-423-7726	City Hall Siding	-
-	-	-	123-423-7727	City Hall Carpet	-
-	-	-	123-423-7740	Police Vehicle	-
2,370	-	44,000	Total Capital Outlay		-
-	-	-	123-900-9900	Contingency	164,327
-		128,393	123-900-9990	Reserve for Future Expenditures	-
114,823	137,993	-	Unappr. Ending Fund Balance		-
117,193	137,993	172,393	TOTAL REQUIREMENTS		164,327

PARKS IMPROVEMENT FUND

2022 Actual	2023 Actual	2024 Amended	Parks Improvement Fund Summary	2025 Proposed
373,849	373,849	459,218	Beginning Fund Balance	524,397
9,116	9,736	9,750	Charges for Services	10,738
23,275	30,687	20,000	Intergovernmental Revenue	21,000
-	-	-	Grants	-
2,186	13,638	34,100	Miscellaneous	13,000
408,426	427,910	523,068	Total	569,135
2,480	-	244,369	Capital Outlay	468,705
366	390	500	Transfers	430
-	-	248,199	Contingency	100,000
-	-	30,000	Reserve for Future Expenditures	-
405,580	427,520	-	Unappropriated Ending Fund Balance	-
408,426	427,910	523,068	Total	569,135

2022 Actual	2023 Actual	2024 Amended	Account	Park Improvement Fund Detail	2025 Proposed
6/30/2021	6/30/2022	6/30/2023		RESOURCES	
23,275	30,687	20,000	125-300-3301	State Shared Revenue	21,000
-	-	-	125-300-3341	State Parks Dept. Grant	-
7,568	8,081	8,000	125-300-3551	SDC-Improvement	8,916
1,182	1,264	1,250	125-300-3552	SDC-Reimbursement	1,392
366	391	500	125-300-3554	SDC-Administration	430
9,116	9,736	9,750		Charges for Services	10,738
2,186	13,638	13,000	125-300-3611	Interest Income	13,000
-	-	21,000	125-300-3643	Veterans Memorial Donation	-
-	-	100	125-300-3601	Miscellaneous Revenue	-
2,186	13,638	34,100		Miscellaneous Revenue	13,000
373,849	373,849	459,218	125-399-9999	Beginning Fund Balance	524,397
408,426	427,910	523,068		TOTAL RESOURCES	569,135
REQUIREMENTS					
2,480	-	244,369	125-452-7000	Capital Outlay	468,705
2,480	-	244,369		Total Parks Improvement	468,705
366	390	500	125-491-8000	Transfers Out	430
-	-	248,199	125-900-9900	Contingency	100,000
-	-	30,000	125-900-9990	Reserve for Future Expenditures	-
405,580	427,520	-		Unappr. Ending Fund Balance	-
408,426	427,910	523,068		TOTAL REQUIREMENTS	569,135

SEWER FUNDS

2022 Actual	2023 Actual	2024 Amended	Sewer Fund Summary	2025 Proposed
296,198	296,198	146,728	Beginning Fund Balance	202,072
523,563	533,785	520,000	Charges for Services	524,500
2,020	7,126	8,600	Miscellaneous	17,100
821,781	837,109	675,328	Total	743,672
194,858	220,667	276,500	Personnel Services	275,076
185,903	181,076	177,164	Materials and Services	264,586
238,304	185,043	169,474	Transfers	80,351
-	-	0	Contingency	123,660
-	-	52,190	Reserve/Ending Fund Balance	-
202,716	250,323	-	Unappropriated Ending Fund Balance	-
821,781	837,109	675,328	Total	743,673

2022 Actual	2023 Actual	2024 Amended	Account	Sewer Fund Proposed Budget	2025 Proposed
6/30/2022	6/30/2023	6/30/2024		RESOURCES	
523,563	533,785	520,000	201-300-3441	Service Charges - Sewer	524,500
2,020	7,126	8,500	201-300-3611	Interest Income	17,000
-	-	100	201-300-3601	Miscellaneous Revenue	100
2,020	7,126	8,600		Miscellaneous Revenue	17,100
296,198	296,198	146,728	201-399-9999	Beginning Fund Balance	202,072
821,781	837,109	675,328		TOTAL RESOURCES	743,672

REQUIREMENTS					
Personnel Services					
-	-	-	201-432-1100	SALARIES AND WAGES	-
8,385	9,606	9,820	201-432-1101	Director of Admin/Recorder	5,007
-	4,644	17,250	201-432-1120	City Administrator	3,761
29,016	31,917	34,380	201-432-1104	Public Works Super	36,480
25,749	30,477	31,980	201-432-1105	Administrative Assistant	6,162
26,846	18,051	23,600	201-432-1107	Utility Workers	57,987
23,264	35,052	38,570	201-432-1108	PW Admin Manager	29,106
-	-	-	201-432-1109	PW Maintenance PT	2,985
2,726	298	6,250	201-432-1113	PW Admin Assistant	12,696
-	1,136	6,930	201-432-1212	Overtime	5,726
-	1,612	-	201-432-1302	Pager Pay	-
-	55	-	201-432-1303	Comp Time	-
-	-	-	201-432-4100	EMPLOYEE BENEFITS	-
32,590	32,968	38,900	201-432-4110	EB-Medical & Dental	47,475
218	244	200	201-432-4120	EB-Insurance (life & disab)	176
8,894	10,530	12,900	201-432-4150	EB-Employer Taxes	12,346
35,692	40,766	53,400	201-432-4170	EB-PERS	52,685
1,477	3,311	2,320	201-432-4190	EB-Workers Comp	2,484
194,858	220,667	276,500		Total Personnel Services	275,076

2022 Actual	2023 Actual	2024 Amended	Account	Sewer Fund Proposed Budget	2025 Proposed
Materials and Services					
20,543	66,922	51,303	201-432-5100	PROFESSIONAL SERVICES	92,500
34,416	7,790	-	201-432-5200	CONTRACTED SUPPORT	-
11,402	7,516	8,000	201-432-5300	OPERATIONAL SUPPLIES	8,000
1,529	1,098	5,100	201-432-6100	BUILDING MAINT & SUPPLIES	3,600
1,211	998	2,500	201-432-6200	RENTALS AND LEASES	2,500
10,599	11,355	12,381	201-432-6300	INSURANCE	11,256
171	380	400	201-432-6400	ADVERTISING & RECRUITMENT	400
4,749	5,367	7,600	201-432-6500	LEARNING, DUES & MEMBERSHIPS	7,100
5,400	4,553	9,100	201-432-6600	OFFICE SUPPLIES & MISC EXPENSE	7,800
-	-	-	201-432-6610	BANK FEES	1,200
57,784	26,015	31,400	201-432-6700	EQUIP MAINT & SUPPLIES	69,175
199	279	600	201-432-6800	UNIFORMS	600
37,900	48,804	48,780	201-432-6900	UTILITIES	60,455
185,903	181,076	177,164		Total Materials and Service	264,586
380,761	401,743	453,664		Total Sewer	539,662
Transfers Out					
25,961	26,155	26,000	201-491-8601	Franchise Fee	26,225
8,500	-	-	201-491-8003	Trans To Reserve Fund	
166,535	118,900	106,531	201-491-8006	Trans To Sewer Bond	-
37,308	39,988	36,943	201-491-8701	Operational Overhead	54,126
238,304	185,043	169,474		Total Transfers Out	80,351
-	-	-	201-900-9900	Contingency	123,660
-	-	52,190	201-900-9990	Resv. for Future Exp.	-
202,716	250,323	-		Unappr. Ending Fund Balance	-
821,781	837,109	675,328		TOTAL REQUIREMENTS	743,673

2022 Actual	2023 Actual	2024 Amended	Sewer Construction Fund Summary	2025 Proposed
1,724,716	1,801,504	1,996,746	Beginning Fund Balance	1,944,818
167,428	187,386	169,450	Charges for Services	170,554
10,044	56,323	60,000	Miscellaneous	1,096,300
1,902,188	2,045,213	2,226,196	Total	3,211,672
99,846	47,467	344,002	Capital Outlay	2,000,000
688	1,000	800	Transfers	810
-	-	-	Contingency	1,210,862
-	-	1,881,394	Reserve for Future Expenditures	-
1,801,654	1,996,746	-	Unappr. Ending Fund Balance	-
1,902,188	2,045,213	2,226,196	Total	3,211,672

2022 Actual	2023 Actual	2024 Amended	Account	Sewer Construction Fund Detail	2025 Proposed
6/30/2022	6/30/2023	6/30/2024		RESOURCES	
156,770	158,932	158,000	202-300-3550	Sewer Fee Revenue	158,000
2,620	6,998	2,800	202-300-3551	SDC-Improvement	3,086
7,350	19,620	7,850	202-300-3552	SDC-Reimbursement	8,658
688	1,836	800	202-300-3554	SDC-Administration	810
10,658	28,454	11,450		Charges for Services	12,554
-	-	-	202-300-3410	Wastewater Systems Funding - SB1530	1,000,000
10,044	56,323	60,000	202-300-3611	Interest Income	96,300
10,044	56,323	60,000		Miscellaneous Revenue	1,096,300
1,724,716	1,801,504	1,996,746	202-399-9999	Beginning Fund Balance	1,944,818
1,902,188	2,045,213	2,226,196		TOTAL RESOURCES	3,211,672
				REQUIREMENTS	
99,846	47,467	344,002	202-432-7000	Capital Outlay	2,000,000
99,846	47,467	344,002		Total Sewer Construction	2,000,000
688	1,000	800	202-491-8000	Transfers Out	810
-	-	-	202-900-9900	Contingency	1,210,862
-	-	1,881,394	202-900-9990	Resv. for Future Exp.	-
1,801,654	1,996,746	-		Unappr. Ending Fund Bal.	-
1,902,188	2,045,213	2,226,196		TOTAL REQUIREMENTS	3,211,672

2022 Actual	2023 Actual	2024 Amended	Sewer Bond Fund Summary	2025 Proposed
40,683	151,847	-	Beginning Fund Balance	-
24	3,867	-	Miscellaneous	-
166,535	118,900	106,531	Transfers from other Funds	-
207,242	274,614	106,531	Total	-
55,383	55,137	106,531	Debt Service	-
151,859	219,477	-	Unappropriated Ending Fund Balance	-
207,242	274,614	106,531	Total	-

2022 Actual	2023 Actual	2024 Amended	Account	Sewer Bond Fund Detail	2025 Proposed
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6/30/2022 6/30/2023 6/30/2024

RESOURCES

24	3,867	-	203-300-3611	Interest Income	-
24	3,867	-		Miscellaneous Revenue	-
166,535	118,900	106,531	203-391-0201	Transfer From-Sewer	-
40,683	151,847	-	203-399-9999	Beginning Fund Balance	-
207,242	274,614	106,531		TOTAL RESOURCES	-

REQUIREMENTS

Debt Service					
6,832	3,805	1,640	203-432-9001	LOAN INTEREST	-
48,551	51,332	104,891	203-432-9002	LOAN PRINCIPAL	-
55,383	55,137	106,531		Total Debt Service	-
-	-	-	203-900-9990	Reserve for Future Expenditures	-
151,859	219,477	-		Unappr. Ending Fund Balance	-
207,242	274,614	106,531		TOTAL REQUIREMENTS	-

WATER FUNDS

2022 Actual	2023 Actual	2024 Amended	Water Summary	2025 Proposed
466,091	506,401	642,666	Beginning Fund Balance	718,127
504,858	499,471	514,300	Charges for Services	504,300
35,888	58,174	52,200	Miscellaneous	67,096
1,006,837	1,064,046	1,209,166	Total	1,289,523
171,690	190,997	270,230	Personnel Services	247,885
152,275	154,045	259,081	Materials and Services	271,654
173,034	76,337	76,936	Transfers	77,040
-	-	78,651	Contingency	692,944
-	-	524,268	Reserve for Future Expenditures	-
509,838	642,667	-	Unappropriated Ending Fund Balance	-
1,006,837	1,064,046	1,209,166	Total	1,289,523

2022 Actual	2023 Actual	2024 Amended	Account	Water Fund Detail	2025 Requested
6/30/2022	6/30/2023	6/30/2024		RESOURCES	
498,400	493,921	509,000	205-300-3401	Service Charges Water	499,000
6,458	5,550	5,300	205-300-3403	Reconnection Fee	5,300
504,858	499,471	514,300		Charges For Services	504,300
-	-	-	205-300-3404	Sale of Property	-
3,272	14,729	20,000	205-300-3611	Interest Income	32,000
-	-	-	205-300-3612	Refunds	-
8,697	8,697	7,200	205-300-3620	Lease-Water Tower	7,200
14,520	15,840	15,000	205-300-3622	Verizon Lease	16,896
9,399	18,908	10,000	205-300-3601	Miscellaneous Revenue	11,000
35,888	58,174	52,200		Miscellaneous Revenue	67,096
466,091	506,401	642,666	205-399-9999	Beginning Fund Balance	718,127
1,006,837	1,064,046	1,209,166		TOTAL RESOURCES	1,289,523

REQUIREMENTS					
Personnel Services					
-	-	-	205-461-1100	SALARIES AND WAGES	
8,385	9,606	9,820	205-461-1101	Director of Admin/Recorder	5,007
-	4,644	6,250	205-461-1120	City Manager/Finance Director	6,269
27,258	29,983	28,750	205-461-1104	Public Works Super	27,636
25,749	30,477	32,300	205-461-1105	Administrative Assistant	7,638
28,943	26,155	31,980	205-461-1107	Utility Workers	46,458
9,803	12,746	35,150	205-461-1108	PW Admin Manager	29,106
-	-	-	205-461-1109	PW Maintenance PT	2,984
2,726	298	14,030	205-461-1113	PW Admin Assistant	12,696
-	1,016	6,930	205-461-1212	Overtime	5,726
-	1,257	-	205-461-1302	Pager Pay	-
-	94	-	205-461-1303	Comp Time	-
-	-	-	205-461-4100	EMPLOYEE BENEFITS	-
27,587	27,613	38,000	205-461-4110	EB-Medical & Dental	44,545
184	203	190	205-461-4120	EB-Insurance (life & disab)	142
7,890	9,191	12,640	205-461-4150	EB-Employer Taxes	10,979
31,940	34,969	52,240	205-461-4170	EB-PERS	46,706
1,225	2,745	1,950	205-461-4190	EB-Workers Comp	1,993
171,690	190,997	270,230		Total Personnel Services	247,885

2022 Actual	2023 Actual	2024 Amended	Account	Water Fund Detail	2025 Requested
Materials and Services					
28,537	34,475	82,800	205-461-5100	PROFESSIONAL SERVICES	87,000
4,006	320	-	205-461-5200	CONTRACTED SUPPORT	-
32,753	26,126	39,500	205-461-5300	OPERATIONAL SUPPLIES	37,785
1,285	993	8,400	205-461-6100	BUILDING MAINT & SUPPLIES	6,900
1,065	1,134	4,400	205-461-6200	RENTALS AND LEASES	4,400
14,133	15,163	16,530	205-461-6300	INSURANCE	18,183
171	380	400	205-461-6400	ADVERTISING & RECRUITMENT	400
3,373	7,239	11,000	205-461-6500	LEARNING, DUES & MEMBERSHIPS	11,000
5,907	5,442	9,000	205-461-6600	OFFICE SUPPLIES & MISC EXPENSE	22,950
-	-	-	205-461-6610	BANK FEES	1,300
20,937	12,136	28,100	205-461-6700	EQUIP MAINT & SUPPLIES	18,700
199	283	600	205-461-6800	UNIFORMS	600
39,908	50,354	58,351	205-461-6900	UTILITIES	62,436
152,275	154,045	259,081	Total Materials and Services		271,654
323,965	345,042	529,311	Total Water		519,539
Transfers Out					
8,500	11,000	11,000	205-491-8003	Trans To Reserve Fund	-
104,235	-	-	205-491-8009	Trans To Water Bond	-
24,730	25,451	25,450	205-491-8601	Trans Out - Franchise Fees	24,950
35,569	39,886	40,486	205-491-8701	Trans Out OP OH	52,090
173,034	76,337	76,936	Total Transfers Out		77,040
-	-	78,651	205-900-9900	Contingency	692,944
-	-	524,268	205-900-9990	Reserve for Future Expenditures	-
509,838	642,667	-	Unappr. Ending Fund Balance		-
1,006,837	1,064,046	1,209,166	TOTAL REQUIREMENTS		1,289,523

2022 Actual	2023 Actual	2024 Amended	Water Construction Fund Summary	2025 Proposed
1,055,308	1,116,327	1,248,060	Beginning Fund Balance	1,312,875
89,542	102,409	90,800	Charges for Service	91,274
6,147	35,124	40,000	Miscellaneous	140,000
1,150,997	1,253,860	3,142,423	Total	3,307,712
33,966	4,800	1,837,611	Capital Outlay	3,102,914
694	1,000	950	Transfers	816
-	-	1,303,862	Contingency	203,982
-	-	-	Reserve for Future Exp.	-
1,116,337	1,248,060	-	Unappr. Ending Fund Balance	-
1,150,997	1,253,860	3,142,423	Total	3,307,712

2022 Actual	2023 Actual	2024 Amended	Account	Water Construction Fund Detail	2025 Proposed
6/30/2022	6/30/2023	6/30/2024		RESOURCES	
82,516	83,649	83,000	206-300-3550	Water Fee Revenue	83,000
854	2,282	1,000	206-300-3551	SDC-Improvement	1,006
5,478	14,630	5,850	206-300-3552	SDC-Reimbursement	6,452
694	1,848	950	206-300-3554	SDC-Administration	816
7,026	18,760	7,800		Charges for Services	8,274
-	-	1,763,563	206-300-3553	Revolving Loan	1,763,563
-	-	1,763,563		Loan	1,763,563
-	-	-	206-300-3410	Legislative Appropriate	100,000
6,147	35,124	40,000	206-300-3611	Interest Income	40,000
6,147	35,124	40,000		Miscellaneous Revenue	140,000
1,055,308	1,116,327	1,248,060	206-399-9999	Beginning Fund Balance	1,312,875
1,150,997	1,253,860	3,142,423		TOTAL RESOURCES	3,307,712

REQUIREMENTS					
33,966	4,800	74,048	206-461-7000	Capital Outlay	1,760,535
-	-	162,500	206-461-7001	Design and Engineering	118,316
-	-	1,387,000	206-461-7002	Construction	1,010,000
-	-	138,000	206-461-7003	Construction Contingency	138,000
-	-	15,000	206-461-7004	Labor Standards	15,000
-	-	10,000	206-461-7005	Environmental Review	10,000
-	-	15,000	206-461-7006	Project Mgt/Fed Regs	15,000
-	-	5,000	206-461-7007	Legal Fees	5,000
-	-	5,000	206-461-7008	Permitting and Reg Fees	5,000
-	-	26,063	206-461-7009	Loan Fees	26,063
33,966	4,800	1,837,611		Total Water Construction	3,102,914
694	1,000	950	206-491-8000	Transfers Out	816
-	-	1,303,862	206-900-9900	Contingency	203,982
-	-	-	206-900-9990	Reserve for Future Exp.	-
1,116,337	1,248,060	-		Unappr. Ending Fund Balance	-
1,150,997	1,253,860	3,142,423		TOTAL REQUIREMENTS	3,307,712

2022 Actual	2023 Actual	2024 Amended	Water Bond Fund Summary	2025 Proposed
83,283	-	-	Beginning Fund Balance	-
(425)	-	-	Miscellaneous	-
104,235	-	-	Transfers from other Funds	-
187,093	-	-	Total	-
190,990	0	-	Debt Service	-
-	-	-	Unappropriated Ending Fund Balance	-
190,990	-	-	Total	-

2022 Actual	2023 Actual	2024 Amended	Account	Water Bond Fund Detail	2025 Proposed
RESOURCES					
(425)	-	-	207-300-3611	Interest Income	-
(425)	-	-		Miscellaneous Revenue	-
104,235	-	-	207-391-0251	Transfers From-Water	-
83,283	-	-	207-399-9999	Beginning Fund Balance	-
187,093	-	-		TOTAL RESOURCES	-
REQUIREMENTS					
Debt Service					
6,789	-	-	207-461-9001	BOND INTEREST	-
184,201	-	-	207-461-9002	BOND PRINCIPAL	-
190,990	-	-		Total Debt Service	-
-	-	-		Unappr. Ending Fund Balance	-
190,990	-	-		TOTAL REQUIREMENTS	-

ARPA FUND

2022 Actual	2023 Actual	2024 Amended	ARPA Fund Summary	2025 Proposed
-	-	695,497	Beginning Fund Balance	628,847
-	396,475	1,000,000	Grants	900,000
-	22,877	15,000	Miscellaneous	15,000
-	396,475	-	Transfers from other Funds	-
-	815,827	1,710,497	Total	1,543,847
-	-	-	Personnel Services	-
-	44,331	1,031,547	Capital Outlay	1,399,222
-	40,000	40,000	Special Payments	40,000
-	-	0	Contingency	104,625
-	-	638,950	Reserve for Future Expenditures	-
-	731,496	-	Unappropriated Ending Fund Balance	-
-	815,827	1,710,497	Total	1,543,847

2022 Actual	2023 Actual	2024 Amended	Account	ARPA Fund Detail	2025 Proposed
6/30/2022	6/30/2023	6/30/2024		RESOURCES	
-	396,475	-	300-302-3310	ARPA SLRF Grant	-
-	-	1,000,000	300-302-3311	MCARPA Grant	900,000
-	396,475	1,000,000		Grant Revenue	900,000
-	22,877	15,000	300-300-3611	Interest Income	15,000
-	22,877	15,000		Miscellaneous Revenue	15,000
-	396,475	-	300-391-0100	Transfers From-General Fund	-
-	-	695,497	300-399-9999	Beginning Fund Balance	628,847
-	815,827	1,710,497		TOTAL RESOURCES	1,543,847

REQUIREMENTS
Personnel Services

-	-	-		Capital Outlay	-
-	-	7,500	300-423-7000	Capital Outlay	7,500
-	44,331	1,024,047	300-432-7000	Capital Outlay	1,391,722
-	44,331	1,031,547		Total Capital Outlay	1,399,222
				Special Payments	
-	15,000	15,000	300-432-7501	Pass Thru Payments	15,000
-	25,000	25,000	300-432-7502	Pass Thru Payments - Utility	25,000
-	40,000	40,000		Total Special Payments	40,000
-	-	-	300-900-9900	Contingency	104,625
-	-	638,950	300-900-9990	Reserve for Future Expenditures	-
-	731,496	-		Unappr. Ending Fund Balance	-
-	815,827	1,710,497		TOTAL REQUIREMENTS	1,543,847

APPENDICES

**Personnel Expenses Summary
FY 2024-25 Proposed Budget**

	FTE	Annual Salary/Wages	Annual Benefits	Total
Administration Department*				
Director of Admin/City Recorder	1.00	100,140	61,968	162,108
City Administrator	1.00	125,370	57,065	182,435
Admin Assistants	1.52	92,784	55,347	148,131
Overtime		6,800	2,915	9,715
	3.52	325,094	177,295	502,389
Public Works Department				
Superintendent	1.00	110,544	71,626	182,170
Utility Worker II	1.00	74,352	50,719	125,071
Utility Workers I	2.00	110,184	105,934	216,391
PW Admin Manager	1.00	83,160	57,386	140,546
PT Utility Worker	0.50	11,940	4,929	16,869
Admin Assistant	1.00	50,784	48,348	99,132
Overtime Pay		21,000	9,237	30,237
	6.50	461,964	348,179	810,416
Police Department				
Police Chief	1.00	117,012	63,084	180,096
Police Sergeant	1.00	97,044	64,064	161,108
Police Officers	4.00	305,424	245,100	558,946
PD Admin Asst.	1.00	59,412	51,661	111,073
Overtime		42,300	18,927	61,227
	7.00	621,192	442,836	1,072,450
TOTALS	17.02	1,408,250	968,310	2,385,255

Budget Summary	2,379,490
Rounding difference	5,765

* allocated to Operating Depts

CITY OF HUBBARD
Proposed Budget
Transfer Summary
FY 2024-25

	Out	In
General Fund	-	194,720
Street Fund	34,785	-
Street Construction Fund	488	-
Reserve Fund	-	-
Parks Improvement Fund	430	-
Sewer Fund	80,351	-
Sewer Construction Fund	810	-
Sewer Bond Fund	-	-
Water Fund	77,040	-
Water Construction Fund	816	-
Water Bond Fund	-	-
Total Transfer Out and In	194,720	194,720

City of Hubbard - Service Option Sheet - FY 24-25 Proposed

SOS: **Future Operational Needs**

Dept: City Hall/Police Department

Contact: Shawn Waite, City Administrator

Service Category: General Fund

Mandate	None	Related	SHALL
Leverage	None	Some	HIGH

Executive Summary

The current City Hall has undergone some repairs and improvements to the building, but with a growing work force, increased technological needs, as well as, increased ADA and UBC regulations, the current City Hall building are quickly become a very inefficient and in need of substantial repair. Additionally, the mechanical systems are not functioning correctly resulting in hot and cold working conditions that are not in compliance with BOLI standards. The security of the building is in question as security measures for the Police Department are limited.

Service or Equipment Descriptions

	Revenue	Expense Total	General Fund	FTE
Proposed Budget Total	-	11,000,000	11,000,000	0.00
Addition #1				0.00

A new city hall is needed, but a new Police Department is a critical need. Whether City Hall personnel share a building with the Police Department or stay in the existing building.

Addition #2	\$0	\$0	\$0	0.00
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State/Federal Mandate

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the Discretionary General Fund
\$0	into other non Discretionary City Funds
\$0	directly to community members

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Additional Detail

GL Account Codes: 100-xxx-XXXX - multiple GL accounts

City of Hubbard - Service Option Sheet - FY 24-25 Proposed

SOS: **Future Operational Needs**

Dept: Police Department

Contact: Don Parise, Chief of Police

Service Category: General Fund

Mandate	None	Related	SHALL
Leverage	None	Some	HIGH

Executive Summary

(1).Future county wide radio project - A new radio system will be implemented, but staff believes it could be as far as three years out still. Marion County Public Works is the lead on this project, the project coordinator has briefed staff on the status of the project. Currently, an extension for the RFP to chose a vendor for project construction and implementation made. When this project comes to fruition there will be a large contractual monetary contribution requirement, but staff does not have an estimate for what that will be. (2). Another service need moving forward in the near future and in the interest of aligning Hubbard Police with the six pillars of 21st century policing regarding "technology" & "officery safety" will be the implmentation of Body Worn Cameras to include in car video cameras for all patrol funtions. This will be an expensive purchase but, one that will be beneficial as to mitigate the cost of any potential liability issues down the road. (3). A fleet replacement program needs to be developed with the consideraoin of adding another patrol vehicle. Currently, HPD has six patrol cars for a six person department and preparing for an additional vehicle now will be essential in the event one of our current vehicles goes down and is unavailable especially as HPD is moving towards full staff. (4) Remodel our existing evidence processing station within the police department as well as the evidence room, which would bring the temporary storage of evdience together in one location (for the most part) and eliminate any further concerns of DNA cross contamination with the current set up that the Hubbard Police Department has had historically with several temporary evidence lockers being located in the police department bathroom above the toilet and within close proximity of the shower. This is a concern which has been identified by an outside auditor numerous times in the past history as well as again with our most recent evidence inventory on March 13, 2024. **The total cost estimated by Spacesave Specialists, Inc. is in excess of \$15,000.00 and that cost is good for 30 days from the date of this proposal and that date is May 7, 2024**

Service or Equipment Descriptions

	Revenue	Expense Total	General Fund	FTE
Proposed Budget Total	-	-	-	0.00
Addition #1				0.00

Staff has been informed that the cost of the initial equipment purchase will be incurred by Marion County. The ongoing operational costs will need to be paid for by the participating agencies. That cost is unknown.

Addition #2	\$0	\$0	\$0	0.00
Staff is looking into a grant through CIS to pay for the equipment and initial implementation. The ongoing cost of storage for body camera footage will be a cost that the city will have to identify funding for. Staff is still in the research phase and unsure as to what that cost may be, but estimates are anywhere from \$10,000 annually to \$25,000 over a three period.				
Addition #3	\$0	\$0	\$0	0.00

A vehicle replacement schedule needs to be development. Over the next fiscal year staff will be developing one and bringing it forward to the Budget Committee and City Council for considerations. An estimated cost for a new vehicle as a back-up will be \$60,000+.

Addition #4	\$0	\$0	\$0	0.00
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Evidence processing and risk of cross contamination is a significant risk.

State/Federal Mandate

Compliance with Oregon Commission of Law Enforcement Standards and ORS 133.741

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the Discretionary General Fund
\$0	into other non Discretionary City Funds
\$0	directly to community members

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Additional Detail

GL Account Codes: 100-421-XXXX - multiple GL accounts

City of Hubbard - Service Option Sheet - FY 24-25 Proposed

SOS:	Upgrade-Police/Administration Service Windows	Service Category: General Fund			
Dept:	Administration / Police	Mandate	None	Related	SHALL
Contact:	Vickie Nogle	Leverage	None	Some	HIGH

Executive Summary

Upgrade of the Police and Administration Departments service windows with laminated safety glass, speak-through, and a pass through. Where money, currencies, and other important documents are exchanged, and potentially violent individuals on a day-to day basis needs to be safe for both employees and customers. The laminated safety glass transaction windows will offer protection against threats and wont shatter easily, ensuring maximum safety.

Service or Equipment Descriptions

	Revenue	Expense Total	General Fund	FTE
Proposed Budget Total	-	35,000	35,000	0.00
Addition #1	\$0	\$35,000	\$35,000	0.00
1 ea exterior Window (aprox 3 x 3) \$7,500; 1 ea interior Administration (aprox 8 x 3) \$15,000; 1 ea interior window Police Department (aprox 3 x 3)\$7,500				
Addition #2	\$0	\$0	\$0	0.00

Keeping visitors, administrative staff and police officers out of harm's way should be a top priority.

State/Federal Mandate

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the Discretionary General Fund into other non Discretionary City Funds directly to community members
\$0	
\$0	

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Additional Detail

GL Account Codes: 100-410-7000

City of Hubbard - Service Option Sheet - FY 24-25 Proposed

SOS: **Upgrade-Police/Administration Security Doors**
 Dept: Administration / Police
 Contact: Vickie Nogle

Service Category: General Fund

Mandate	None	Related	SHALL
Leverage	None	Some	WILL

Executive Summary

Upgrade of the Police and Administration Departments interior doors. There is a need for more stable and soundly constructed security barriers. The doorway is the most common point of intrusion and is becoming a necessity for stronger entryways to keep employees safe from potentially violent individuals on a day-to-day basis.

Service or Equipment Descriptions

	Revenue	Expense Total	General Fund	FTE
Proposed Budget Total	-	17,000	17,000	0.00
Addition #1	\$0	\$17,000	\$17,000	0.00
1 ea bullet resistant Level 8 Wood Door - Police (approx. \$8,000); 1 ea bullet resistant Level 8 Wood Door w/viewing window- Administration (approx. \$9,000).				
Addition #2	\$0	\$0	\$0	0.00

Keeping police officers, administrative staff and any visitors out of harm's way should be a top priority.

State/Federal Mandate

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the Discretionary General Fund
\$0	into other non Discretionary City Funds
\$0	directly to community members

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Additional Detail

GL Account Codes: 100-410-7000

City of Hubbard - Service Option Sheet - FY 24-25 Department Request

SOS: **Fleet Replacement**
 Dept: Public Works
 Contact: Melinda Olinger

General Fund, Streets, Sewer, Water

Mandate	None	Related	Some
Leverage	None	Some	High

Executive Summary

Public Works proposes to use public works department savings funds previously in the Reserve Fund (123) to replace the 2003 and 2004 Chevrolet pick-up trucks through the OrCPP program. Proposed replacements are Chevrolet Silverado 1500, Dbl Cab, 4x4 2.7 Turbo, although if approved, staff will continue to monitor the state purchasing program for opportunities for savings. Both the 2003 and 2004 trucks are well-worn, and continue to require additional maintenance and repair, which takes them out of service in addition to expending O & M funds. One truck will be retained in the fleet to become the street painting truck, and the second truck will be surplus.

Service or Equipment Descriptions

	Revenue	Expense Total	Ind, Streets, Sei	FTE
Department Request Budget Total	-	100,940	100,940	0.00
Addition #1		\$50,470		0.00

Replacement of 2004 Chevrolet Truck plus customization: Truck-\$40,469.08; Customization (radio; emergency lights; logo; tool box; racks)-\$10,000

Addition #2	\$0	\$50,470	\$50,470	0.00
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Replacement of 2003 Chevrolet Truck plus customization: Truck-\$40,469.08; Customization-\$10,000

State/Federal Mandate

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the Discretionary General Fund
\$0	into other non Discretionary City Funds
\$0	directly to community members

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Additional Detail

GL Account Codes: TBD