

HUBBARD CITY COUNCIL MEETING AGENDA

CITY HALL: (503)981-9633

JULY 14, 2020 – 7:00 PM

LOCATION: Council and Staff -HUBBARD FIRE HALL (3161 2ND STREET)

(MEMBERS OF THE PUBLIC CONFERENCE CALL -

Refer to Cover Sheet for details)

MEETING Notice: Due to distancing requirements, the Workshop portion of the meeting will be for members of the City Council and Staff only. Members of the public may attend via conference call. This is to enable interested citizens to listen to the meeting. All public comment is suspended during this meeting due to platform restrictions. **Should you wish to speak at the meeting, you may sign up by completing the form on the City's webpage or calling City Hall 48 hours prior to the meeting.** (Comments may be limited at the Mayor and/or Council President's discretion.)

<https://www.cityofhubbard.org/bc/webform/sign-if-you-want-speak-meeting>

Workshop 7:00 p.m. - 8:00 p.m.

1) CALL TO ORDER.

A) Flag Salute.

B) Roll call.

2) WORK SHOP - CONTINUED.

A) GOAL SETTING / STRATEGIC PLANNING – Sue Diciple.

Approximate start time 8:05 p.m.

3) PUBLIC HEARING CONTINUED.

A) City of Hubbard –Sewer Reimbursement District (Kooiman Estates Subdivision)- Matt Wadlington, Civil West Engineering – **REQUEST TO CONTINUE TO SEPTEMBER 8, 2020.**

4) FARMERS MARKET UPDATE – Bethany Zito.

5) MAYOR'S AND/OR COUNCIL'S PRESENTATIONS.

6) COOPERATION AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THREE FEDERAL FISCAL YEARS 2021-2023 – Lisa Trauernicht, Sr. Policy Analyst Board Of Marion County Commissioners' Office.

7) STAFF REPORTS.

A) **Hubbard Fire District – Fire Chief Joseph Budge.**

B) **Police Department–Police Chief Dave Rash.**

C) **Administrative Department–Director of Admin/Recorder Vickie Nogle.**

D) **Finance-Finance Director Judy Smith.**

E) **Public Works Department–Public Works Superintendent Mike Krebs.**

- 8) **DISCUSSION REGARDING SPLASH FOUNTAIN SEASON-Public Works.**
- 9) **DISCUSSION REGARDING “G” STREET (BETWEEN 2ND AND 3RD STREETS) SIDEWALK PROJECT- Public Works.**
- 10) **DISCUSSION REGARDING 7TH STREET DRAINAGE ISSUE-Public Works.**

11) **CONSENT AGENDA.**

(Matters listed within the Consent Agenda have been distributed to each member of the Hubbard City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda at the beginning of the meeting and placed on the Regular Agenda by request.)

A) **Approval of Minutes:**

1. **May 18, 2020, Budget Committee.**
2. **June 9, 2020, City Council.**

B) **Approval of the June 2020 Check Register Report.**

C) **Approval to move Tim Steele (Utility Worker I) to step D of the Hubbard Salary Schedule, effective July 1, 2020. (*Refer to Public Works report*)**

D) **Accept and award the base bid only for 5th Street Improvements (between “G” and “J” Streets) to S-2 Contractors, Inc. in the amount of \$117,290, and to direct Staff to move forward to execute contract documents as approved by the City Attorney and schedule construction. (*Refer to Public Works report*)**

12) **APPEARANCE OF INTERESTED CITIZENS.**

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13) **OTHER CITY BUSINESS.**

14) **DISCUSSION REGARDING REOPENING CITY HALL / POLICE DEPARTMENT.**

15) **COUNCIL RECESS OPEN PUBLIC MEETING AND CONVENE CLOSED EXECUTIVE SESSION TO REVIEW AND EVALUATE EMPLOYMENT-RELATED PERFORMANCE OF EMPLOYEES, AND TO CONSIDER INFORMATION OF RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION UNDER ORS 192.660(2)(i) AND 192.660(2)(f). PURSUANT TO ORS 192.660(4) COUNCIL SPECIFICALLY REQUEST THAT MEMBERS OF THE MEDIA AND OTHER ATTENDEES NOT DISCLOSE MATTERS DISCUSSED IN THE EXECUTIVE SESSION.**

16) **COUNCIL CLOSE EXECUTIVE (CLOSED) SESSION AND RECONVENE PUBLIC (OPEN) MEETING.**

17) CALENDAR OF ORDINANCES.

A) Ordinance No. 369-2020. An Ordinance repealing and replacing Chapter 5.05 to prohibit Door-To-Door Solicitation at residences with posted “No Soliciting” signs; regulating hours; providing for procedures and penalties; and declaring an emergency.

- (a) Motion to read by title only for first reading. (Reading by title only by the Mayor)
- (b) Motion to read by title only for second reading. (Reading by title only by the Mayor)
- (c) Motion to adopt Ordinance.

18) ADJOURNMENT. (Next regular scheduled City Council Meeting August 11, 2020, at 7:00 p.m.)

*******ACCESSABILITY NOTICE*******

Please contact the Director of Administration/City Recorder, Hubbard City Hall, 3720 2nd St., Hubbard OR 97032 (Phone No. 503-981-9633) prior to the scheduled meeting time if you need assistance accessing this electronic meeting. TTY users please call Oregon Telecommunications Relay Service at 1-800-735-2900.