



CITY OF HUBBARD

“The small town with a BIG heart”

September-October 2011



Mayor Tom McCain

City Council Meetings:

September 13, 2011
and
October 11, 2011
Meetings begin at
7:00 PM*

Planning Commission Meetings:

September 20, 2011
and
October 18, 2011
Meetings begin at
6:30 PM*

*City Council and Planning Commission Meetings are held in the Hubbard City Hall Council Chambers at 3720 2nd Street

MAYORS CORNER

The dinner and silent auction held by the Hubbard Parks Improvement Committee was a great success! Thanks to all those who volunteered to help make the evening a good one. Also, thanks to all who donated items for the auction. It was nice to see the community getting involved.

The new sidewalk project along Pacific Highway 99E is hoping to be completed by the start of the next school year.

If anyone has any concerns or questions regarding the City, feel free to stop by the Hubbard Shell station and give me your input.

Thank you,
Mayor Tom McCain

The City of Hubbard Offices will be **CLOSED** on the following day:
Monday, September 5, 2011, to observe Labor Day.



HUBBARD PLANNING COMMISSION POSITION

On December 31, 2011, there will be **two positions** open for appointment with the term ending **December 2014**. If you are interested in a Planning Commission position, you may down load the application from the city's website (<http://cityofhubbard.org/documents/VOLUNTEERAPPLICATION.pdf>) or you may pick up your application at Hubbard City Hall and turn it back in no later than **October 31, 2011**. Each Planning Commission member shall be appointed by the City Council at the first regular meeting of December to serve a term of three years beginning January 1st and ending December 31st of the year following appointment.

The appointed shall not be an official or employee of the City of Hubbard. The City Council may, in its sole discretion, appoint not more than two of the five Commissioners who are not residents of the City. No two or more voting members of the Commission shall, at the time of their appointment, be employed in the same occupation, business, trade or profession. This provision shall not be interpreted to preclude business persons engaged in different kinds of business or retired persons not currently employed in an occupation from eligibility for appointment. The Commission holds Public Hearings on land use actions, development code changes and other zoning matters. Their decisions may be final or they may make recommendations to the City Council. Applications are available at City Hall or on the website.

You may call 503-981-9633 ext 201 for further information or you can visit the City's website at www.cityofhubbard.org.



Halloween is just around the corner! Please watch out for trick-or-treaters and maintain a safe environment for all to celebrate the day!

UTILITY BILLING PROCEDURE REMINDER

In case you've forgotten or weren't aware, the due dates and other information regarding the water and sewer bills are specified in the City's Municipal Code Chapter 13.09.

The Utility bills are bi-monthly, and are due and payable 10 days after the billing date, and are considered delinquent if not paid (received by the City) within 15 days after the billing date. The billing date is the date the bills are mailed out, normally the last business day of the month in which the meters are read. The due date is always the 10th of the month and the \$10 late (delinquent) fee is added if payment is not received before 8:00 a.m. on the 15th or the first operating business day after the 15th. It does not matter what the postmark date is of your payment, but when it is received. If your bill is deemed delinquent, written notice is mailed to the mailing address on file with the City, and will specify a "shut off date." If your full payment, including the \$10 late fee is not received before 10:00 a.m. on the "shut off date" specified in the delinquency notice, a \$50 disconnection fee will be added to your account, and your address will be given to the Public Works Department to disconnect service for non-payment. The disconnection fee is non-negotiable, so even if payment is received before service is disconnected, but after 10:00 a.m., the \$50 fee will still be charged. If service is disconnected for non-payment, it will not be reconnected until all past due balances are paid in full.

The "shut off date" is specified on the delinquency notice, and is not always the same day of the month. It is normally around 10 days after the delinquency notice is mailed out, but will vary month to month.

If a customer feels their fee is unjust or inequitable, as applied to their premises, the customer may make a written appeal within 20 days of the billing date (date the bill is originally mailed out) to the City Council requesting a review of the fee or charge.

Utility bills are normally mailed out the last business day of February, April, June, August, October, and December. The bills are due by January 10th, March 10th, May 10th, July 10th, September 10th, and November 10th.

Signing up to use our auto pay program is a great way to guarantee on-time payments and avoiding additional fees and disconnection of utility service. You can check with City staff about this option.

Please remember it is the customer's responsibility to provide current and up-to-date information regarding service, mailing addresses, phone numbers, and utility account numbers. If the City receives a check with an inactive utility account number, it is not the responsibility of the City to ensure the payment is applied to an active and current account.

The City's Municipal Code can be found on the City's website at www.cityofhubbard.org, or copies can be picked up at City Hall during normal business hours.

If you have questions regarding utility service and billing, please contact City of Hubbard Administrative Assistant Lucy Astorga, at (503)981-9633 ex. 200 or by email at LAstorga@cityofhubbard.com.

A room without books is like a body without a soul.—G.K. Chesterton

NOXIOUS VEGETATION REMINDER

Just a reminder, it's that time of year again! The sun is shining which means the grass and weeds are growing! Please remember, the **City's Code** states:

"Between May 1 and September 30th, no owner or person's in charge of property may allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting on the property. It shall be the duty of an owner or person in charge of property to cut down or to destroy grass, shrubbery, brush, bushes, weeds or other noxious vegetation as often as needed to prevent them from becoming unsightly, from becoming a fire hazard or, in the case of weeds, or other noxious vegetation, from maturing or from going to seed."



CROSSWALK ENFORCEMENT UPDATE

The Hubbard Police Department conducted the second of four scheduled crosswalk enforcement operations on Tuesday June 25th, 2011. The operation was conducted at the intersection of D Street and Highway 99E from 4 pm until 8 pm.

This crosswalk enforcement operation resulted in 17 citations and two warnings for the crosswalk violation, as well as 12 citations and one warning for other violations.

The primary focus of these operations is to raise pedestrian safety awareness. Through the use of a decoy pedestrian the Hubbard Police Department hopes to raise awareness of drivers and pedestrians through education and enforcement of pedestrian right of way laws. Hubbard police has conducted two additional crosswalk enforcement operations since June. Warning signs were posted prior to entering the pedestrian safety operation zone.

As a reminder motorists must stop and yield to pedestrians waiting to cross, or are crossing the roadway. Motorists are required to stop at all crosswalks when there is a vehicle already stopped in a lane adjacent to the lane they are traveling in.

The members of your Hubbard Police Department are dedicated to enhancing the safety of both citizens and guests of the city. Funding for the pedestrian safety operations is made possible through a grant from the Bicycle transportation Alliance and Oregon Department of Transportation.

Submitted by: Officer Chris Anderson, Hubbard Police Department



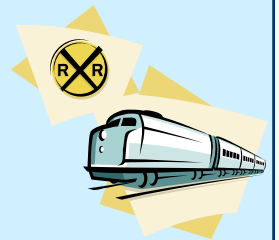
Safety tip for pedestrians

With the warm weather and increased foot traffic we are seeing an increase in citizens walking the tracks or crossing in undesignated areas, this is very unsafe. Trains are allowed to travel through Hubbard at speeds in excess of 50 mph and can reach speeds up to 70 mph.

The Railroad tracks and adjoining property on either side of the tracks through Hubbard are private property belonging to Union Pacific. The area is clearly marked no trespassing.

The controlled, designated crossings for pedestrians are on A st, D st, and G st. near 3rd street. Crossing in any other location, or walking on the tracks or right of way could result in a citation for Criminal trespass in the first degree and/or arrest.

The members of your Hubbard Police Department are dedicated to enhancing the safety of both citizens and guests of the city, as well as railroad personnel.



INCLEMENT WEATHER / AT-RISK RESIDENTS

*The Hubbard Police Department is forming a list of senior citizens and those with disabilities who would like to be checked in on during periods of inclement weather (hot or cold). If you are aware of elderly or disabled residents of Hubbard who would like to be added to this list, contact **Christie** at the **Hubbard Police Department** at **(503)981-8738**.*



Have A Wonderful and Safe Labor Day and Halloween!



EMERGENCY PLANNING

SEPTEMBER is National Preparedness Month

A time to remember, a time to prepare. . .

Are you prepared for an emergency? Quiz yourself on the questions below to see just how prepared you are. If you don't know the answer to some of the questions, visit Ready.gov or call 503.982.9429 for tips and resources which can help make sure you, your family, and your community are **READY**.

- Does the City of Hubbard have an emergency or disaster plan for your community? If so, do you know what it is?
- Do you know how to find the emergency broadcasting channel on the radio?
- Does the City of Hubbard have an emergency alert system? If so, are you signed up to get alerts?
- Do you know your local evacuation routes? How would you get out of town from work? How about from home?
- In the last year, have you prepared or updated your Emergency Supply Kit with emergency supplies like water, food and medicine that is kept in a designated place in your home? Visit www.cityofhubbard.org for suggestions on what to consider adding to your kit.
- In the last year, have you prepared a small kit with emergency supplies which you keep at home, in your car, or where you work to take with you if you had to leave quickly?
- In the last year, have you made a specific plan for how you and your family would communicate in an emergency situation if you were separated?
- Are you prepared to help your neighbor? In most emergencies the best way to get help quickly is by working with your neighbors. Do you know anyone in your neighborhood who might need a little extra help preparing for or responding to an emergency?
- Have you established a specific meeting place for your family to reunite in the event you and your family cannot return home or are evacuated?
- In the last year, have you practiced or drilled on what to do in an emergency at home?
- In the last year, have you volunteered to help prepare for or respond to a major emergency?
- Have you taken first aid training such as CPR in the past two years?
- Do you know what "CERT" stands for?

CERT stands for **Community Emergency Response Team**—which is an all-risk, all-hazard training program. This program is designed to help you protect yourself, your family, and your neighbors in an emergency situation. CERT's give critical support to first responders, provide immediate assistance to victims, and organize spontaneous volunteers at a disaster site. CERT's also help with non-emergency projects which help improve the safety of the home, workplace and community. For more information on how you can become part of your local North Marion CERT program—call 503.982.9429!

Knowledge and preparation are your best defense and are your responsibility! For more information on **EMERGENCY PLANNING**, call 503.982.9429, or visit our website at www.cityofhubbard.org.



IN ORDER TO ENSURE the City's sewer and water funds are self-supporting, the City has plans to begin the process for both a sewer and water rate study in the near future. Goals of the rate studies are to guarantee the City can:

1. Cover all routine O&M (operations & maintenance) and overhead costs;
2. Maintain a sufficient operating balance; and
3. Fund necessary capital projects.

CLEAN WATER IS EVERYBODY'S BUSINESS!

As stormwater flows over driveways, lawns and sidewalks, it picks up debris, chemicals, dirt and other pollutants. Stormwater can flow into a storm sewer system or directly to a lake, stream, river, wetland or coastal waters. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing and providing drinking water. Polluted runoff is the nation's greatest threat to clean water. By practicing healthy household habits, homeowners can keep common pollutants like pesticides, pet waste, grass clippings, and automotive fluids off the ground and out of stormwater.

- ✓ Use fertilizers sparingly and sweep up driveways, sidewalks and gutters;
- ✓ Never dump anything down storm drains or in streams;
- ✓ Vegetate bare spots in your yard;
- ✓ Compost your yard waste;
- ✓ Use the least toxic pesticides, follow labels, and learn how to prevent pest problems;
- ✓ Direct downspouts away from paved surfaces; consider a rain garden to capture runoff;
- ✓ Take your car to a car wash or wash your car on a lawn or other unpaved surface to minimize the amount of dirty, soapy water flowing into the storm drain and eventually into our local waterbodies;
- ✓ Check your car for leaks and recycle your motor oil; and
- ✓ Pick up after your pet.

For more information call 503.982.9429.

Thank you ~ Hubbard Public Works