

**CITY OF HUBBARD
CITY COUNCIL MEETING MINUTES
APRIL 13, 2021**

CALL TO ORDER: The Hubbard City Council meeting was called to order by Mayor Charles Rostocil at 7:00 p.m. at the Hubbard City Hall and via ZOOM due to COVID-19.

FLAG SALUTE: Mayor Charles Rostocil led the group in reciting the Pledge of Allegiance.

CITY COUNCIL PRESENT: Mayor Charles Rostocil, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Councilor James Audritsh, City Councilor Robert Prinslow (via Zoom).

STAFF PRESENT: Director of Administration/City Recorder Vickie Nogle, Public Works Superintendent Michael Krebs, Police Chief Dave Rash, Public Works Administrative Manager Melinda Olinger, Administrative Assistant / Court Clerk Julie Hedden, City Attorney Ashley Driscoll (via Zoom).

OTHER ATTENDEES: K.J Lewis with Republic Services, Travis Comfort, Scott Stierle, Will Mathias, Josh Harvey, Jason Jordan, Akim Chambers, Rocky Sherwood.

AWARDS PRESENTATION – Police Chief Dave Rash. Police Chief Dave Rash presented a life-saving merit award to Officer Glen Bentley for his actions on March 15, 2021. While on patrol he came upon an unconscious and unresponsive woman, he performed CPR before medics arrived giving the patient a chance for survival. Officer Glen Bentley was presented with a medal and a bar for his uniform.

Police Chief Dave Rash presented a life-saving merit award to Officer Marcos Jimenez for his actions performed on October 25, 2018. Officer Jimenez responded to a person in mental crises who was trying to hurt himself and had severely cut himself. Officer Jimenez performed life saving measures by applying a tourniquet and placed his hands inside the subjects wound to stop the bleeding. Officer Marcos Jimenez was presented with a medal and a bar for his uniform.

REPUBLIC SERVICES OF NORTH MARION COUNTY – KJ Lewis. K.J. Lewis of Republic Services gave a PowerPoint presentation update for Republic Services for the City of Hubbard. She said her intention is to meet with the City Council annually with an update on what is going on locally and in the wider world.

K.J. Lewis of Republic Services said when she was last here in the Fall of 2019, she presented to the Council the impact that China has on the global recycling markets, and now the pandemic increases the pressure placed on the industry. She went on to say there are quite a few bills that they are tracking with the most significant one being SB 582 which moved out of committee today and on to the Ways and Means Committee. This is a bill that would overhaul the States recycling system and create a standardized list of what is accepted, and places some of the responsibility on the plastics producer to make sure it has an actual end market for the material, and there could be some financial impact on consumers from the passage of this bill.

K.J. Lewis of Republic Services said the other bill is SB581 which is to reduce consumer confusion about what is recyclable, there will be a task force to work on this bill.

K.J. Lewis of Republic Services said when COVID hit their response was immediate and swift, all non-essential workers worked from home, provided PPE, installed plexiglass partitions, cleaned more frequently, and to keep up morale provided meals twice a week from local restaurants that their front-line workers could take home to their families. She added they also gave gift cards every other week to front line workers to spend at local businesses.

K.J. Lewis of Republic Services said during the peak of the ice storm they had 109 co-workers without power, and they provided \$4,200 in meal assistance to those employees.

K.J. Lewis of Republic Services said they are upping their Woodburn and Corvallis Call Center capacity by adding more Customer Service Representatives.

Will Mathias with Republic Services said the last time they came to City Council to request a rate adjustment was 2 years ago and at that time they anticipated that request would keep them right around 10% in profitability through 2020, with the acceptable range for this industry being between 8% & 12%. He went on to say with the rate increase they did in 2020 made it to where they could keep it in the 10% range, and with the rate increase they are requesting tonight it will allow them to keep around the same 10% range.

Will Mathias with Republic Services said page 11 shows the schedule of expenses and over all their expenses went down about 2% between 2019 and 2020, but disposal expenses went up 3.7% because more people stayed home due to COVID. He added that forecasted expenses for 21-22 shows a 25% increase in vehicle operating costs due to the increasing cost of fuel.

Will Mathias with Republic Services showed on page 12 and 13 of the presentation a breakdown of what a customer's monthly payment goes towards which includes things such as disposal/recycling costs, labor cost, franchise fees, facility, vehicle operating costs among others.

Will Mathias with Republic Services showed on page 14, the requested 2021 Rate Adjustment of 3.95%, but said that is a mistake and they are requesting a Rate Adjustment of 1.95%. He went on to say with the adjustment the residential rates would be: 20-gallon rate would be \$27.24 (.52 cent increase), 35-gallon rate would be \$30.60 (.59 cent increase), 64- gallon rate would be \$35.55 (.68 cent increase), and the 90-gallon rate would be \$40.40 (.77 cent increase). He went on to share on page 15 is a chart that shows over a 10 year period how the cumulative rate adjustment request implemented in Hubbard compare to the cumulative water/sewer/trash index over the 10 year period which is the inflationary index that most closely follows this business, it shows that over the 10 year period that accumulates to 38.2% and Hubbard rate adjustment over the same time period equates to 33.7% and that includes the rate adjustment of 1.95% being asked for tonight.

K.J. Lewis of Republic Services said on page 16 of the presentation shows the company sustainability goals and their deep commitment to climate leadership. She pointed out they are

involved in Charitable Giving and help sponsor events such as the Hop Festival, and they also have a National Foundation that focuses on community revitalization.

K.J. Lewis of Republic Services said in summary she wanted to thank the City of Hubbard for being such a great partner and wants to ask Council to direct Staff to draft a resolution for a rate adjustment of 1.95% and to work with Staff over the next year to develop a model based on the consumer price index, water, sewer, trash, and present this to Council when they come back next year.

Mayor Charles Rostocil asked in 2019 when the rate increase was approved what percentage increase was that.

Will Mathias of Republic Services said it was a 13.2% increase, it had been 3 years in between rate adjustments and the recycle market had taken a bad turn and that is why the increase was higher.

Mayor Charles Rostocil asked who sets the APR.

Will Mathias of Republic Services said that it is a generally accepted rate standard in the market which is between 8% and 12%.

City Councilor Tyler Thomas said the graph they showed shows their profitability was healthy when they took a 13% increase and Council had a lengthy discussion last year about raising water rates as little as a dollar. He stated there are a lot of residents on fixed incomes that cannot afford to be nicked and dined to death just because of inflation, and COVID is still hurting people. He went on to say that with the large rate increase that we took last time he is going to vote no on another increase.

City Councilor James Audritsh said he agrees with Councilor Tyler Thomas, but he can see both sides and because it is a small increase and there has not been an increase in 2 years, he would vote in favor of the increase.

Mayor Charles Rostocil said he agrees with Councilor Tyler Thomas, a 13% increase was a big increase, and even though it is only a .56 increase per month it adds up and we do have a lot of people on a fixed income.

Mayor Charles Rostocil said he is whole heartily opposed to a yearly table increase and is not a fan of automatically adjusted tables.

Consensus of City Council is they are against the yearly table increase and not interested in pursuing that.

MSA/Mayor Charles Rostocil/City Councilor James Audritsh made a motion to accept a 1.95% increase in the cost of service for Republic Services and for Staff to prepare a Resolution and to come back to the next meeting for approval. Mayor Charles Rostocil, City Councilor James

Audritsh, City Councilor Michelle Dodge were in favor. City Councilor Robert Prinslow and City Councilor Tyler Thomas were opposed. Motion carried 3-2.

Mayor Charles Rostocil said he appreciates their efforts during the ice storm and being great partners during that event.

DISCUSS CITY HALL / POLICE DEPARTMENT GENERATOR AND SERVER. – Refer to Police Chief Dave Rash memos. Police Chief Dave Rash said he learned during the ice storm the generator at City Hall needs to be updated, it was only able to provide enough power at City Hall to operate at half the capacity and in the event of an emergency City Hall is designated as the City Emergency Operations Center. He went on to say the City received reimbursement of \$25,000 from Lake Oswego because they hired Officer Thommen under three years, which was the cost of his salary and training, and this money went into the General Fund. Furthermore, he said the Police Department does not need it and with the public's safety in mind he is recommending that we use half of these funds, approximately \$13,000 to purchase and install a new generator for City Hall.

Mayor Charles Rostocil asked if there were any Grants that might be available for this.

Public Works Administrative Manager Melinda Olinger said that possibly in 2022 there might be the potential to apply for a Grant, but it is not a guarantee.

City Councilor James Audritsh asked when the last generator was installed.

Public Works Superintendent Mike Krebs said it was installed in 2000, and stated he is not sure of the life expectancy of a generator but guesses it to be approximately 20 years.

Police Chief Dave Rash said in speaking with Director of Administration/City Recorder Vickie Nogle he found out the computers on the City Hall side are freezing up and running slow, and he was told the warranty is up on the server and it is recommended by Blackpoint the Server be upgraded sooner than later.

City Councilor James Audritsh asked if there was any of our information stored on the server.

Director of Administration/City Recorder Vickie Nogle said the City has a backup that goes through Blackpoint and is offsite which the City pays them for that storage. She went on to say the biggest thing that is on this server is Laserfiche and our local files, most information is on the cloud.

Director of Administration/City Recorder Vickie Nogle said during the remodel move, there was a part that got broken or malfunctioned and because the server is out of warranty, our technician was having a hard time finding the part, and he said his concern was that if the server were to go down, it would take a while to find the parts if at all.

City Councilor James Audritsh said he has no problem paying for a new server but would like to look for other IT support besides Blackpoint.

Mayor Charles Rostocil said he sees a need to upgrade to a new generator but is more hesitant on buying a new server and would like to see other quotes and would like to know exactly what we need the server for if everything is going cloud based. He stated he is against buying a new server for now until there is more detailed information from Blackpoint.

City Councilor Tyler Thomas said he does PRP Consulting for a living and his recommendation is that we contact a few other IT companies and have them do an assessment of all the issues that are going on because it may have nothing to do with the server.

Consensus of City Council is to table the discussion on the server for now until there is further information.

MSA/City Councilor James Audritsh/City Councilor Michelle Dodge motioned to use the funds as mentioned by the Police Chief and purchase a new generator for City Hall. City Councilor Robert Prinslow, Mayor Charles Rostocil, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Councilor James Audritsh were in favor. Motion passed unanimously.

Director of Administration/City Recorder Vickie Nogle will check with Consultant Summer Sears to make sure we are in compliance with the budget laws before making the purchase.

RESOLUTION NO. 707-2021. A RESOLUTION REVISING THE TRANSPORTATION UTILITY FEES FOR THE CITY OF HUBBARD AND REPEALING RESOLUTION NO. 691-2020. Mayor Charles Rostocil asked why we need to raise these rates.

Director of Administration/City Recorder Vickie Nogle said it goes along with the ENR Cost Index which is the same as the System Development Charges and there was also a City Ordinance that was passed that said it would go along with the ENR Cost Index.

City James Audritsh asked what the Transportation cost was.

Director of Administration/City Recorder Vickie Nogle said it is on the utility bill and it is labeled as streets which helps to maintain City streets.

Mayor Charles Rostocil said his concern with this rate increase is every year we seem to increase the rates and are told we have limited rates for this or that, yet we have sufficient budget to buy a crane truck for example. He went on to say that when he was first appointed as Mayor his predecessor told him there was no money for roads, but there was money to do roads and other things. Furthermore, these small increases start to mount up.

Public Works Superintendent Mike Krebs said he realizes it is nickel and diming, and the street fund is one of the thinnest we have, this increase will not make us or break us, but it will slow down the work on some projects.

Director of Administration/City Recorder Vickie Nogle said this is not just a .50 cent increase on residential, it is also an increase in commercial and industrial property that pay more, it is per 1000

square feet of the building, which would also decrease the funds for those businesses that potentially place an impact on the streets more than others.

MSA/City Councilor James Audritsh/Mayor Charles Rostocil motioned to approve Resolution No.707-2021 for this year. City Councilor James Audritsh voted in favor. Mayor Charles Rostocil, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Councilor Robert Prinslow were against. Motion failed 4-1.

RESOLUTION NO. 708-2021. A RESOLUTION AUTHORIZING AN ANNUAL ADJUSTMENT OF SYSTEMS DEVELOPMENT CHARGES, AMENDING RESOLUTION NO. 533-2021, AND REPEALING RESOLUTION NO. 687.2020. Director of Administration/City Recorder Vickie Nogle said these affect building costs, it affects builders, new construction, and major remodels.

MSA/City Councilor Michelle Dodge/City Councilor Robert Prinslow motioned to approve Resolution No. 708-2021. City Councilor Robert Prinslow, Mayor Charles Rostocil, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Councilor James Audritsh were in favor. Motion passed unanimously.

MAYOR'S AND/OR COUNCIL'S PRESENTATIONS.

A) Goal setting review.

Mayor Charles Rostocil said when the City Council met for the goal setting session there were a few things that needed to be done, and on page 2 of the Goal Setting report he pointed out the things that have been accomplished since then, City Hall revitalization, G Street revitalization, 5th Street paving have all been done. He went on to say there are good strategic goals and asked City Council if there needs to be another Goal Setting session.

City Councilor Michelle Dodge said if we chose to do another goal setting session that we should do it internally instead of bringing someone in, and we should not have had to wait almost a year to get a 3-page document that did not take very much time.

Consensus of City Council is to not do another Goal Setting Session this year and to get together next year to see where we are.

City Councilor Robert Prinslow asked Staff if there was a time that was better for staff to do this.

Director of Administration/City Recorder Vickie Nogle said she would like to think about what time of year would be best.

Mayor Charles Rostocil said Citizen Rocky Sherwood set up a Community driven Events Planning group, not affiliated with the City, and they had their first meeting Sunday of last week. He stated they had great ideas, and Mayor Rostocil asked him to make sure he keeps City Council, Staff, and other Committees informed so we can make sure things are coordinated with the City.

City Councilor Robert Prinslow said since they are not affiliated with the City, they will need to get permits/permission and can also be subject to denial if they do not get approval.

City Councilor Robert Prinslow wanted to give a shout out to the Police Department for the awards and that Officers get recognized which help to keep morale up.

STAFF REPORTS:

POLICE DEPARTMENT- Police Chief Dave Rash. Police Chief Dave Rash said they have been very busy which is driven partly to officers being out on patrol due to Grants. He went on to say Mark Wai is about at the half-way point in his training at the Police Academy and is averaging 92% on his test scores.

Police Chief Dave Rash said with the recent events in Minnesota he will be working with Sergeant Anderson to do some taser/firearm training.

Police Chief Dave Rash said that Oregon HB 2002, the bill that is attacking Measure 11, has some proposed items in it that include traffic stops and if passed could have some challenges in it that we will have to work with.

HUBBARD FIRE DISTRICT – Chief Joseph Budge. No report.

ADMINISTRATION DEPARTMENT – Director of Administration/City Recorder Vickie Nogle. Mayor Charles Rostocil asked how the budget is coming along and if the Contracted Financial Consultant is doing well.

Director of Administration/City Recorder Vickie Nogle said things are moving right along with getting the budget done and the Consultant is doing a great job.

Mayor Charles Rostocil thanked Director of Administration/City Recorder Vickie Nogle and Administrative Assistant / Court Clerk Julie Hedden for the transparency on working through the employee issues and getting them fixed, and for reporting any issues so he does not have to hear about them second hand.

Director of Administration/City Recorder Vickie Nogle said Allison McClay will be painting the city flag logo in the center of the City Council Dais. It will be the same mural as the one on the outside of City Hall.

PUBLIC WORKS DEPARTMENT-Public Works Superintendent Michael Krebs. Public Works Superintendent Mike Krebs said they are going to push forward with getting the approvals to finish off the G Street sidewalk project, but at this point we are being told we need to increase the length of the Pad for the sidewalk by about 8 ft, and the cost for this could be as much as \$50,000. He went on to say if approved by City Council, staff will move forward to request proposals for this work and continue to work with our engineer and the railroad to negotiate a design exception for the railroad right-of-way work area.

There was a consensus of City Council to move forward with the sidewalk project.

Public Works Superintendent Mike Krebs said they have a line on a 2018 Ford Crane truck with 11,000 miles on it in Livermore, California for \$89,000. He went on to say that 2 of them will fly down there next week to pick it up and drive it back.

DISCUSSION REGARDING VETERAN’S MEMORIAL EVENTS – Public Works. Public Works Superintendent Mike Krebs said there is a Marion Carl Veteran’s Memorial Committee meeting on Sunday, April 21, 2021, that he and Rocky Sherwood plan on attending.

Police Chief Dave Rash said he forgot to mention earlier there is a parade Sunday for the North Marion Girls Soccer team and they will be escorted by the Police Department.

City Councilor James Audritsh said he knows the trees were cut down on 3rd Street and asked Public Works Superintendent Mike Krebs if they were going to have the stumps on 3rd Street removed as well.

Public Works Superintendent Mike Krebs said he would like to talk to Turf and Tree to see if he can get donations to have something replanted in their place.

WINTER STORM UPDATE – Public Works. Public Works Superintendent Mike Krebs said that staff is asking City Council to approve a request for Public Works to rent a lift to do any clean up below 35’ and to contract out the 36’ and higher work. He went on to say most of the trees that need pruned are on City Property but there are 15 trees he has concerns about causing damage that are on private property, but he does not believe on any of them they will need to enter the property to take care of them.

MSA/Mayor Charles Rostocil/City Councilor James Audritsh motioned to approve the Winter Storm Debris Removal Plan as outlined by the Public Works Department to remove potentially hazardous tree branches. City Councilor Robert Prinslow, Mayor Charles Rostocil, City Councilor Michelle Dodge, City Councilor James Audritsh were in favor. City Councilor Tyler Thomas opposed. Motion carried 4-1.

DISCUSS “G” STREET SIDEWALK IMPROVEMENT PROJECT (BETWEEN 2ND & 3RD STREET) – Public Works. This was discussed earlier in the agenda during the Public Works Staff report.

CONSENT AGENDA. (Matters listed within the Consent Agenda have been distributed to each member of the Hubbard City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda at the beginning of the meeting and placed on the Regular Agenda by request.)

- A) Approval of the March 9, 2021 City Council meeting minutes.**
- B) Approve to give Public Works Office Assistant Heidi Wheeler \$ 1.00 hour increase, effective April 16, 2021. (*Refer to Public Works Report*)**
- C) Approval of the March 2021 Check Register Report.**

MSA/City Councilor Michelle Dodge/City Councilor Robert Prinslow motioned to approve the Consent Agenda as written. City Councilor Robert Prinslow, Mayor Charles Rostocil, City Councilor Tyler Thomas, City Councilor Michelle Dodge, City Councilor James Audritsh were in favor. Motion passed unanimously.

APPEARANCE OF INTERESTED CITIZENS. Rocky Sherwood said he met with the North Marion Booster Club yesterday and talked with Officer Bentley about doing a parade for the Girls Soccer Team. He went on to say he was contacted by the Marion Carl Veterans Memorial Committee and will be attending their meeting on April 21.

Rocky Sherwood said he is wanting to have a kickball game combining Mother's Day and Father's Day on June 13, 2021, at Barendse Park.

Mayor Charles Rostocil asked him to please work with Public Works Administrative Manager Melinda Olinger on this to get something in the May packet so it can be brought before City Council to ensure the proper permits and approvals are attained.

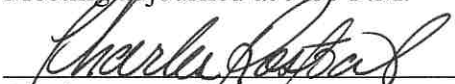
Rocky Sherwood said he and his co-president of the Independent Events Committee, Emiliano, owns a landscape business and would like to volunteer to help maintain the parks.


Mayor Charles Rostocil asked him to contact the Public Works Department regarding this.

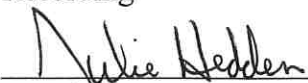
Mayor Charles Rostocil thanked Rocky Sherwood and all the other volunteers for all their efforts in cleaning up the City after the ice storm.

City Councilor James Audtish thanked Public Works for fixing the sinkholes around the sidewalks, everything looks great, and he appreciates that.

ADJOURNMENT - (NEXT REGULAR CITY COUNCIL MEETING IS MAY 11, 2021, AT 7:00 P.M.) MSA/City Councilor Tyler Thomas/City Councilor Robert Prinslow motioned to adjourn the meeting. City Councilor Robert Prinslow, City Councilor Tyler Thomas, Mayor Charles Rostocil, City Councilor James Audritsh, City Councilor Michelle Dodge were in favor. Meeting adjourned at 9:00 P.M.


Charles Rostocil, Mayor

ATTEST:

Vickie L. Nogle MMC
Director of Administration / City Recorder
Recording


Julie Hedden
Administrative Assistant / Court Clerk
Transcribing